

~~Collin County~~
~~Youth Park Myers Park & Event Center~~ Advisory Board
Bylaws

Article I
Name

The name of the board shall be the ~~Collin County Youth Park Myers Park & Event Center~~ Advisory Board.

Article II
Purpose and Responsibilities

Section I

The purpose of the Advisory Board shall be to advise and recommend actions to Collin County Commissioners Court relating to the promotion, management, welfare and success of ~~the Collin County Youth Park Myers Park & Event Center~~. The use of the park for educational and recreational purposes as described in the Deeds of Trust granted by the Myers Family will be the foremost responsibility of the Advisory Board.

Section II

The Advisory Board shall have such responsibilities and duties as provided for by Commissioners Court and shall include:

1. Provide input regarding the development and implementation of a Master Plan for ~~the Youth Park Myers Park & Event Center~~ grounds and facilities.
2. Support and promote ~~the Youth Park Myers Park & Event Center~~ by working with staff and user groups.
3. Set annual goals as part of short and long-term planning.
4. Keep Commissioners Court informed of programs and activities, including, but not limited to submission of an annual report.
5. Perform such other advisory duties as requested by the Commissioners Court.

Article III
Business Year

The business year of the Advisory Board shall be from January 1 to December 31 for purposes of member and officer terms, plans, programs and activities.

Article IV
Board Members

Section I

The ~~Collin County Youth Park Myers Park & Event Center~~ Advisory Board shall consist of no more than five (5) voting members. The County Judge and each County Commissioner, with the advice and consent of the other members of the court, shall appoint one (1) member to the Advisory Board.

A person must be a citizen of the United States and a resident or landowner in Collin County to be eligible for appointment to the Board. Every effort shall be made by Commissioners Court to have a balanced representation of geographical areas and interests on the Advisory Board.

Section II

Commissioners Court shall fill vacancies on the Advisory Board, either at the end of a member's term or for an unexpired term by:

- Advertising the vacancy and soliciting applications for the position;
- Evaluating candidates based on information provided in the candidate's application, interviews and personal knowledge of the candidates; or,
- Appointing the candidate who best meets membership requirements in Article IV Section I.

Section III

Advisory Board members are expected to attend regularly scheduled Board meetings. Any member shall be considered to have vacated his/her position who is convicted of a felony or other official misconduct, misses three (3) regular meetings in any one calendar year without a valid excuse and notification prior to meeting, or who otherwise fails to perform the duties of an Advisory Board member. The attendance policy may be waived where special conditions exist. Any member may resign by filing a written resignation with the board's secretary or Commissioners Court.

Attendance records shall be reviewed on a quarterly basis and a report of any members who have vacated their positions by failing to meet attendance requirements shall be forwarded to Commissioners Court. Copies of this notification shall be sent to the member(s) who vacated their position(s).

Article V Term of Office

The term of office shall be for three (3) years, with staggered appointments, so that no more than three (3) members' terms shall expire in any year. The Board members shall draw lots at the time of appointment to determine the length of the initial terms with one serving one year, two serving two years and two serving three years. Advisory Board Members serve at the pleasure of Commissioners Court. No member shall serve more than two (2) full terms.

Article VI Vacancies

The Commissioners Court in accordance with Article IV, Section II, shall fill any vacancy on the Board. A replacement Board member shall serve for the remainder of the original Board member's term.

Article VII Officers

The Advisory Board shall elect a Chairman, Vice-chairman and Secretary from its members at the beginning of each Business Year. The Vice-chairman shall be considered "Chairman elect", to take the office of Chairman the succeeding year unless the Board determines otherwise. Upon the death, resignation, or removal from office of an officer, the Board shall elect a replacement to serve until the next annual election of officers.

The powers and duties of these officers shall be as provided from time to time by resolution or other directive of Commissioners Court. In the absence of such provisions, the Chairman shall be the presiding officer and represent the Advisory Board at public functions; in the absence of the Chairman the Vice-chairman shall preside at meetings and represent the Advisory Board at all public functions; the secretary shall direct the preparation of minutes of all meetings of the members and the board, and shall authenticate the records of the corporation upon request.

Article VIII Procedure

Robert's Rules of Order, Newly Revised and the Texas Open Meetings Act shall govern meetings of members. The order of business shall follow the agenda as posted. Speakers are encouraged to notify the Chairman in advance to be scheduled. The Chairman may limit allotted time for each speaker. The order of business shall follow the agenda as publicized in accordance with the Open Meeting Act, Government Code 551.141 and 551.142.

A simple majority of voting members fixed in these bylaws shall constitute a quorum for the transaction of business. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Board. Each member in good standing shall be entitled to one vote on each matter submitted to a vote of the members. Proxy voting is not permitted.

A schedule of regular meetings shall be established at a place, time and frequency determined by the Advisory Board. Special Meetings may be called by Commissioners Court, the Chairman, or at the request of any three (3) members at any time with proper notice.

Article IX Communications

No member of the Advisory Board shall take any action or make any statement committing the County or Advisory Board to any action unless given authority to do so by approval of Commissioners Court.

Article X Staff Support

Administrative, clerical and technical support shall be provided at the direction of Commissioners Court.

Approved by Commissioners Court (January 25, 2005), CO# (2005-051-01-25)