



# COLLIN COUNTY

Health Care Services  
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**TO:** Collin County Health Care Board of Trustees

**FROM:** Candy Blair, Manager, Health Care Services

**DATE:** July 10, 2023

**RE:** Renewal Acceptance for Texas Department of State Health Services (DSHS) FY 2024 – FY 2025 Regional and Local Services System (RLSS)/Local Public Health Services (LPHS)

Attached for approval is the FY 2024 - FY 2025 renewal acceptance for Texas DSHS RLSS/LPHS funds for the two-year grant period 9/1/2023-8/31/2025 in the amount of \$43,278. The purpose of the RLSS/LPHS funds is to support efforts by local health departments in addressing public health issues, including those related to Tuberculosis (TB). Collin County Health Care Services (CCHCS) plans to use the DSHS funds towards a portion of Salary and Fringe benefits for a Registered Nurse to serve as the Tuberculosis (TB) Program Manager.

This is a routine grant renewal with staff funded by a combination of grant and Collin County funds. Grant funding is primarily used for staff salary and fringe benefits to maximize the utilization of these funds. Collin County funds the remainder of salary and fringe benefits as well as items such as cell phone service plans, internet hotspot service plans, training, travel, office supplies, uniforms, software, equipment replacements as needed, and other items necessary to perform job duties. It is estimated that Training & Travel and Maintenance & Operations items combined cost approximately \$5,000 on average per employee per year on this grant, which have been budgeted in Health Care Services' current department budget. Computer, cell phone, and other electronic item replacements for the positions on this grant have historically been performed by Collin County IT on schedule with the rest of the department and will continue to do so.

I respectfully request approval for this contract renewal acceptance.

CB/ed