

GRC Review Form

Grant Title Public Health Emergency Preparedness FY 2024

Department Auditor's Office

Dept Contact Janna Caponera **Extension** 4638

*Form updated 2/15/2022

The County Auditor's Office, in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is

- ☐ **Recommended** This grant application and/or award is recommended for approval to Commissioners Court.
- ☐ **Not Recommended** This grant application and/or award is not recommended for approval to Commissioners Court.
- ☐ **No Response Received** No responses given by the GRC.
- ☐ **NA Response Received** Not applicable responses for the grant given by the GRC.

Totals 0 Recommended 0 Not Recommended 0 No Response Received 0 Not Applicable

Completed by:

Janna Caponera

GRC Chair/Designee

27 February 2023

Date

County Auditor Comments

Public health emergency preparedness (PHEP) - including epidemiology. PHEP grant is meant to support PHEP activities in Collin County such as pandemics including COVID-19 response activities. Federal funds in the amount of \$562,786 with a required county in-kind match of \$56,279. Grant period is July 1, 2023 through June 30, 2024.

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Budget and Finance (BFO) Comments

FY 2024 DSHS Hazards/Public Health Emergency Preparedness (PHEP) Grant Application in the amount of \$562,786 with a required 10% in-kind match of \$56,278.60 from existing county personnel. The total budget, including projected in-kind match, is \$619,064.60. Grant application for three (3) existing grant positions (no increase to headcount) funded at 100%, one (1) existing grant position (no increase to headcount) funded at 85% (15% funded by CRI Grant) and three (3) existing county positions (no increase to headcount) partially funded at 10%/10%/70% as well as training, travel, supplies and other costs including cell phones. Grant period is July 1, 2023 through June 30, 2024.

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Purchasing Comments

Purchasing policies and procedures apply.

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Information Technology (IT) Comments

[Click here to enter text.](#)

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☒ NA – No IT Involved

Human Resources (HR) Comments

PHEP Grant for period 7/1/2023-6/30/2024 for 7 existing positions and personnel. With the percentage of FTE indicated on the budget, the total estimated cost of salary and fringe for these 7 is \$546,359.50. Requested cost for personnel on budget is sufficient to cover the estimated total at the percentages indicated.

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received

☐ NA – No HR Involved