



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

March 1, 2024

Marathon Staffing Group
1801 N Hampton Rd. Suite 331
Desoto, TX 75115

RE: Award of Cooperative Quote 2024-198: Supplemental Contract For Temporary Personnel Services through TIPS# 230703

Dear Leticia Diaz Juarez:

Collin County has awarded the above referenced solicitation to your company as Primary/Secondary supplier (tie TBD) per Court Order No. _____. It is understood all terms, conditions, and prices will be held firm as per your response and the Terms and Conditions of the Cooperative. This contract is a supplement to the County's main Temporary Personnel Services contract with a markup over County designated pay for the purchase of Temporary Personnel Services for the County (2024-198). The contract term is for one year to begin upon award. The County reserves the right to cancel the contract for any reason with thirty (30) days written notice.

This is a notification only. Purchase orders will be issued on an as-needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact(s), Jessica Gramly at jgramly@co.collin.tx.us, Kaylie hill at khill@co.collin.tx.us, Jeff McCoy at jmccoy@co.collin.tx.us, and Megan McIntire at mmcintire@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter as indicated below, and email it to Cory Rogers at curogers@co.collin.tx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at (972) 548-4113 or curogers@co.collin.tx.us.

Sincerely,

Cory Rogers
Senior Buyer

Copy to:
File