

**TO:** Judge Chris Hill  
Commissioner Susan Fletcher  
Commissioner Cheryl Williams  
Commissioner Darrell Hale  
Commissioner Duncan Webb

**FROM:** Judge Sarah R. Duff, Probate Court #1

**DATE:** February 5, 2024

**RE:** Budget amendment for release of contingency funds to purchase incoming judge equipment

Judge Sarah R. Duff respectfully requests consideration and approval of a budget amendment to approve funds previously budgeted in contingency for FY24 in the amount of \$6,705.00, for the purchase of judicial robes, office chairs and a ballistic vest.