



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

December 6, 2023

Waypoint Business Solutions, LLC
118 Vintage Park Blvd.
Suite W414
Houston, TX 77070

RE: Award of Coop Quote 2024-137, Dell Domain Controllers, Print Servers, and Camera Servers through DIR-TSO-3763

Dear Mr. Sides:

Collin County has awarded the above referenced quote to your company per Court Order No. _____. It is understood all terms, conditions and prices will be held firm as per your response to the quote. This is a contract for a one-time purchase of Dell Domain Controllers, Print Servers, and Camera Servers for the County. The County will have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact, Kathy Peterson at kpeterson@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Christina Criswell at ccriswell@co.collin.tx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4124 or ccriswell@co.collin.tx.us.

Sincerely,

Christina Criswell
Buyer II

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File