



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

January 19, 2024

Jayden Graphics Inc.
2705 Katie Trail
Melissa, TX 75454

Re:	Contract Name:	2022-055, Printing: General Office Forms
	Contract Start Date:	04/11/2022
	Agreement Renewal Period	04/11/2024 – 04/10/2025 (Renewal 2 of 4)

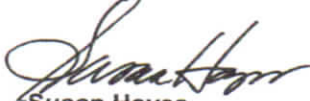
Dear Mr. Martin:

The aforementioned contract between Collin County and your company will **expire on April 10, 2024**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions, and pricing set forth in the original contract award and to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and **return by Wednesday, January 24, 2024**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at shayes@co.collin.tx.us.

Sincerely,



Susan Hayes
Buyer II

Please check one:

Yes I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.

No I cannot renew the contract.

If no, please state reason: _____

Signature: _____ *C. Martin*

Print Name: _____ **Craig Martin**

Title: _____ **President of Sales**

Date: _____ **January 19, 2024**

HISTORICAL INFORMATION

Awarded by Court Order No. 2022-337-04-11

Renewal No. 1 Court Order No. 2023-349-05-01

Renewal No. 2 Court Order No. _____

Renewal No. _____ Court Order No. _____

Change Order No. 1 Court Order No. 2023-349-05-01 Summary Renew Contract, Award Lines, Price Redetermination

Change Order No. _____ Court Order No. _____ Summary _____

Amendment No. _____ Court Order No. _____ Summary _____

Amendment No. _____ Court Order No. _____ Summary _____