



THE OFFICE OF CRIMINAL DISTRICT ATTORNEY
GREG WILLIS

MEMO

TO: Collin County Commissioners

FROM: Greg Willis *GW*

DATE: August 30, 2023

RE: Supplemental Salaries from DA Apportionment Fund & DA Pretrial
Intervention Fund - FY2024

District Attorney Apportionment Special Revenue Fund (Fund 1057):

I am supplementing the salary for the entry-level Misdemeanor Prosecutor positions (581) in the amount of \$1,166 (benefits included) per position, for a total of \$11,660 for all ten positions. This supplement will be dispersed in equal payments for the seven pay periods between October 2, 2023 and January 7, 2024. This salary supplement applies to the following position numbers: 00300269, 00300270, 201248, 201253, 201243, 201244, 201251, 201249, 201252, and 201250. I am including the required affidavits and other documents for the positions that are currently filled, and will supplement documentation with each new hire.

I have also included the required documents for the other position I will be supplementing, which will be for the entire FY2024.

District Attorney Pretrial Intervention Program Special Revenue Fund (Fund 1049):

I am continuing the supplement for the Pretrial Diversion Felony Prosecutor position that was approved in FY2023. This supplement will be in the amount of \$1,241 (benefits included) and will be dispersed in equal payments for the seven pay periods between October 2, 2023 and January 7, 2024. This supplement is in accordance with the FY2024 Pretrial Intervention Budget.

Requests for Budget Amendments have been submitted to the Auditor's Office and will be entered on October 2, 2023, the beginning of FY2024.

End of Memo