

From: [Candy Blair](#)
To: [Taylor Burton](#); [Eric Dickey](#)
Subject: Fwd: DSHS COVID-19 Health Disparities Contract–No Cost Extension-Due Nov 28, 2022-Collin County Health Care Services
Date: Thursday, November 17, 2022 11:24:49 AM
Attachments: [Collin County Form A - Face Page revised.docx](#)
[ATT00001.htm](#)
[Collin County Health Disparities Budget.xlsx](#)
[ATT00002.htm](#)

Sent from my iPhone

Begin forwarded message:

From: "Clark,Sandy (DSHS)" <Sandy.Clark@dshs.texas.gov>
Date: November 17, 2022 at 11:10:58 AM CST
To: Candy Blair <cblair@co.collin.tx.us>
Cc: Christian Jimenez <cjimenez@co.collin.tx.us>
Subject: **DSHS COVID-19 Health Disparities Contract–No Cost Extension-Due Nov 28, 2022-Collin County Health Care Services**

***** **WARNING:** External Email. Do not click links or open attachments that are unsafe. *****

Dear Local Health Department,

This notice is to inform you that your DSHS COVID-19 Health Disparities Contract will be amended to extend the end date of the contract to May 31, 2024. This amendment will be a no-cost extension, so no funds will be added to the contract at this time.

Attached is your current approved budget that is reported on your contract. You may revise the budget and resubmit it.

Please update the Face Page for your contract if the signatory or anything else has changed.

Please note that the following information may need to be removed, changed or reworded on your budget. Grant funds cannot be used for:

- Clinical services
- Food, beverages, and other refreshments
- Door prizes, contest prizes, or raffle prizes
- Event entertainment, decorations, or party supplies
- Promotional items, defined as "giveaway" or incentive

merchandise that are intended to reach and attract a broad audience without requiring participation in a grant-related activity

Funding can be used to purchase incentives to encourage participation in data gathering/information sharing events. See the Incentive FAQ on the [Community Conversations on Health \(CCOH\) Bulletin Board](#) for additional guidance on allowable items. If incentives are requested, you will need to submit an incentive plan that includes the type of incentive(s), unit cost and total cost, and how you will safely store, track, and distribute incentives. Please return these documents to me by **Monday, November 28, 2022**. If additional time is needed or you have any questions on completing the attached forms please contact me directly and I can assist.

Thanks,

Sandy Clark, CTCM
Contract Manager
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Phone: 512-776-2264