

January 29, 2024

Sent via email to: susie.lumus@brandt.us

Susie Lumus
The Brandt Companies LLC
19001 N. Heatherwide Blvd., Suite 120
Pflugerville TX 78660

Re: Trade Services
BuyBoard Contract 638-21

The Local Government Purchasing Cooperative (BuyBoard) awarded your company a contract under Trade Services, 638-21, which is set to expire February 29, 2024. At this time, the BuyBoard is extending your contract for **one additional month** through **March 31, 2024**

All discounts, terms, and conditions of your contract will remain the same. If you agree to this extension, there is nothing you need to do. However, if you do not agree to this extension, you must notify me via email at connie.burkett@tasb.org prior to the start of the extension term.

If you have questions or comments concerning this extension, please contact me as soon as possible at connie.burkett@tasb.org. We appreciate your interest in The Local Government Purchasing Cooperative.

Sincerely,



Connie W Burkett, CTSBO
Director – Cooperative Operations