



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

August 11, 2023

Louis Kent Spurgin
dba Spurgin & Associates Architects
103 W. Louisiana St.
McKinney, TX 75069

| | | |
|------------|--------------------------|---|
| Re: | Contract Name: | RFQ 2022-256, Professional Services, Architect for Small County Projects |
| | Contract Start Date: | December 05, 2022 |
| | Agreement Renewal Period | December 05, 2023 through December 04, 2024 (Renewal 1 of 3) |

Dear Mr. Spurgin:

The aforementioned contract between Collin County and your company will expire on **December 04, 2023**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **Monday, August 28, 2023** If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at rding@co.collin.tx.us.

Sincerely,

Ruyue Ding
Senior Buyer

Please check one:

Yes I agree to renew the contract with Collin County at the prices/fees established in the original solicitation to include any previously executed amendments.

No I cannot renew the contract.

If no, please state reason: _____

Signature:
Print Name
Title:
Date:

Kent Spurgin

 KENT SPURGIN

 OWNER / PRINCIPAL

 8.22.23
