



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

January 25, 2024

Ferguson Enterprises, LLC  
Dbas Ferguson Facilities Supply  
935 Avenue R  
Grandprairie, TX 75050

**Re: Contract Name:** 2023-108, Janitorial Supplies,  
through BuyBoard Contract 649-21  
**Contract Start Date:** 02/27/2023  
**Agreement Renewal Period** 02/27/2024 – 09/30/2024 (renewal 1 of 1)

Dear Brad Merriman:

The aforementioned contract between Collin County and your company **will expire on 2/26/2024**. The Collin County Purchasing Department is requesting that your company renew this contract upon the same terms, conditions and pricing set forth in the original contract award through BuyBoard Contract No. 649-21, to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and **return by Wednesday, January 24, 2024**.

Should you have any questions, please feel free to contact me at [shayes@co.collin.tx.us](mailto:shayes@co.collin.tx.us).

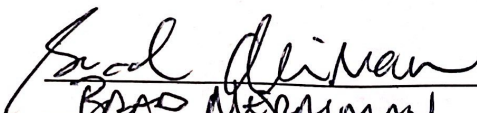
Sincerely,

  
Susan Hayes  
Buyer II

Please check one:

Yes  I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.  
No  I cannot renew the contract.

If no, please state reason: \_\_\_\_\_

Signature:   
Print Name: BRAD MERRIMAN  
Title: AREA SALES MANAGER  
Date: 2/26/24

