



January 26, 2024

Collin County, Texas
Attn: Matt Dobecka
2100 Bloomdale Rd., Suite 3160
McKinney, TX 75071

Subject: Contract Novation to WSP USA Inc. (Contract No. 2023-034A)

Dear Client:

WSP USA Environment & Infrastructure Inc., formerly Wood Environment & Infrastructure Solutions, Inc., was acquired by WSP in September 2022 and is now undertaking internal administrative changes to maximize the high level of service provided to its clients in a more efficient, effective, and integrated corporate manner.

Effective March 4, 2024, WSP USA Environment & Infrastructure Inc. (the "Company") will re-align certain transportation and infrastructure contracts into its parent company, **WSP USA Inc.** in advance of an overall merger of the Company scheduled to occur later in 2024. As part of this present administrative effort, the Company will novate your contract referenced above to WSP USA Inc. and requests your consent for this contract novation. After the contract is novated, project delivery for this contract will fall under WSP USA Inc.'s Federal Tax Identification Number (11-1531569). A copy of the WSP USA Inc. W-9 is included with this letter so you may update your records.

WSP USA Inc. and WSP USA Environment & Infrastructure Inc. are currently covered and will remain covered under the same insurance policies, with the same limits and breadth of coverage currently provided. This contract novation does not modify coverage and the insurance certificates previously provided will remain valid. However, please reach out directly to your client account manager contact at WSP USA should you need to obtain an insurance certificate listing WSP USA Inc. as the insured.

Furthermore, effective on or about February 3, 2024, both WSP USA Environment & Infrastructure Inc. and WSP USA Inc. will migrate onto WSP's new Oracle Fusion ERP financial management system. This integration will mean that your future invoices generated by Oracle Fusion may have a slightly different format and appearance than they did in the legacy BST financial system for WSP USA Environment & Infrastructure Inc. or legacy Oracle ERP financial system for WSP USA Inc. The invoices will still include all the pertinent information necessary for you to process the invoices for payment, including the new entity name, Federal EIN number, and new payment remittance instructions. If we are using an agreed-upon client prescribed format, we will continue to use that template to submit our invoices.

We want to assure you that while our operations complete these administrative changes related to business entities, what you rely on remains the same: our staff and leadership; our passion for quality; and our commitment to collaboration and client service. We remain committed to providing the experienced people and technical skills to achieve the goals of your project(s). The WSP USA teams assigned to your organization – including project managers, project staff, and senior management – will not change due to these changes, and we remain committed to providing the same level of service you have come to expect. What will change is a team that has much more depth of expertise and additional resources to service your needs on the existing contracts.

We also want to make you aware that there will be a change in our Overhead rate. The existing Overhead rate for WSP USA Environment & Infrastructure Inc. was 125.84%. The new overhead rate with WSP USA Inc. will be 139.3%. We will work with your organization to mitigate the impact of this rate adjustment. As mentioned above, WSP USA Environment & Infrastructure Inc. was purchased by



WSP USA Inc. in September 2022, and we have been operating independently as a separate entity owned by WSP USA Inc. since that date allowing us to service you at the lower overhead rate. Administratively, we are at a point now that we need to implement the overhead change in line with the WSP USA Inc. business entity.

We will continue to operate as we always have with a focus on our core values of integrity, teamwork, excellence and respect. We look forward to maintaining our business relationship with you. If your agency or company requires changes to our contract documents, or has any other procedural requirements, please advise at your earliest convenience and we will work with you to process required documentation. If we do not hear back from you by February 23, 2024, we will deem that you have consented to the contract novation. Should you have questions or require additional information, please contact your client account manager directly and they will access resources inside WSP to address and resolve your questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joseph J. Sczurko, Jr.'.

Joseph J. Sczurko, Jr. PE
President, Earth & Environment
WSP USA Environment & Infrastructure Inc

A handwritten signature in black ink, appearing to read 'Sofia Berger'.

Sofia Berger
Transportation & Infrastructure, National
Business Line Executive
WSP USA Inc.