



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

March 15, 2024

Blagg Tire & Service, LLC
411 W Dallas Rd
Grapevine, TX 76051

RE: Award of Contract 2024-163: Tires

Dear Mr. Kozich:

Collin County has awarded all of the above referenced solicitation to your company per Court Order No. _____. It is understood all terms, conditions and prices will be held firm per the terms and conditions of cooperative contract BuyBoard 729-24. Pricing will reflect a percent off catalog. The contract term begins upon award and continues through and including February 28, 2025 with two (2) optional one-year renewals. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact, Chris Benavides, at cbenavides@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Sarah Haynes at shaynes@co.collin.tx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4130 or shaynes@co.collin.tx.us.

Sincerely,

Sarah Haynes
Buyer II

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File