

COLLIN COUNTY APPLICATION FOR MASS GATHERING PERMIT		
GATHERING NAME	LOCATION OF GATHERING (including description)	
The Garden Show	Myers Park & Event Center 7117 County Road 166 McKinney, TX 75071	
Promoter Name	Promoter Mailing Address	
Collin County Master Gardener Association	825 McDonald Street, Suite 150 McKinney, TX 75069	
Promoter Office Phone	Promoter Cell Phone	Promoter Email Address
972-548-4232		
Myers Park & Event Center	7117 County Road, 166, McKinney, TX 75071	
Collin County Government	972-548-4792 email: mpec@collincountytx.gov	
Date(s) of Mass Gathering	Starting time of Gathering	Ending time of Gathering
Saturday, March 16, 2024	10:00am	5:00pm
Sunday, March 17, 2024	11:00am	4:00pm
Maximum Number of Persons Allowed to Attend	Date of Application	
10,000	February 1, 2024	
Printed Name of Applicant	Title of Applicant	Signature of Applicant
Barron Bozeman	President Collin County Master Gardeners	<i>Barron Bozeman</i>

Along with the above information you must **attach** to this application responses to the following:

1. A financial statement reflecting the funds being supplied to finance the mass gathering and each person supplying the funds
2. A certified copy of the agreement between the promoter and property owner
3. A plan on how the promoter intends to limit attendance to the number of persons listed above
4. The name & address of each performer who has agreed to appear at the event and name and addresses of their agent
5. A description of each agreement between the promoter and performer
6. A description of each step the promoter has taken to ensure that minimum standards of sanitation and health will be maintained during the event
7. A description and written plan for traffic control, to control ingress and egress, to ensure the physical safety of the persons attending the event.
8. A description and written plan to provide adequate emergency medical care for those attending the event
9. A description and written plan on the supervision of minors who may attend the event.
10. In addition, full compliance with 2009 International Fire Code is required.

Return completed application to Myers Park & Event Center at 7117 County Road 166, McKinney, Texas

The Garden Show 2024 - Mass Gathering Permit Additional Information

1. A financial statement reflecting the funds being supplied to finance the mass gathering and each person supplying the funds.
 2. A certified copy of the agreement between the promoter and property owner.
 3. A plan on how the promoter intends to limit attendance to the number of persons listed above. In description.
 4. The name & address of each performer who has agreed to appear at the event and name and addresses of their agent.
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 6. A description of each step the promoter has taken to ensure that minimum standards of sanitation and health will be maintained during the event.
 7. A description and written plan for traffic control, to control ingress and egress, to ensure the physical safety of the persons attending the event.
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1. Event Budget Attached
2. Agreement between promoter and property owner Attached
- 3 All Descriptions – Additional Notes Attached Plan to limit attendance - Based on attendance at the ten previous Garden Shows presented by the Collin County Master Gardeners Association (CCMGA) at Myers Park and Event Center, we anticipate a maximum attendance for the 2024 event as no more than 10,000 over a two-day period, which would average 5,000 per day, noting that this estimate is on the high side. The Garden Show is a "come and go event" with anticipated attendance at any one time of less than 2,500.

It should be noted that Myers Park & Event Center can accommodate 20,000 people. Vendors and public service booths will be in the Show Barn with a capacity of 2,500 people. Attendance numbers will be monitored by regular manual counts to ensure maximum capacity is not exceeded in each of these locations. Attendees will be turned away, if necessary, to ensure maximum attendance is not surpassed to ensure a safe and secure environment.

4. Speakers, topics, and affiliation Attached
5. Sample contract for vendors Attached
6. Myers Park Staff and CCMGA volunteers will monitor the facilities to ensure optimal sanitation standards are maintained at all times.

Myers Park and Landing has 28 permanent restroom facilities, which should accommodate 2,800 people and provide for the comfort of all the attendees and ensure satisfactory sanitation conditions throughout the park for the two-day event. The estimated attendance at any one time to The Garden Show is 2,500.

The Garden Show 2024 - Mass Gathering Permit Additional Information

All food vendors are required to make application for food service permits and to be approved and permitted by the Collin County Development Services Department, as outlined in the Myers Park & Event Center Facility Usage Agreement.

7. Traffic Control

Entrance to The Garden Show is from County Road 166 (Location 9) to the main parking lot at Myers Park and Event Center. A volunteer staff comprised of members of the CCMGA will direct traffic and parking at the entrance. The parking staff will be clearly identifiable with their uniform appearance and identification credentials.

Vendor and CCMGA volunteer parking has been designated for the parking lots behind and to the west of the Show Barn with a volunteer staff comprised of CCMGA members to direct traffic and parking at that location.

Visitors may reach the Research and Demonstration Gardens by crossing a footbridge between The Landing and the Research and Demonstration Gardens.

CCMGA volunteers will be dispersed throughout the parking lot to direct any foot traffic, as necessary. It should be noted that this is a family event.

8. Emergency Medical Care

Medical Care A clearly marked First Aid Center will be located near the south side entrance to the Show Barn. Trained medical personnel (an EMT) will be stationed in the First Aid Center. CCMGA volunteers will monitor visitors and notify through appropriate channels any type of medical emergency. All volunteers will be aware of the location of the First Aid Center.

Communications - Communications with medical and fire responders will be coordinated through the Show Barn Office. CCMGA volunteers will be situated throughout the park with communication devices available to communicate arising situations. Show Barn Office personnel will also have direct contact with Myers Park Staff

9. Supervision of Minors - All minors will be required to be accompanied by an adult. Signs stating that policy will be posted throughout the Show Barn and announcements will be made periodically stating the policy. CCMGA volunteers will monitor the attendees to ensure children are accompanied by an adult. The Show Barn Office will be the location of reuniting lost children with their adult, if necessary.

10. Fire Code Compliance