



September 28, 2023

To: Collin County Commissioners Court

From: Yoon Kim, Director 
Collin County CSCD

Re: FYI Notification of Acceptance of Vehicle

The Texas Department of Criminal Justice/CJAD offered a 2011 Ford Escape once belonging to Grayson County to all CSCD agencies statewide.

As CSCD Director for Collin County, I submitted a request for this unit and this request was approved by the State. We have evaluated this unit and find it to be in good condition. This unit will replace our existing unit #55189 which will be surplus in accordance with State agency requirements.

Any cost to place the unit into service will be borne by CSCD.

Public Works/Equipment Services will maintain the vehicle for our department as it would any County unit, and CSCD will reimburse the County for all fuel, maintenance and repairs. The County/Equipment Services has always maintained our fleet units and is reimbursed for all those expenses. CSCD likewise reimburses HR/Risk for insurance coverage.

CSCD's fleet count will remain at five vehicles (all of which belong to the State). This vehicle will be subject to CJAD requirements for disposal when it is no longer usable or needed by Collin County CSCD.