



# COLLIN COUNTY

Health Care Services  
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**TO:** Collin County Health Care Board of Trustees

**FROM:** Candy Blair, Administrator, Health Care Services

**DATE:** June 12, 2023

**RE:** Renewal Application for Texas Department of State Health Services (DSHS) FY2024 Immunizations Program Grant Funding

Attached is the FY2024 Interlocal Application for DSHS Immunizations Program funds for the one-year grant period 9/1/2023-8/31/2024 for \$354,062. This award amount is equivalent to the prior FY2023 award amount. The purpose of the Immunizations Program is to support local health departments in their efforts to provide immunization services to their communities as well as enhance epidemiology response to vaccine preventable diseases such as Perinatal Hepatitis B. Collin County has an admirable history that spans over 25 years of providing the residents of its community with immunization services. Immunizations are also required by the Texas Administrative Code §97.63 for children attending schools in Texas.

This is a routine grant renewal with staff funded by a combination of grant and Collin County funds. Grant funding is primarily used for staff salary and fringe benefits to maximize the utilization of these funds. Collin County funds the remainder of salary and fringe benefits as well as items such as cell phone service plans, internet hotspot service plans, training, travel, office supplies, uniforms, software, equipment replacements as needed, and other items necessary to perform job duties. It is estimated that Training & Travel and Maintenance & Operations items combined cost approximately \$2000 on average per employee per year on this grant, which *have been budgeted* in Health Care Services' current department budget. Computer, cell phone, and other electronic item replacements for the positions on this grant have historically been performed by Collin County IT on schedule with the rest of the department and will continue to do so.

By applying for and receiving state funding, Collin County Health Care Services (CCHCS) will be able to continue to be a safety net provider of affordable and necessary immunizations for Collin County residents and their families.

I respectfully request approval for this contract renewal application.

CB/cj