

**Bruce R. Sherbet**  
**Elections Administrator**



**2010 Redbud Blvd. Ste 102**  
**McKinney, Texas 75069**  
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**972-424-1460 Ext 1990 Metro**  
**Fax 972-547-1914**

DATE: July 24, 2023  
TO: Commissioners Court  
FROM: Bruce Sherbet  
RE: Purchase of Mail Processing Equipment

Request Commissioners Court approval to purchase mail processing equipment for the Elections Department, capable of folding and inserting required mailers to voters. Funding source has been identified by the Budget Office.