



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

November 17, 2023

Van Alstyne Municipal Utility District No. 3 of Collin County
c/o Coats Rose, P.C.
Attention: Mindy L. Koehne
14755 Preston Road, Suite 600
Dallas, Texas 75254

Re: Contract Name: **2022-072**
ILA for Animal Control and Animal Shelter Services
Contract Start Date: **January 1, 2023**
Agreement Renewal Period: **January 1, 2024 – December 31, 2024, Renewal # 1**

Dear **Van Alstyne MUD 3**:

The aforementioned contract between Collin County and your company will expire on **December 31st, 2023**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **Wednesday, November 29th, 2023**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at **ctorres@co.collin.tx.us**.


Sincerely,

Christina Torres
Buyers Assistant
972-548-4171

Please check one:

Yes I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
No I cannot renew the contract.

If no, please state reason: _____

Signature: 
Print Name: Julia Peterson
Title: President
Date: November 22, 2023

FY 2024 Animal Control Billing Worksheet

Larger Entities / Original Entities									
	% of Charges	FY24 Budgeted M&O and Per.	FY24 Capital Contribution**	FY24 Total Cost before Adjust.	Less Smaller Entities	Less Adjustments for FY22 Budget vs. Actual	FY24 Total Billed		
Anna	8.51%	\$ 58,956	\$ 1,702	\$ 60,658	\$ 3,071	\$ 405	\$	57,182	\$
Celina	5.36%	\$ 37,160	\$ 1,073	\$ 38,233	\$ 1,936	\$ 255	\$	36,042	\$
Fairview	9.39%	\$ 65,031	\$ 1,877	\$ 66,908	\$ 3,387	\$ 447	\$	63,074	\$
Melissa	4.74%	\$ 32,873	\$ 949	\$ 33,822	\$ 1,712	\$ 226	\$	31,884	\$
Princeton	6.60%	\$ 45,736	\$ 1,320	\$ 47,056	\$ 2,382	\$ 314	\$	44,360	\$
Prosper	9.64%	\$ 66,817	\$ 1,929	\$ 68,746	\$ 3,480	\$ 459	\$	64,807	\$
Collin County	55.75%	\$ 386,254	\$ 11,150	\$ 397,404	\$ 20,119	\$ 2,653	\$	374,632	\$
Totals	100%	\$ 692,827	\$ 20,000	\$ 712,827	\$ 36,088	\$ 4,758	\$	671,981	\$

**Yearly Capital Charge Covers Any/All Equipment Replacement Costs

Total cost before adjustments is calculated by taking the adopted operating budget for the upcoming year and adding \$20,000 for Capital Contributions. To get the total billed amount subtract the flat contract amounts for the smaller entities and entities added at a later time and subtract out the adjustments from the last closed fiscal year to true up the expenditures. See below the adjustment calculation.

FY24 Billing Breakout	
Total Billed:	\$ 692,827
Smaller Entities:	\$ 36,088
Total +/- back	\$ 656,739

Adjust. for FY22 Budget vs. Actual	
FY21 Billed	\$ 608,563
FY21 Actual	\$ 603,805
Total +/- back	\$ 4,758

Smaller Entities / Added Later									
	% of Charges	FY24 Budgeted M&O and Per.	FY24 Capital Contribution**	FY24 Total Cost before Adjust.	Less Smaller Entities	Less Adjustments for FY22 Budget vs. Actual	FY24 Total Billed		
Lavon				\$ 3,150			\$	3,150	\$
Lucas				\$ 19,030			\$	19,030	\$
Nevada				\$ 1,575			\$	1,575	\$
Weston				\$ 2,500			\$	2,500	\$
Blue Meadow MUD No. 1				\$ 2,000			\$	2,000	\$
North Collin County MUD No. 1				\$ 2,000			\$	2,000	\$
Van Alstyne MUD No. 3				\$ 2,000			\$	2,000	\$
Magnolia Pointe MUD No. 1				\$ 2,000			\$	2,000	\$
Van Alstyne MUD No. 2				\$ 1,833			\$	1,833	\$
				\$ 36,088			\$	36,088	\$

Grand Total: \$ 708,069

Grand Total is the total billed amount for the larger and smaller entities combined.

FY 2024 Animal Shelter Billing Worksheet

Larger Entities / Original Entities								
	% of Charges	FY24 Budgeted M&O and Per.	FY24 Capital Contribution**	FY24 Total Cost before Adjust.	Less FY22 Fees Collected	Less Adjustments for FY22 Budget vs. Actual	FY24 Total Billed	
Anna	2.47%	\$ 32,218	\$ 1,481	\$ 33,699	\$ 1,548	\$ 305	\$	31,846
Celina	1.56%	\$ 20,307	\$ 933	\$ 21,241	\$ 976	\$ 192	\$	20,073
Fairview	2.72%	\$ 35,538	\$ 1,634	\$ 37,171	\$ 1,708	\$ 336	\$	35,127
Farmersville	1.00%	\$ 13,083	\$ 601	\$ 13,684	\$ 629	\$ 124	\$	12,931
Frisco	32.03%	\$ 418,057	\$ 19,216	\$ 437,273	\$ 20,091	\$ 3,955	\$	413,226
McKinney	37.97%	\$ 495,576	\$ 22,779	\$ 518,355	\$ 23,817	\$ 4,689	\$	489,850
Melissa	1.38%	\$ 17,964	\$ 826	\$ 18,790	\$ 863	\$ 170	\$	17,757
Princeton	1.91%	\$ 24,994	\$ 1,149	\$ 26,142	\$ 1,201	\$ 236	\$	24,705
Prosper	2.80%	\$ 36,514	\$ 1,678	\$ 38,192	\$ 1,755	\$ 345	\$	36,092
Collin County	16.17%	\$ 211,079	\$ 9,702	\$ 220,781	\$ 10,144	\$ 1,997	\$	208,640
TOTAL	100%	\$ 1,305,329	\$ 60,000	\$ 1,365,329	\$ 62,732	\$ 12,350	\$	1,290,247

FY24 Billing Breakout	
Total Billed:	\$ 1,337,282
Smaller Entities:	\$ 31,953
TOTAL for Original:	\$ 1,305,329

Adjust for FY22 Budget vs. Actual	
FY22 Billed:	\$ 1,170,129
FY22 Actual:	\$ 1,157,779
FY22 Difference:	\$ 12,350
Diff w/ Cap Return	\$ 12,350

In FY 2022 Capital Expenditures totaled \$135,779.63 which exceeds the original funds of \$60,000 Capital Contribution. No funds will be returned in FY 2024.

Smaller Entities / Added Later							
	% of Charges	FY24 Budgeted M&O and Per.	FY24 Capital Contribution**	FY24 Total Cost before Adjust.	Less FY22 Fees Collected	Less Adjustments for FY22 Budget vs. Actual	FY24 Total Billed
Lavon				\$ 3,100			\$ 3,100
Lucas				\$ 14,970			\$ 14,970
Nevada				\$ 1,550			\$ 1,550
Weston				\$ 2,500			\$ 2,500
Blue Meadow MUD No. 1				\$ 2,000			\$ 2,000
North Collin County MUD No. 1				\$ 2,000			\$ 2,000
Van Alstyne MUD No. 3				\$ 2,000			\$ 2,000
Magnolia Pointe MUD No. 1				\$ 2,000			\$ 2,000
Van Alstyne MUD No. 2				\$ 1,833			\$ 1,833
TOTAL				\$ 31,953			\$ 31,953

Grand Total: \$	1,322,200
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Grand Total is the total billed amount for the larger and smaller entities combined.