

From: [Candy Blair](#)
To: [Eric Dickey](#); [Christian Jimenez](#)
Subject: FW: Collin County Health Care Services_FY24/25 RLSS/LPHS
Date: Monday, February 13, 2023 9:07:17 AM
Attachments: [image001.png](#)
[FY24 25 RLSS-LPHS Cover Page LB.docx](#)
[FY24 25 RLSS-LPHS Face Page Form A.doc](#)
[FY24 25 RLSS-LPHS Contact Information LB.docx](#)
[FY24 25 RLSS-LPHS PSDP Template LB.docx](#)
[FY24 25 RLSS-LPHS PSDP Qtrly Perf Report template LB LAB v3 021023 Final.docx](#)
[FY24 25 RLSS-LPHS PSDP Qtrly Perf Report Template Instructions ch rev 3 Final.docx](#)
[DSHS Form I CostsOnlyBudgetTemplate05012011.xls](#)
[image002.png](#)
Importance: High

Warmest Regards,

Candy Blair, Public Health Director
Collin County Health Care Services
Collin County Government
825 N. McDonald St. #130
McKinney, TX 75069
Ph: 972-548-5504

"To accomplish great things we must not only act, but also dream; not only plan, but also believe."
Author Anatole France

Messages may be sent from a portable device to expedite communication. Please forgive typos associated with such devices or human errors.

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Our Mission is to Protect and Promote the Health of the People of Collin County-

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From: Medina,Elma (DSHS) [mailto:Elma.Medina@dshs.texas.gov]
Sent: Friday, February 10, 2023 4:51 PM
To: Candy Blair <cblair@co.collin.tx.us>
Cc: Taylor Burton <tburton@co.collin.tx.us>; Candice Akins <cakins@co.collin.tx.us>
Subject: Collin County Health Care Services_FY24/25 RLSS/LPHS

**** **WARNING:** External Email. Do not click links or open attachments that are unsafe. ****

Dear Ms. Blair:

Re: Collin County Health Care Services-RLSS/LPHS

This letter is to notify you of your award for the ***FY24/25 Regional and Local Services System/Local Public Health Services (RLSS/LPHS) contract*** in the amount of \$43,278.00. This amount is for a two-year contract term.

The total allocation amount for FY24 (09/01/2023 through 08/31/2024) is \$21,639.00

The total allocation amount for FY25 (09/01/2024 through 08/31/2025) is \$21,639.00

The total amount of this Contract will not exceed \$43,278.00.

The renewal forms, instructions, sample forms and budget forms are enclosed. For assistance in completing the renewal packet, please contact Elma Medina at 512-776-2181.

Please submit the *FY24/25 RLSS/LPHS* renewal documents via email to LocalPHTeam@dshs.texas.gov by **Tuesday, February 28, 2023, 5:00 p.m. (Please reference your entity's name and FY24/25 in the subject line, example: [*Local Entity's name*], *FY24/25 RLSS/LPHS*.)**

The enclosed renewal documents include:

- *Form A Face Page*
- *Program Contact Information Form*
- *Exhibit A - Project Service Delivery Plan reflecting the Public Health Issue(s) needing to be addressed: Essential Public Health Service(s) to be provided: Measurable Objective(s); and, Performance Measures(s), Activities, Evaluation/Improvement Plan, and Deliverables. **Note:** A Service Delivery Plan must be completed for each public health issue or public health program addressed by LPHS funded staff.*
- *Template - Quarterly and Final Performance Report FY24/25 LPHS Funds Project Service Delivery Plan with Instructions.*

- *Categorical Budget Forms*

RLSS/LPHS contracts are based on expected state appropriations funding levels and are contingent on continued availability of funding. Therefore, the Texas Department of State Health Services Regional and Local Health Services will process contracts with state appropriated funds allocated for FY24 and FY25. Adjustments to contracts may be necessary depending on the **final** budget appropriation of state and federal funds.

Sincerely,

Elma Medina, CTCM,
Contract Manager,
Regional and Local Health Services and Compliance Branch
Enclosures

Best Regards,

Elma Medina

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Elma Medina, CTCM | Contract Manager

Regional and Local Health Operations
Contract Management Section, T-502.7, MC 1990
Department of State Health Services
P.O. Box 149347,
Austin, Texas 78714-9347

☎ Office: 512-776-2181 | Fax: 512-776-7391

Email: elma.medina@dshs.texas.gov



TEXAS
Health and Human
Services

**Texas Department of State
Health Services**

Due to the current corona virus pandemic, I am working remotely . I do have full access to all systems. Email is best to contact me. Should you contact me by phone, please leave your name, number, and a brief message, and your call will be returned as soon as possible. Thank you for your understanding.