

**Snapshot Description:** Application - Release Award to Applicant  
**Created:** 10/24/2023 2:40:14 PM

**Agency Name:** Collin County  
**Grant/App:** 4716801 **Start Date:** 9/1/2023 **End Date:** 8/31/2024  
**Fund Source:** DC-Specialty Courts Program  
**Project Title:** Veteran Treatment Court  
**Status:** Application - Release Award to Applicant **Fund Block:** 2024

### **Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17560008736000

### **Application Eligibility Certify:**

Created on:1/3/2023 2:06:15 PM By:Linda Riggs

### **Profile Information**

**Applicant Agency Name:** Collin County  
**Project Title:** Veteran Treatment Court  
**Division or Unit to Administer the Project:** 296th District Court  
**Address Line 1:** 2100 Bloomdale Road  
**Address Line 2:** Suite 20012  
**City/State/Zip:** McKinney Texas 75071-8313  
**Start Date:** 9/1/2023  
**End Date:** 8/31/2024

**Regional Council of Governments(COG) within the Project's Impact Area:** North Central Texas Council of Governments

**Headquarter County:** Collin

**Counties within Project's Impact Area:** Collin,Fannin,Grayson,Kaufman,Rockwall

### **Grant Officials:**

#### **Authorized Official**

**Name:** Chris Hill  
**Email:** chill@co.collin.tx.us  
**Address 1:** 2300 Bloomdale Road  
**Address 1:**  
**City:** McKinney, Texas 75071  
**Phone:** 972-548-4632 Other Phone:  
**Fax:**  
**Title:** The Honorable  
**Salutation:** Judge  
**Position:** County Judge

#### **Financial Official**

**Name:** Linda Riggs  
**Email:** lriggs@co.collin.tx.us  
**Address 1:** 2300 Bloomdale Road  
**Address 1:**  
**City:** McKinney, Texas 75071  
**Phone:** 972-548-4643 Other Phone:  
**Fax:** 972-548-4751  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** County Auditor

#### **Project Director**

**Name:** Janna Benson-Caponera  
**Email:** jbenon-caponera@co.collin.tx.us  
**Address 1:** 2300 Bloomdale Road, Suite 3100  
**Address 1:**  
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**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Grants and Financial Reporting Manager

**Grant Writer**

**Name:** Linda Riggs  
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**Phone:** 972-548-4643 Other Phone:  
**Fax:** 972-548-4751  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** County Auditor

**Grant Vendor Information**

**Organization Type:** County  
**Organization Option:** applying to provide services to all others  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17560008736000  
**Unique Entity Identifier (UEI):** S1ETLA9BNCC5

**Narrative Information**

Introduction

The purpose of this funding is to support specialty court programs as defined in Chapter 121 and Chapter 129 of the Texas Government Code.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

Program-Specific Questions

**Participant Fees**

Does this specialty court collect participant fees pursuant to Sec. 123.004 of the Texas Government Code?

Yes  
 No

If yes, what is the current dollar amount charged to participants?

300  
In the last fiscal year, how many participants were charged a fee?

100  
Of those participants charged, how many paid the fee?

25  
**Risk Assessment Tools**

In addition to the felony-level TRAS (Texas Risk Assessment System) assessment, or the PACT (Positive Achievement Change Tool) assessment for juvenile courts, what additional assessment tools are utilized by this specialty court? Please also provide an explanation on how each assessment tool is implemented and the role it plays in this specialty court's case management process.

The program uses a number of risk assessment tools throughout their treatment. The following are some that are utilized: TRAS, SAE, and a Psychological evaluation are performed during the course of the veterans participation in the program.  
Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

### **Information Systems**

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

### **Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

### **Twelve-Step Programs**

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

### **Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Government](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the [Texas Department of Information Resources Statewide Cybersecurity Awareness Training](#) page.

### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

### **Entities That Collect Sexual Assault/Sex Offense Evidence or Investigate/Prosecute Sexual Assault or Other Sex Offenses**

In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program website](#) for more information or to set up an account to begin participating.

**Specialty Court Certifications**

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

- 1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
- 2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to PSO.

**Adoption of Adult Drug Court Best Practice Standards**

Applicants operating an adult drug court certify that they are working towards full compliance with and adoption of Vol. I & II of the Adult Drug Court Best Practice Standards.

**Adoption of Family Drug Court Best Practice Standards**

Applicants operating a family drug court certify that they are working towards full compliance with and adoption of the Family Treatment Court Best Practice Standards.

**Compliance with State and Federal Laws, Programs and Procedures**

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2024 or the end of the grant period, whichever is later.

**Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Cynthia Jacobson

Enter the Address for the Civil Rights Liaison:

2300 Bloomdale Rd, Mckinney, TX 75071

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

(972)-548-4606

**Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**I certify to all of the application content & requirements.**

## **Project Abstract :**

Collin County is the sixth largest county in Texas by population (of one million plus) and lies just northeast of the Dallas – Fort Worth Metroplex. The county has 13 District Courts and 7 County Courts at Law. The 296th Judicial District Court will preside over cases for the Veteran Treatment Court (VTC) Program, which will be a pre-trial diversion court. The elected Judge John Roach, Jr. (Marine Corp Veteran) presides over the 296th District Court and sits by assignment to the North Texas Regional Veteran Treatment Court spanning 5 counties and all contiguous counties in need of Veteran oversight. The regional specialty Court is the only kind in the Nation whereby the Judge travels to the Veteran in hopes of reducing recidivism amongst the justice involved Veteran community and increases the likelihood of Court appearances. The VTC is a specialized diversion program for justice-involved veterans (JIV) with whose crimes correlate to injuries suffered as a result of their military services. The program provides a second chance through a judicially-supervised, team-based approach to ensure participants receive treatment for underlying risk factors that contributed to their crime(s), including substance abuse, medical, and/or behavioral conditions. PTSD, traumatic brain injuries, and substance abuse all change the way the brain functions and impacts the ability of individuals to make responsible choices. Research has demonstrated that establishing a supportive, non-adversarial judicial relationship, employing progressive sanctions and incentives, and providing regular, meaningful involvement with a judge are significant factors leading to positive behavioral changes among offenders. The Collin County Veterans Court program started in 2013 by the 296th District Court Judge in Collin County. Unfortunately, many smaller counties in the area do not possess the resources to manage a similar program, resulting in justice-involved veterans in those counties not receiving the treatment and support needed for recovery and restoration to their pre-combat lives. In an effort to meet the need, the program has expanded into four neighboring counties - Fannin, Grayson, Kaufman, Rockwall, with the endorsement and proclamation of each counties Commissioners Court and District Attorney's Office. Each county has a local interdisciplinary team, composed of a supervision/probation officer, veteran's service officer, defense attorney, prosecuting attorney, and law enforcement officer, which are led by the 296th District Court Judge (Judge John Roach, Jr. Resume included). The team reviews and discusses participants' progress and uses a coordinated strategy to help veterans recover. The funding will assist with the expansion of increasing the capacity of the waiting list which is at 25 and at times more of Veterans that are in need of assistance. The funding will assist with the expansion of an ever growing caseload and assist with influx of pending cases from the Covid-19 pandemic. Currently, the Court manages a caseload of 106 Veterans. As of December 2022, the Court has 25 applications pending and once approved by the respective District Attorney's Office the influx of cases will strain the current caseload. Grant funding is requested for one contracted position, to serve veterans in all five counties. The Coordinator will serve as the primary point of contact for the VTC/OOG Grant. He/she will receive and review applications for program participation, coordinate opportunities for community outreach and program education, oversee program veterans, coordinate between the counties that have a waiting list, collect and maintain program data, and updates the programs policies and procedures to remain current with the best practices of a veterans treatment court. The grant will also fund counseling, drug and alcohol monitoring, indigent aid (housing) and life skills for Veterans. Much needed resources for these Veterans.

## **Problem Statement :**

More than 22 million men and women living in the US have served in the US military and according to the US Census Bureau 2021, 1,426,641 reside in Texas and 176,460 veterans reside in Collin County service area. Those numbers are expected to rise based on anecdotal evidence. Texas is considered the second state next to California that veterans move to and prefer to live in. Community need in regard to Veteran services: Many of these veterans were deployed to engage in combat operations, spending long periods being hyper-vigilant in high stress situations. Combat zone duty can result in injuries both to the body and psyche including Post Traumatic Stress Disorder (PTSD), Traumatic Brain Injury (TBI), orthopedic injury and/or amputations, which are all conditions that can derail emotional control and lead to interpersonal conflicts and/or other erratic behaviors resulting in job loss, divorce, and strained relationships. Unfortunately, decades of research had shown that veterans can have a difficult time of readjusting to civilian life and have been shown to have higher than normal prevalence of mental health and substance abuse issues, which frequently result in illegal, violent, and/or risky behaviors resulting in increased contact with the criminal justice system and incarceration. A Department of Justice Bureau of Justice Statistics study released showed that a higher percentage of detained veterans (60%) than nonveterans (44%) has been diagnosed with some form of mental disorder. Veterans need to be provided with educational and therapeutic services as alternatives to spiraling deeper into the criminal justice system. Unfortunately, many jails and prisons are unable to offer adequate mental health treatment to the incarcerated.

## **Supporting Data :**

America's Veterans are in trouble...Each year roughly 200,000 service members transition out of the military, and while most reenter civilian life successfully, others struggle with drugs and alcohol addiction, PTSD, TBI, and homelessness (Time, Nov. 2022). For many, this post-service journey leads to a grim destination: the criminal justice system. One in three of the nation's 19 million veterans report having been arrested and jailed at least once, and more than 181,000 are behind bars. (Bureau of Justice Statistics, 2022). Currently, Texas has the second largest population of veterans, with 10% of the total prison population being veterans, many of whom are repeat offenders because of a failure to reintegrate after military service. Collin County alone has more than 41,918 veteran residents according to the US Census Bureau 2021 Quick Facts.

While the number of veterans has increased in Collin County since 2010, the number of veterans jailed has increased as well by 385% over the same time period. The number of veterans housed in the Collin County jail in 2010, 90 unduplicated; FY 2018: 437, FY 2019: 442, FY 2020: 553, FY2021: 671 and in FY2022: 690. On average, 30% of veterans are detained multiple times during the year. Recognizing the increase in veterans facing felony charges in his District Court, Judge John Roach, Jr. implemented a Veterans Treatment Court in 2013, which has since grown to encompass over 5 counties assistance to contiguous counties for Veterans in need. Facts on US veterans: • 68% Alcohol and drug addiction. • 45% Difficulty adjusting to civilian life. • 66.9% was cited by court that they had history of mental health problems. • Economic Disadvantages • 61% reported difficulty paying their bills following discharge. • 42% have trouble obtaining medical care. • 98% incarcerated veterans in the US are male. • 70% of incarcerated veterans are convicted of violent crimes. • About 2 million times each year, people with serious mental illness are booked into jails (NAMI, 2022). • The majority of male veterans in state (56%) and federal (53%) prison served in the Army. • About 1 in 4 male veterans in state (28%) and 1 in 5 in federal (21%) prison were combat veterans. • An estimated 74% of male veterans in state prison and 77% of those in federal received an honorable discharge or a general discharge under honorable conditions. • Male veterans in state prison (26% were twice as likely as male non-veterans in state prison (12%) to be serving time for a violent sexual offense. • 15.3% of U.S. Veterans experienced a mental illness in 2019 (31.3 million people) (NAMI, 2020). • 8.4% of Active Component service members in the U.S. military experienced a mental health or substance use condition in 2019. • 30% of military personnel deployed to Iraq or Afghanistan have mental health conditions (U.S. Dept. of Veteran Affairs, 2020). • Over 20% of veterans return home with Traumatic Brain Injury and PTSD (U.S. Dept. of Veteran Affairs, 2020). United States Sentencing Commission Bureau of Justice Statistics, Veterans in State and Federal Prisons, Laura M. Maruschak, Bureau of Justice Statistics.

### **Project Approach & Activities:**

The overall goal of the Veteran Treatment Court will be to move justice-involved veterans out of the traditional criminal justice process and into appropriate, individualized rehabilitative alternatives that improve mental health and successfully lead to community reintegration and criminal case resolution. The team will effectively address the many unique and significant needs of these veterans. The team will receive on-going training in order to assist the veterans achieve treatment goals. The VTC team will consist of the following but not limited to: • Judge • Coordinator/Case Manager • Treatment Provider Once veterans have been screened, assessed, and approved for participation in this voluntary program, they promptly begin a treatment program that is specific to their needs. In addition to program team meetings, the program will involve drug and/or alcohol treatment, random drug testing, support group meetings, vocational or job counseling, educational classes, and community supervision. Many services will be provided by outside agencies, and veterans will be referred as needed. The VTC program is an average of twelve (12) months with an extensive follow up. There are (4) levels/phases to the VTC program which will require frequent meetings with the Judge and team. Upon successful completion of the program, the case(s) are normally dismissed, expunged, or never filed. Phase I: The purpose of Phase I is to provide the most rigorous interventions into the veteran's life. Each veteran's needs are different. The overall goal of Phase 1 is the veteran will demonstrate both a desire and an ability to participate in treatment, counseling, maintain medication compliance along with drug and alcohol abstinence. Phase II: The purpose of Phase II is to continue the treatment process from Phase I and to make treatment progress. The primary focus of Phase II will be progression to stability from Phase I, the veteran is to continue and make gains/progress in treatment and counseling as indicated by treatment provider collaterals and progress notes. Phase III: The purpose of Phase III is to continue the treatment process from Phase II and to make treatment progress. The purpose of Phase III is for the Veteran to demonstrate a continued ability to remain in treatment, remain sober and maintain stability. Phase IV: The purpose of Phase IV is for the veteran to reach sustained stability and to successfully complete any required treatment programs. The goal is to see a reduction in criminogenic needs. The primary focus of Phase IV is to ensure the continued stability of the veteran in order to prepare the veteran for his/her reintegration into the community. The focus is a tapering off of interventions by the Veteran Treatment Court and for the veteran to utilize the tools learned during the program to reintegrate into the community without supervision. The overall goal being in Phase IV the participant will demonstrate a continued ability to remain in treatment, remain sober and maintain stability within the family as well as the community. Please refer to upload file for Veteran Treatment Court Grant detailed. The program will also have the following for the Veterans but limited to: Expectations, Incentives and sanctions. Please refer for explanation of what is expected from each Veteran in detail in upload summary/grant.

### **Capacity & Capabilities:**

All of the personnel on the VTC team not only have professional expertise in their field but also have (or will have) significant experience and understanding of veteran services and how this will manifest within the justice system. VTC Treatment Team: Judge: the Judge will conduct status hearings as ordered. The Judge will encourage the veteran to do well and stay on target. The Judge will hold the veteran accountable if they fail to comply with the program and/or requirements. The Judge will speak with the veteran and family (if necessary) to see how they are doing in treatment, at home, work, school, and in the community. They will also ask what the team can do for them and their family to keep them on track. • Honorable John Roach Jr District Court Coordinator/Case Manager: The coordinator/case manager will be responsible for monitoring the progress of applications pending, data entry, provide case management to the influx of cases received, coordinate meetings amongst staff members and report to the Judge as directed. Treatment Provider: The Treatment Provider will establish and comprehensive, community-based treatment plan for the veteran and for the family pursuant to their mental health evaluation(s)/assessment(s). The treatment provider will also have a designee assigned to the VTC team. They will provide group, individual and family counseling sessions, and medication management services (if necessary). Program veterans will learn various coping skills on how to manage their emotions as well as ways to become free of drugs. The treatment

provider will review the progress towards goals as well as provide weekly reports to the VTC team regarding progress towards treatment goals, attendance and participation, and provide insight to the team on how best to provide program veterans and families support for treatment compliance. Collaborative Partnerships: The program has identified and developed relationships with local resources and organizations that provide ongoing support for the veterans. The VTC Program has a strong partnership with the following but not limited to: • US Department of Veterans Affairs • Dallas Vet Center • Green Path Financial Wellness • Jake E’s Riding Round Up • Military Veteran Peer Network • Steven A. Cohen Military Family Clinic at Metrocare • Texas Department of Public Safety • Texas Legal Services Center Successful completion of the program results in case dismissal and agreed expunction.

**Performance Management :**

Goal: Deliver services to veterans with cases in the criminal justice system. Objectives: 1. Ensure minimum of 80% of veterans seeking assistance will be served. 2. Demonstrate 10% increase yearly in veteran enrollment. 3. Graduate 10 from program. Measures: 1. Provide assistance/services to 15 veterans (over the course of the grant). 2. Provide counseling and advocacy for 15 veterans (over the course of the grant). 3. Provide treatment referrals for 15 individuals (whether ultimately accepted into the VTC Program or not) (over the course of the grant and aftercare). 4. Assist 15 veterans with developing plans (over the course of the grant). Client outcome measurements will be used to establish and evaluate the program’s progress in achieving service goals. The Coordinator will analyze the outcomes and an action plan will be developed and implemented as needed to ensure that objectives will be met. Performance measurement/data will be collected, reported and submitted in a timely matter.

**Target Group :**

The program will accept veterans of the Armed Forces, including State and National Guard, who did not receive a dishonorable discharge and who are facing criminal charges (misdemeanor or felony) in Texas. Eligibility for program participation is ultimately determined upon completion of a complete classification evaluation by team. To be eligible, veterans must not have been dishonorably discharged or convicted of violent or sexual offenses and should have a mental health diagnosis such as (but not limited to) anxiety, depression, post-traumatic stress disorder (PTSD), traumatic brain injury (TBI), or substance abuse/addiction, determined by assessment to be caused or exacerbated by their military service.

**Evidence-Based Practices:**

The VTC Program recognizes the importance in incorporating current theory, best practice, and evidence-based service delivery. As such, the program will maintain an updated knowledge base through research and training, informally reviews the program on a continual basis, and formally reviews the program annually, changes are made as needed. The following are a few of the therapeutic evidence-based service models which may be used: • Group therapy • Substance abuse • Support System • Family Treatment • Treatment Planning (ongoing treatment) • Alternative therapies (art therapy, music therapy, community service projects, etc.) • Family Treatment Court Best Practice Standards (NADCP)

**Project Activities Information**

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Specialty Court - Veterans	100.00	The VTC is a specialized diversion program for justice-involved veterans (JIV) with whose crimes correlate to injuries suffered as a result of their military services. The program provides a second chance through a judicially-supervised, team-based approach to ensure participants receive treatment for underlying risk factors that contributed to their crime(s), including substance abuse, medical, and/or behavioral conditions. PTSD, traumatic brain injuries, and substance abuse all change the way the brain functions and impacts the ability of individuals to make responsible choices. Research has demonstrated that establishing a supportive, non-adversarial judicial relationship, employing progressive sanctions and incentives, and providing regular, meaningful involvement with a judge are significant factors leading to positive behavioral changes among offenders.

**CJD Purpose Areas**

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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**Measures Information**

Objective Output Measures

<b>OUTPUT MEASURE</b>	<b>TARGET LEVEL</b>
Number of carry-over individuals participating.	0
Number of individuals NEWLY participating.	25

Objective Outcome Measures

<b>OUTCOME MEASURE</b>	<b>TARGET LEVEL</b>
Number of individuals who will successfully complete the program.	25

Custom Output Measures

<b>CUSTOM OUTPUT MEASURE</b>	<b>TARGET LEVEL</b>
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Custom Outcome Measures

<b>CUSTOM OUTCOME MEASURE</b>	<b>TARGET LEVEL</b>
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;



3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

All County contractors submit monthly reports and/or invoices, including programmatic reports, which are reconciled and audited to ensure contractor is fulfilling statement of work and expenses match receipts. SOAR Program contractors will be required to submit a detailed invoice including date and type of service for participants.

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

Yes

No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

Yes

No

N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2023

Enter the End Date [mm/dd/yyyy]:

9/30/2024

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

107698129

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

2160317

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2021  
Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

**Fiscal Capability Information**

Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0  
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900  
Enter the Employer Identification Number Assigned by the IRS: 0  
Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:  
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:  
Enter the Employer Identification Number Assigned by the IRS:  
Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Treatment services are individualized to meet the needs of each participants need. The following Assessment process but not limited to: substance abuse, mental health, trauma, employment/financial needs, housing, school progress, behavior/emotional management. Counseling and guidance is priority. . Therapist are licensed by State. At times, contracting with therapists whom specialize in EMDR, prolonged exposure therapy, or veteran therapists with combat experience is essential to successfully treating our veterans. Cost per participant: \$2,200 x 20 participants = \$44,000We contract with Wellness Connections or an individual counselor.	\$44,000.00	\$0.00	\$0.00	\$0.00	\$44,000.00	0
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Drug and Alcohol Abstinence Monitoring. Funding will be utilized to cover SCRAM, Deep lung Devices, UA's or Hair Follicles for Veterans who are financially struggling. All payments are made directly to the vendor RMS (Recovery Monitoring Solutions).. The recovery monitoring services will generate a report on the veterans within our program for compliance with monitoring requirements. These reports will be shared with relevant parties, such as treatment providers and courts to ensure accountability and transparency. . Cost per participant: \$2,100 x 15 participants = \$31,500	\$31,500.00	\$0.00	\$0.00	\$0.00	\$31,500.00	0
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Coordinator/Case Manager: The coordinator/case manager will be responsible for monitoring the progress of applications pending, data entry, provide case management to the influx of cases received, coordinate meetings amongst staff members and report to the Judge as directed. Pay will be \$50,000/12=\$4,167. Position: Vacant	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0
Contractual and Professional Services	Residential Services	Indigent Aid-Housing: to help participants (1) time with unexpected housing expenses. Cost per participant: \$2,908 x 10 = \$29,080. The money will NOT go to the participant. The money will go to the Vendor. Vendor: TBD (extended stay hotel/landlord)	\$29,080.00	\$0.00	\$0.00	\$0.00	\$29,080.00	0
Contractual and Professional Services	Residential Services	Life skills/Required Courses for veterans to be discharged from program. Life skills include but not limited to: personal finance, resume writing, job searching, interview skills, and effective communication. Vendor: TBD. Cost per participant: \$400 x 10 = \$4,000	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Texas Association of Specialty Courts (TASC) Conference. Date and location TBD Cost for one staff (Coordinator):. Registration: \$260.00 x 1 = \$260.00. Lodging: \$150.00/night x 2 nights =	\$1,350.00	\$0.00	\$0.00	\$0.00	\$1,350.00	0

		\$300.00. Airfare: \$550.00 x 1 = \$550.00. Mileage Reimbursement: \$100.00 x 1 = \$100.00. Meals: \$140.00. Total: \$1,350.00. Attached please find the Collin County Travel Policy. Staff will turn in all forms required in order to be reimbursed.							
Travel and Training	In-State Registration Fees, Training, and/or Travel	National Association of Drug Court Professionals (NADCP) Conference. Cost will be for one staff (Coordinator). Date and Location: TBD Registration: \$745.00 Lodging: \$262.50 per night x 4 nights = \$1,050.00 Airfare: \$1,450.00 x 1 = \$1450.00 Mileage Reimbursement: Transportation/parking: \$112.50 per day x 4 = \$450.00 Meals: \$68.75 per day x 4 = \$275.00 Total: \$3,970.00 Attached please find the Collin County Travel Policy. Staff will turn in all forms required in order to be reimbursed.	\$3,970.00	\$0.00	\$0.00	\$0.00	\$3,970.00	0	
Supplies and Direct Operating Expenses	Network and Server Software and/or Licenses (\$5,000 or less per unit)	Specialized Computer Software. Software will include Absolute Control Professional software License, Microsoft word, excel, outlook and other computer programs necessary for staff to utilize for assisting participants. Software for 1 laptop: \$676	\$676.00	\$0.00	\$0.00	\$0.00	\$676.00	0	
Supplies and Direct Operating Expenses	Specialized Computer Software (\$5,000 or less per unit)	Specialized Computer Software. MIFI is a mobile hot spot to allow internet access to Coordinator. MIFI is necessary for the Coordinator to work on assigned computer while working in the field. Internet access is necessary to review work emails, and other websites which may be necessary to complete job while not in the office. MIFI Device/Service for 1 laptop: \$40 per month. \$40 x 12 = \$480	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00	0	
Supplies and Direct Operating Expenses	Laptop System and Accessories (\$5,000 or less per unit)	Laptop System and Accessories. The laptop will be used by the Coordinator. It will be utilized to assist while working in the field or in the office. The laptop and Peripherals at: \$2,795 Laptop and accessories:. Item Description: Dell Latitude/Laptop: Quantity: 1 x \$2,011.11 = \$2,011.00. Item Description: Dell wired multimedia Keyboard: Quantity: 1 x \$16.13 = \$16.13 Item Description: Dell wired mouse: Quantity: 1 x \$13.98 = \$13.98 Item Description: Dell active pen: Quantity: 1 x \$69.89 = \$69.89. Item Description: Dell 24' Monitors: Quantity: 2 x \$152.22 = Item Description: Dell pro backpack to carry laptop: Quantity: 1 x \$37.63 = \$37.63. Item Description: Dell dock: Quantity: 1 x \$230.39 = \$230.39. Item Description: 6' display port cable: Quantity: 1 x \$9.41 = \$9.41. Item Description: Portable USB/DVD/CD burner: Quantity: 1 x \$101.73 = \$101.73. . Total: \$2,795.00	\$2,795.00	\$0.00	\$0.00	\$0.00	\$2,795.00	0	
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Office Supplies/General supplies: paper, folders, pens/pencils, binders, markers, handouts, brochures, tape, post-its, printing worksheets and facilitator training manuals, prepare packets to meet program objectives. Cost: \$681 x 1 = \$681	\$681.00	\$0.00	\$0.00	\$0.00	\$681.00	0	
Supplies and Direct Operating Expenses	Presentation and/or Training Supplies	Training Materials/Guides. Handbook/Guide 20 participants/ 1 Coordinator/2 volunteers. Orientation manuals for incoming Veterans, stakeholders such as the VA representatives, elected officials, and community organizations. As our curriculum and program expand, printing worksheets and facilitator training manuals will	\$460.00	\$0.00	\$0.00	\$0.00	\$460.00	0	

also be used for on-site education and development. Cost: \$20 x 23 = \$460

**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$158,580.00	\$0.00	\$0.00	\$0.00	\$158,580.00
Supplies and Direct Operating Expenses	\$5,092.00	\$0.00	\$0.00	\$0.00	\$5,092.00
Travel and Training	\$5,320.00	\$0.00	\$0.00	\$0.00	\$5,320.00

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$168,992.00	\$0.00	\$0.00	\$0.00	\$168,992.00

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Other Condition of Funding. Prior to seeking reimbursement, please submit a budget adjustment to add the date and location of the training for both Travel line items. A cost breakdown for the per diem rate is needed for the TASC conference. For the NADCP conference line item, verify the airfare costs as \$1,450 for one ticket seems high for in-state travel.	6/21/2023 10:55:51 AM		No	Yes

Other Condition of Funding. Prior to seeking reimbursement, please submit a budget adjustment to add the name or initials of the contractor.	6/21/2023 10:56:27 AM		No	Yes
Other Condition of Funding. Prior to seeking reimbursement, please submit a budget adjustment to add the vendor name once known. Each vendor/contracted counselor should be a separate line item in the budget.	6/21/2023 10:59:18 AM		No	Yes
Other Condition of Funding. Prior to seeking reimbursement, please submit a budget adjustment to separate any printing costs or costs not considered office supplies ("printing worksheets and facilitator training manuals, prepare packets to meet program objectives.").	6/21/2023 10:58:13 AM		No	Yes
Other Condition of Funding. Prior to seeking reimbursement, please submit a budget adjustment to specify what software will be purchased with a cost breakdown.	6/21/2023 10:56:57 AM		No	Yes
Other Condition of Funding. All court programs that wish to receive funding from the Governor's Public Safety Office (PSO) through the Specialty Courts Grant Program are required to have completed the BeST Assessment (Best Practices Self-Assessment Tool) within the last two years. The Specialty Courts Resource Center (SCRC) operated by Sam Houston State University will collect all assessment results and provide them to PSO to be included with each application during the review and scoring process. In order to access the BeST Assessment, please contact the SCRC Project Manager at <a href="mailto:agregory@shsu.edu">agregory@shsu.edu</a> .	3/27/2023 11:20:58 AM		Yes	No
Please be advised that OOG has added a Condition of Funding (CoF) that will hold funds on a specific budget line item(s) that must be met. You can review the CoF by going to the Summary tab and Clicking on the View Condition of Funding link. Assuming all other Conditions of Funding noted on the Statement of Grant award have been met, you will be able to request reimbursement for any line item except for the one(s) with the fund hold until that fund hold is cleared.	6/21/2023 10:54:55 AM		No	No
Other Condition of Funding. Specialty Court Registration: The court program must meet all registration requirements in the Texas Government Code, Section 121.002, within 30 days of award. To be compliant, please provide the following documents to the Office of Court Administration (OCA): written notice of the program; any resolution or other official declaration under which the program was established; and a copy of the applicable community justice plan that incorporates duties related to probation and supervision that will be required under the program. Please submit all completed documents to OCA at <a href="mailto:SpecialtyCourts@txcourts.gov">SpecialtyCourts@txcourts.gov</a> .	9/7/2023 7:55:16 PM		Yes	No
12-Step Programs: Courts have ruled that these programs are considered inherently religious. As such, OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials. For more information, click <a href="#">here</a> to download a list of FAQs.	9/7/2023 7:55:25 PM		No	No
SID Number: Grantee is required to report the State Offender Identification (SID) number for all program participants in required progress reports that will be submitted to OOG.	9/7/2023 7:55:33 PM		No	No
Participation in Training and Technical Assistance Program: Grantees are required to participate in activities under the Specialty Courts Resource Center (SCRC) operated by Sam Houston State University. Information about services and resources provided by SCRC can be accessed at <a href="http://txspecialtycourts.org/">http://txspecialtycourts.org/</a> .	9/7/2023 7:55:41 PM		No	No
Other Condition of Funding. Generated Program Income. CJD will allow your agency to use the Addition Method to add generated program income to the project budget in an amount up to \$60,000.00 (if applicable), resulting in an overall increase in the approved budget. Once this amount has been reached further collected generated program income must be applied using the Deduction Method, which will begin to reduce the OOG award amount. All generated program income must be reported to CJD through a formal grant adjustment to secure CJD approval prior to use of the program income.	9/7/2023 7:56:07 PM		No	No



