

State of Texas	§	Court Order
Collin County	§	2024-019-01-08
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the October 16, 2023 minutes.

On Monday, November 6, 2023, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
Commissioner Susan Fletcher, Precinct 1
Commissioner Darrell Hale, Precinct 3
Commissioner Duncan Webb, Precinct 4

Absent: Commissioner Cheryl Williams, Precinct 2

Judge Hill led the Invocation.
Commissioner Webb led the Pledge of Allegiance.
Commissioner Susan Fletcher led the Pledge of Allegiance to the Texas Flag.

Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. The meeting recessed into Executive Session at 2:23 p.m. and reconvened at 3:49 p.m. without Commissioner Webb. The meeting adjourned at 3:49 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 3:49 p.m. and adjourned the meeting at 3:49 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

FYI NOTIFICATION:

1. AI-54965 Intra-County account transfers transmitted October 6, 2023, Auditor.
2. AI-54966 Intra-County account transfers transmitted October 13, 2023, Auditor.

3. AI-55001 Engagement letter with Pattillo, Brown & Hill, LLP for FY2023 Juvenile Probation Audit, Auditor.
4. AI-55002 Engagement letter with Pattillo, Brown & Hill, LLP for FY2023 for CSCD Audit, Auditor.
5. AI-54994 Reconstruction of County Road 123/Bloomdale Road, Public Works.
6. AI-54992 Addendum No. 1 to Professional Services: Waterproofing and Roofing Consultant (RFQ No. 2023-324) to make various changes to the Request for Qualifications, Purchasing.
7. AI-54998 Addendum No. 1 and No. 2 to AD&D_Life Insurance (RFP No. 2023-309) to make various changes to the Request for Proposal, Purchasing.
8. AI-55018 Voluntary terminations, Human Resources.
9. AI-55021 Turnover, Human Resources.
10. AI-55037 Personnel appointments, Human Resources.
11. AI-55034 Personnel Changes, Human Resources.
12. **Notification of budget adjustment(s)/amendment(s):**
 - a. AI-54906 \$14,484.06 to establish the budget for the FY2023 Bulletproof Vest Program Grant, Auditor.
 - b. AI-54985 \$78,245 to establish the budget for the FY024 District Attorney Victim Assistance Coordinator Program Grant, Auditor.
 - c. AI-54986 \$84,696 to establish the budget for the FY2023 Sheriff's Crime Victim Advocate Program Grant, Auditor.
 - d. AI-54987 \$174,750 to establish the budget for the FY2024 District Attorney's Forensic Evidence Testing program Grant, Auditor.
 - e. AI-54996 \$35,930.70 to establish the budget for the FY2023-2025 Chapter 19 to be used for education/travel and temporary election employees, Auditor.
 - f. AI-55019 \$123,247 to establish the budget for the FY2024 C.T.D. Program Grant, Auditor.

COMMISSIONERS COURT BUSINESS:

Public comments related to an item on the Agenda.

1. **Consent Agenda Items:** Judge Hill asked for comments on the consent agenda. Commissioner Webb pulled items 118, 1112, 1113, 1114 and 1115 for discussion. Commissioner Hale pulled item 1120 for comment. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:32 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 4-0: Passed

Commissioner Webb realized he did not intend to pull item 118 and he actually meant to pull item 119 for comment instead. A motion was made to reconsider item 119 and approve 118 with the rest of the consent agenda. (Time: 1:33 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Darrell Hale

Vote: 4-0: Passed

a. AI-54930 Disbursements for the period ending October 31, 2023, Auditor.

COURT ORDER NO. 2023-1078-11-06

b. AI-54931 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2023-1079-11-06

c. AI-54995 Tax refunds totaling \$778,221.43, Tax Assessor-Collector.

COURT ORDER NO. 2023-1080-11-06

d. **Advertisement(s):**

1. AI-54968 Lubricants, Oils and Miscellaneous (IFB No. 2023-431), Public Works.

COURT ORDER NO. 2023-1081-11-06

e. Award(s):

1. AI-54953 Professional Services Waterproofing and Roofing Consultant (RFQ No. 2023-324) and further authorize the Purchasing Agent to finalize and execute the Professional Services Agreement, Construction Projects.

COURT ORDER NO. 2023-1082-11-06

2. AI-55007 Emergency Generator Rental (Coop. Contract No. 2024-072) to various vendors, Facilities.

COURT ORDER NO. 2023-1083-11-06

3. AI-54999 Flooring: Carpet Replacement (Contract No. 2024-068) to Gomez Floor Covering, Inc. through BuyBoard Coop. Contract No. 642-21, Facilities.

COURT ORDER NO. 2023-1084-11-06

4. AI-55006 Light Pole Replacement project (Contract No. 2024-071) to Today's Electric, Inc. through Collin County Community College District Contract No. 4482, Facilities.

COURT ORDER NO. 2023-1085-11-06

5. AI-55004 AD&D_Life Insurance (RFP No. 2023-309), Human Resources.

COURT ORDER NO. 2023-1086-11-06

6. AI-54984 Cisco Maintenance for Hardware through DIR-TSO-4167 (Coop. Quote 2023-128) to Red River Technology LLC, Information Technology.

COURT ORDER NO. 2023-1087-11-06

7. AI-54969 Equipment, Rental: Road Construction and Right of Way Maintenance Equipment (IFB No. 2023-363) to various vendors, Public Works.

COURT ORDER NO. 2023-1088-11-06

8. AI-54981 Wheel Loader for Road & Bridge (Contract No. 2024-034) to Holt Texas, LTD. through Sourcewell Cooperative Contract No. 032119, Public Works.

COURT ORDER NO. 2023-1089-11-06

9. AI-54941 Firearms, Conducted Electrical Weapons and Accessories (Contract No. 2023-301) to Axon Enterprise, Inc. through Sourcewell Cooperative Contract No. 092722-AXN, Sheriff.

COURT ORDER NO. 2023-1090-11-06

f. Agreement(s):

1. **AI-54963** Interlocal Agreement with the City of Allen concerning the Watters Trail South Connection, 2018 Bond Project No. OI18PG34, Engineering.

COURT ORDER NO. 2023-1091-11-06

2. **AI-55003** Interlocal Agreement with the City of Lavon concerning the Bear Creek Natural Open Space Corridor Extension Land Acquisition Project, 2018 Bond Project OI18PG37, Engineering.

COURT ORDER NO. 2023-1092-11-06

3. **AI-54979** Assessment Collection Services Agreement between the Collin County Tax Assessor-Collector and the City of Anna for The Woods at Lindsay Place Public Improvement District, Tax Assessor-Collector.

COURT ORDER NO. 2023-1093-11-06

4. **AI-55010** Tax Collection Services Agreement between the Collin County Tax Assessor-Collector and Van Alstyne Municipal Utility District No. 3, Tax Assessor-Collector.

COURT ORDER NO. 2023-1094-11-06

g. Amendment(s):

1. **AI-55009** No. 1 to Connections Wellness Group VALOR (Contract No. 2023-300) with Connections Wellness Group to extend the contract through and including June 30, 2024 and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

COURT ORDER NO. 2023-1095-11-06

2. **AI-54937** No. 1 Interlocal Agreement for Animal Control & Shelter Services (Contract No. 2023-077) with Magnolia Pointe MUD No. 1 to extend the contract for one (1) year through and including September 30, 2024, set the rate for FY2024, and further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2023-1096-11-06

3. **AI-55008** No. 2 to Personal Services Agreement for VALOR (Contract No. 2023-101) with Amanda Garcia to extend the contract through and including June 30, 2024, update the payment schedule, and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

COURT ORDER NO. 2023-1097-11-06

4. **AI-54990** No. 3 to Professional Services, RHP 18 Anchor Duties (Contract No. 2021-339) with Public Information Associates to extend the contract through and including September 30, 2024, and further authorize the Purchasing Agent to finalize and execute same, Administrative Services.

COURT ORDER NO. 2023-1098-11-06

5. **AI-54919** No. 3 to Interlocal Agreement for Jail Services (Contract No. 2021-011) with Collin County Community College District to extend the contract for one (1) year through and including September 30, 2024, set the rate for FY2024, and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2023-10999-11-06

6. **AI-54976** No. 3 to HRIS Webb Application Firewall (Contract No. 2019-083) with Appian to renew the contract through and including December 16, 2024 and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2023-1100-11-06

7. **AI-54940** No. 17 to Frontier Parkway Improvements (Contract No. 2016-229) with Brinkhoff, Hendricks & Carter, LLP to provide various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Engineering.

COURT ORDER NO. 2023-1101-11-06

8. **AI-54936** No. 17 to Interlocal Agreement for Facility Construction and Use of an Animal Shelter in Collin County (Contract No. 10104-09) with the City of Frisco to extend the contract one (1) year through and including September 30, 2024, set the rate for FY2024, and further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2023-1102-11-06

h. Contract Renewal(s):

1. **AI-55015** Morgue Transport Services (Contract No. 2022-398) with Weatherall Family Funeral Service LLC to extend the contract for one (1) year through and including December 29, 2024, Medical Examiner.

COURT ORDER NO. 2023-1103-11-06

i. Budget adjustment(s)/amendment(s):

1. **AI-55014** \$319,764.35 for Specialty Courts, Auditor.

COURT ORDER NO. 2023-1104-11-06

2. AI-54915 \$11,622.12 to reallocate funds for the Spay/Neuter Program, Development Services.

COURT ORDER NO. 2023-1105-11-06

3. AI-54917 \$7,933.04 to reallocate funds for the Spay/Neuter Program, Development Services.

COURT ORDER NO. 2023-1106-11-06

4. AI-55031 \$36,625 for the purchase of replacement software for BMC Footprints, Information Technology.

COURT ORDER NO. 2023-1107-11-06

5. AI-54978 \$40,689 for the purchase of two (2) drones and accessories, utilizing Federal Forfeiture Funds, Sheriff.

COURT ORDER NO. 2023-1108-11-06

j. Receive and File, Auditor:

1. AI-54988 Development Services (FY2021).

COURT ORDER NO. 2023-1109-11-06

k. Filing of the Minute(s), County Clerk:

1. AI-54973 September 25, 2023.

COURT ORDER NO. 2023-1110-11-06

2. AI-54970 October 9, 2023.

COURT ORDER NO. 2023-1111-11-06

l. Miscellaneous:

1. AI-55027 Acceptance of the Veterans Mental Health (VALOR) Grant award in the amount of \$270,000 through the Texas Veterans Commission, 296th District Court.

COURT ORDER NO. 2023-1112-11-06

2. AI-54967 Amend the FY2024 Fee Schedule to reflect various changes effective January 1, 2024, County Clerk.

COURT ORDER NO. 2023-1113-11-06

3. AI-55017 Redesignation of Private Road 5915 as DFK Lake Way and Private Road 5916 as DFK Hill Drive with associated address updates, GIS/Rural Addressing.

COURT ORDER NO. 2023-1114-11-06

4. AI-55023 Redesignation of Private Road 5908 as Fighting Tigers Way and Private Road 5909 as Tiger Lane with associated address updates, GIS/Rural Addressing.

COURT ORDER NO. 2023-1115-11-06

5. AI-54993 Accept Park Boulevard from Westgate to Parker for County maintenance, Public Works.

COURT ORDER NO. 2023-1116-11-06

6. AI-55012 Conduct operations on private property located on County Road 697 to correct drainage issues, Public Works.

COURT ORDER NO. 2023-1117-11-06

7. AI-55013 Conduct operations on private property located on County Road 600 to correct drainage issues, Public Works.

COURT ORDER NO. 2023-1118-11-06

8. AI-55020 Abandon sections of County Road 164 and County Road 201, Public Works.

COURT ORDER NO. 2023-1119-11-06

9. AI-55025 Abandon approximately 550 feet of County Road 393, Public Works.

Commissioner Webb is not opposed to the abandonment of the road. However, he is concerned due to this being an area where the County has spent \$2 million to reconstruct Myrick Road which runs by the road being abandoned. Additionally, there are concerns with abandoning this road before having a written agreement with the developer constructing a new development in the area since the developer is also constructing a road through the neighborhood. This has the potential to leave a landowner without a road to access their property. Therefore, Commissioner Webb said he would support the abandonment if the County first has a written agreement with the developer regarding the road for the landowner.

Clarence Daugherty, Engineering, said this is a complicated issue because there are pieces of an old road which will need to be changed up because of the development. On top of this, the County has their own major thoroughfare in the area. Therefore, the result could be limited access to the property. In discussions with the developer, the timelines for both the County and the developer are close. Although some things might affect the County's timeline, such as the bond issue being voted on Tuesday. Commissioner Webb asked if Engineering had discussed an agreement with the developer to solve the access issues. Mr. Daugherty said not yet but since the developer is in attendance today, they could discuss it after Court.

Mr. Daugherty presented maps to the Court showing the area where the road would be abandoned and as well as a map of the planned housing development. The house has a driveway north of where the abandonment would occur and the developer would construct a road to connect which would be called Peckham Court. This is where the homeowner could access their property. After further discussion, Mr. Daugherty suggested tabling this issue for now in order for Engineering to meet with the developer to work out these details. Then Mr. Daugherty would bring this back for the Court's consideration at another time. (Time: 1:44 p.m.)

HELD

Commissioner Fletcher moved the discussion to item 1118 to make a comment. (1:44 p.m.)

10. **AI-54938** Utilize the State of Texas Commercial Charge Card services contract (Texas Smartbuy Contract No. 946-M2) through and including August 31, 2024, Purchasing.

COURT ORDER NO. 2023-1120-11-06

11. **AI-54908** Trade in of the upper accessory parts of six (6) Bushmaster AR-15 type short barrel rifles and ten (10) Colt AR-15 LE6946 Carbine rifles towards the purchase of sixteen LE TSR-15SBR 12.5 rifles for the Sheriff's Office from TRIARC Systems, LLC, Sheriff.

COURT ORDER NO. 2023-1121-11-06

12. **AI-54942** Acceptance of the FY2024 UASI Regional Grant award in the amount of \$144,422, through the Office of the Governor, State Homeland Security Grants Division, Sheriff.

At 1: 45 p.m., Commissioner Webb said he pulled items 1112, 1113, 1114 and 1115 since they are all connected. Additionally, they are connected the general discussion item b as well since they are regarding grant funded positions. Concerns were raised during Commissioner Webb's meeting with the Budget Department earlier in the day. These four positions were originally presented as fully funded. However, due to the recent approved pay raises as well as the ones coming in January, three of these grant positions are now only 95% grant funded and item 1114 is now 68% grant funded. The question is, what to do when grant-funded positions are no longer fully funded and are not in the budget. Commissioner Webb made the motion to include these items in with the general discussion item b. Commissioner Fletcher seconded motion. Judge Hill said agenda items 1112, 1113, 1114 and 1115 will be held to be included with general discussion item b. (Time: 1:48 p.m.)

COURT ORDER NO. 2023-1122-11-06

13. AI-54944 Acceptance of the FY2024 UASI DVE Grant award in the amount of \$69,931, through the Office of the Governor, State Homeland Security Grants Division, Sheriff.

See notes in item 1112.

COURT ORDER NO. 2023-1123-11-06

14. AI-54945 Acceptance of the FY2024 SHSP CI-KR Grant award in the amount of \$45,000, through the Office of the Governor, State Homeland Security Grants Division, Sheriff.

See notes in item 1112.

COURT ORDER NO. 2023-1124-11-06

15. AI-54947 Acceptance of the FY2024 UASI Election Security Grant award in the amount of \$26,351, through the Office of the Governor, State Homeland Security Grants Division, Sheriff.

See notes in item 1112.

COURT ORDER NO. 2023-1125-11-06

16. AI-54948 Acceptance of the FY2024 UASI SHSP-DVE Grant award in the amount of \$48,400.89, through the Office of the Governor, State Homeland Security Grants Division, Sheriff.

COURT ORDER NO. 2023-1126-11-06

17. AI-55026 Application for participation in the Law Enforcement Support Office (LESO) 1033 Surplus Property Program with Defense Logistics Agency, and approval of the State Plan of Operations with the State of Texas to allow the Sheriff's Office to utilize surplus military property at no cost to the County, Sheriff.

COURT ORDER NO. 2023-1127-11-06

18. AI-55047 Lift the burn ban set on the 14th day of August 2023, Fire Marshal.

Commissioner Fletcher said although this item was passed during the consent agenda vote, she has some concerns regarding the burn ban. She asked if there was something the Court could do regarding lifting the ban or allowing the Fire Marshal the ability to lift the ban without needing to bring it to the Court for approval. Judge Hill discussed this with the Fire Marshal a few weeks ago during the change in weather conditions. The Fire Marshal recommended lifting the burn ban. Although the Court had not delegated the authority to Judge Hill, statute allows the County Judge to institute a temporary burn ban. When the Court ratified it, the ban became the Court's burn ban instead of Judge Hill's. He suggested looking at statute before instituting future burn bans to see if it is possible to allow the Fire Marshal the authority to discontinue burn bans when he deems appropriate. The discussion was then moved back up to items 1112, 1113, 1114 and 1115. (Time: 1:45 p.m.)

COURT ORDER NO. 2023-1128-11-06

19. AI-55032 Personnel Appointments, Human Resources.

COURT ORDER NO. 2023-1129-11-06

20. AI-55033 Personnel Changes, Human Resources.

Commissioner Hale wanted to congratulate a large number of promotions to County employees. These include Ann Mathew, Brian Griesbach, Brandon Jackson, Brooke Wiggins, David Roy, Dewey Mitchell, Evan Vance, Justin Dotzel, Payton Wall, Shelly Connelly, Andrew Dunn, Andrew Leonard, Gabriel Warnell and Paul Trevino. This is on top of the twelve new staff who have been hired. With no further comments, a motion was made to approve. (Time: 1:49 p.m.)

Motion by: Commissioner Darrell Hale
Second by: Commissioner Duncan Webb
Vote: 4-0: Passed

COURT ORDER NO. 2023-1130-11-06

2. General Discussion Items:

Presentation, discussion and any action regarding:

a. AI-54991 Collin County 4-H Youth Leaders Results of National 4-H Week, County Extension Office.

Anna Magnuson, President of Collin County 4-H, and Averie Friesenhahn, Collin County 4-H Public Relations Officer, presented on their program's community service program called one day 4-H. This program is a day where all 4-H clubs across the County participated in collecting food items to donate to

a local food pantry. The Collin County 4-H chapter has 316 active members and collected over 600 food items. The items will be given to those in need in Collin County. Commissioner Webb thanked them for doing this for Collin County residents. Judge Hill asked what chapter of 4-H they belonged. Ms. Magnuson responded they are part of the McKinney Heritage 4-H chapter. (Time: 1:51 p.m.)

NO ACTION

b. **AI-55022** Salaries for grant funded positions, Budget.

Judge Hill said this discussion will also include the four agenda items, 1112, 1113, 1114 and 1115 from the consent agenda.

Monika Arris, Budget Director, said this item was put on the agenda for transparency to ensure the Court is aware of what is going on. As departments apply for grants, the budget office assists in those applications. The Budget Department does their best to project what it will look like including PFP (Pay-For-Performance) pay increases, market adjustments and benefit increases. Last year, there was no way to project what has taken place this year. This year there will be grant positions which will not be fully grant funded after PFP and market pay raises are applied. Going forward, the Budget Department will do their best to estimate what things will look like in January as well as project for next October. The discussion for the Court regarding possible policy revisions. Additionally, for the grants which were originally fully funded, the Court needs to determine how the County will pay those positions. Either by paying only what is awarded in the grants or apply for additional grant funding. The Auditor’s Office is looking into ways to apply for additional funding, although it is uncertain if the additional funding will be awarded. There was some discussion regarding moving around M&O (Maintenance and Operations) funds to cover the shortfall for those kinds of positions. Additionally, there is the possibility some grants have the stipulation regarding a specific percentage the County is required to cover for a position and changing the percentage might invalidate the grant. Last budget cycle, a policy was added regarding not providing funds for a grant that does not have enough to cover a position. Due to the policy change, the need to navigate this new situation requires guidance from the Court. It has been a long-standing intention of this Court to end positions for grants that have ended. However, it was not occurring until the new policy was implemented last year. Since the County has already gone through budget, the County needs to determine what to do if the money runs out for those grant-funded positions. The Court is not interested in changing the policy at this time. After considerable discussion, Commissioner Fletcher requested a detailed list of the grant-funded positions affected by this issue along with all the ideas and options regarding additional funding. This would include the flexibility available within the grants. Ms. Arris and the Auditor’s Office will work on this request and bring to the Court solutions and remedies for these positions, identify which positions where solutions would not apply as well as any considerations to discuss in advance of the next budget review in order to mitigate this issue going forward. (Time: 2:21 p.m.)

HELD

A motion was made to approve the four grant positions from consent agenda items 1112, 1113, 1114, and 1115 with the understanding of the existing policies. (Time: 2:21 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

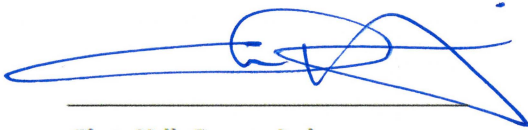
Vote: 4-0

Bill Bilyeu, County Administrator, said he wanted to recognize Jon Kleinheksel, Public Works, for over twenty-five years of service to the County and presented him with a service pin. (Time: 2:22 p.m.)

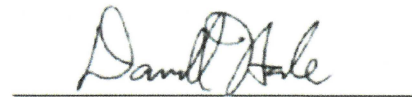
3. **Executive Session Items:** A supplemental agenda item for Executive Session was created after publishing of the agenda. Please see supplemental meeting minutes document for more information.

Public Comments not related to an item on the Agenda.

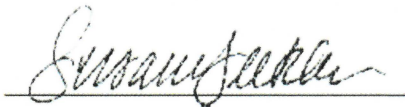
With no further business of the Court, Judge Hill adjourned the meeting 3:49 p.m.



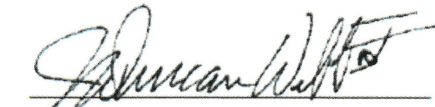
Chris Hill, County Judge



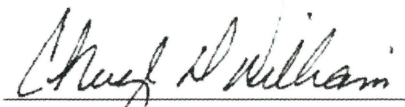
Darrell Hale, Commissioner, Pct 3



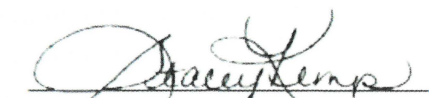
Susan Fletcher, Commissioner, Pct 1



Duncan Webb, Commissioner, Pct 4



Cheryl Williams, Commissioner, Pct 2



ATTEST: Stacey Kemp, County Clerk