



OFFICE OF THE SHERIFF
COLLIN COUNTY, TEXAS

JIM SKINNER, SHERIFF

Date: March 11, 2024

To: Commissioners Court

From: Jim Skinner, Sheriff 

Re: FY 2025 UASI Elections Security Grant: Funding Analyst

The Collin County Sheriff's Office respectfully requests approval to apply for the FY 2025 UASI Elections Security Grant. This grant will partially fund the salary and benefits for two full-time Research Analysts within the Fusion Center. These Analysts will oversee the DVE program and functions related to elections security. The performance period for this grant is from September 1, 2024, through August 31, 2025, with no county match.

JOS: TMS

Collin County Grant Summary Form

Department Name Collin County Sheriff's Office		Submit completed form along with one electronic copy of the grant application and all supporting documentation to the Auditor's Office not less than 14 days prior to the scheduled Commissioner Court meeting. If you have any questions contact Janna Caponera at (972) 548-4638.
Contact Person (Grant Liaison) Andrew Hatch		
Title Captain	Phone / Extension 6892	

Grant Description		
Grant Title and Funding Year FY24 UASI Security Elections	Funding Source <input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Other:	Application Type <input checked="" type="checkbox"/> New Grant <input type="checkbox"/> Renewal <input type="checkbox"/> Amendment
Grantor (include sub-granting agencies) Office of the Governor (OOG) State Homeland Security Program-Grants-LETPA	Payment Method <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other:	
Application/Award Deadline April 4, 2024	Requested Comm. Court March 25, 2024	Grant Period September 1, 2024 to August 31, 2025

Brief Description
Fund partial salary and benefits for two full-time Sheriff's Office Research Analysts for the Fusion Center that will oversee DVE. This will be a 1 year grant period.

Grant Categories / Funding Sources	Federal Funds	State Funds	Local Funds	County Match	In-Kind Match	Total
Personnel	\$ 27,215.31					\$ 27,215.31
Operating						\$ -
Capital Equipment						\$ -
Indirect Costs						\$ -
Total	\$ 27,215.31	\$ -	\$ -	\$ -	\$ -	\$ 27,215.31
# of FTEs						0

Performance Measures Applicable Outcome Measures	Current FY Progress to Date				Next FY Projected
	Q1	Q2	Q3	Q4	
Provide Services to Collin County Residents					

The Department named above is applying for the Grant Program named above, and if awarded, will accept full responsibility for the management of any funds awarded to the County under this grant, and will adhere to any policies and procedures set forth by the Grantor and its related agencies or agents, as well as those of the County, and its financial and administrative departments. To that end, please find enclosed the following items for initial review:

- Grant Summary Form
- Memo of request to Commissioner Court for application/award acceptance and approval
- Electronic copy of the original, completed application/award
- Approval to apply Court Order (for award only)
- All attachments, back-up documentation or amendments to be submitted to the Grantor

Completed by: Robert Spears, on behalf of Sheriff Skinner		03/12/24
Department Head / Designee Printed Name	Signature	Date

Grant Resource-Benefit Summary

Preliminary
 Final

Grant Title FY24 UASI Security Elections	Contact Person (Grant Liaison) Andrew Hatch
Grant Period September 1, 2024 to August 31, 2025	Department Collin County Sheriff's Office
	Phone / Ext 6892

COUNTY RESOURCES REQUIRED

Match	Amount	Identify Match Source
1) Cash	-	
2) In-Kind	-	
<input type="checkbox"/> No Match Required		

Implementation / Start Up

Match	Amount	Description
1) Equipment		
2) Training		
3) Inter-departmental / Other:		
<input type="checkbox"/> No Implem / Start-up Costs		

Operational / Maintenance

Match	Amount	Description
1) Recurring Maintenance		
2) Salary / Benefits		
3) Continuing Ed / Training		
4) Office / Program Space		
5) Travel		
6) Other:		
<input type="checkbox"/> No Oper / Maintenance Costs		

NON-COUNTY RESOURCES REQUIRED

Match	Amount	Identify Match Source
1) Voluntary / Donation		

Benefits to County and Citizens

The Research Specialist/Analyst will be paid by OOG at 100%. No match required.