



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

To: Commissioners Court
Collin County

From: Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

Date: January 26, 2024

Re: Renewal 2 to IFB Contract No. 2022-055, Printing: General Office Forms

Requesting Commissioners Court consideration and any action regarding the approval to renew, IFB Contract No. 2022-055, Printing: General Office Forms, with Scott-Merriman, Inc. for the period April 11, 2024, through April 10, 2025.

The Printing, General Office Forms contract is used by all County departments for their various printing needs.

MC/slh