



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

March 1, 2024

Abacus Service Corporation  
25925 Telegraph Road, Suite 110  
Southfield, MI 48033

RE: Award of Cooperative Quote 2024-198: Supplemental Contract For Temporary Personnel Services through Buyboard 674-22

Dear Lori Pacholke:

Collin County has awarded the above referenced solicitation to your company as Primary/Secondary supplier (tie TBD) per Court Order No. \_\_\_\_\_. It is understood all terms, conditions, and prices will be held firm as per your response and the Terms and Conditions of the Cooperative. This contract is a supplement to the County's main Temporary Personnel Services contract with a markup over County designated pay for the purchase of Temporary Personnel Services for the County (2024-198). The contract term is for one year to begin upon award. The County reserves the right to cancel the contract for any reason with thirty (30) days written notice.

This is a notification only. Purchase orders will be issued on an as-needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at [accountspayable@collincountytx.gov](mailto:accountspayable@collincountytx.gov) and to the department contact, Jessica Gramly at [jgramly@co.collin.tx.us](mailto:jgramly@co.collin.tx.us), Kaylie hill at [khill@co.collin.tx.us](mailto:khill@co.collin.tx.us), Jeff McCoy at [jmccoy@co.collin.tx.us](mailto:jmccoy@co.collin.tx.us), and Megan McIntire at [mmcintire@co.collin.tx.us](mailto:mmcintire@co.collin.tx.us). Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter as indicated below, and email it to Cory Rogers at [curogers@co.collin.tx.us](mailto:curogers@co.collin.tx.us) or fax to 972-548-4694.

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at (972) 548-4113 or [curogers@co.collin.tx.us](mailto:curogers@co.collin.tx.us).

Sincerely,

Cory Rogers  
Senior Buyer

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