

An order of the Commissioners Court approving the filing of the March 18, 2024 minutes.

On Monday, March 18, 2024, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

- Judge Chris Hill
- Commissioner Susan Fletcher, Precinct 1
- Commissioner Cheryl Williams, Precinct 2
- Commissioner Darrell Hale, Precinct 3
- Commissioner Duncan Webb, Precinct 4

Commissioner Fletcher led the Invocation.  
Commissioner Williams led the Pledge of Allegiance.  
Judge Hill led the Pledge of Allegiance to the Texas Flag.

Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. The meeting was adjourned at 1:57 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 1:57 p.m. and adjourned the meeting at 1:57 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-55673 Personnel Appointments, Human Resources.
2. AI-55674 Personnel Changes, Human Resources.

**FYI NOTIFICATION:**

1. AI-55621 Intra-County account transfers transmitted February 23, 2024, Auditor.
2. AI-55654 Intra-County account transfers transmitted February 28, 2024, Auditor.

**3. Notification of budget adjustment(s)/amendment(s):**

a. AI-55647 \$15,000 to establish the District Attorney's budget for the FY 2024 Internet Crimes Against Children Interlocal Agreement, Auditor.

b. AI-55648 \$7,500 to establish the Sheriff's Office budget for the FY 2024 Internet Crimes Against Children Interlocal Agreement, Auditor.

**COMMISSIONERS COURT BUSINESS:**

**Public comments related to an item on the Agenda.**

1. **Consent Agenda Items:** Judge Hill held item 1h2 and then asked for comments on the consent agenda. Commissioner Hale pulled item 1h5 for comment. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:31 p.m.)

Motion by: Commissioner Fletcher

Second by: Commissioner Williams

Vote: 5-0: Passed

a. AI-55659 Disbursements for the period ending March 12, 2024, Auditor.

COURT ORDER NO. 2024-301-03-18

b. AI-55660 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2024-302-03-18

c. AI-55656 Tax refunds totaling \$286,449.83, Tax Assessor-Collector.

COURT ORDER NO. 2024-303-03-18

**d. Advertisement(s):**

1. AI-55662 Security Gate Repair Services (IFB No. 2024-225), Facilities.

COURT ORDER NO. 2024-304-03-18

**e. Award(s):**

1. AI-55664 Professional Services, Forensic Engineering Services (RFQ No. 2024-054), Construction & Projects.

COURT ORDER NO. 2024-305-03-18

2. AI-55646 GovQA FOIA System (Coop. Quote No. 2024-254) to Carahsoft Technology Corp. through DIR Contract No. DIR-TSO-4288, Information Technology.

COURT ORDER NO. 2024-306-03-18

3. AI-55670 Vehicles, Sheriff's Office (Coop Quote No. 2024-253) to Silsbee Ford, Inc., through TIPS 210907, Public Works.

COURT ORDER NO. 2024-307-03-18

**f. Contract Renewal(s):**

1. AI-55666 Forensic Testing of Physical Evidence (Contract No. 2020-151) with Armstrong Forensic Laboratory, Inc. through and including June 29, 2024, District Attorney.

COURT ORDER NO. 2024-308-03-18

2. AI-55650 Services, Controls Integrator (Contract No. 2019-096) with Miller Building Automation, LLC to extend the contract for one (1) year through and including June 16, 2025, Facilities.

COURT ORDER NO. 2024-309-03-18

3. AI-55668 Emergency Vehicle Equipment and Supplies (Contract No. 2024-069) with GT Distributors, Inc. to extend the contract for one (1) year through and including March 31, 2025, Public Works.

COURT ORDER NO. 2024-310-03-18

**g. Budget adjustment(s)/amendment(s):**

1. AI-55657. \$32,000 to reallocate District Clerk Records Management and Preservation funds from fund 1044 to the newly created fund 1045, Auditor.

COURT ORDER NO. 2024-311-03-18

**h. Miscellaneous:**

1. AI-55677 Correction to the date for the Texas High School Cycling League bicycle race and partial road closure of County Roads 132, 134, 135, 138, 176, 177, 178 and 179 previously approved on court order 2024-237-02-26 to change the date from April 8, 2024 to April 28, 2024, Public Works.

COURT ORDER NO. 2024-312-03-18

2. AI-55671 Revised Purchasing Card Policy and Procedure Manual, Purchasing.

PULLED

3. AI-55642 Accept additional funding in the amount of \$7,500 for the Internet Crimes Against Children Grant, Sheriff.

COURT ORDER NO. 2024-313-03-18

4. AI-55675 Personnel Appointments, Human Resources.

COURT ORDER NO. 2024-314-03-18

5. AI-55676 Personnel Changes, Human Resources.

Commissioner Hale congratulated the following County employees for receiving promotions: Alan Kenton, Alondra Salas Saucedo, Ashlee Arguello, Cintia Espinoza, Geetangali Singletary, Kaylie Hill, and Lauren Savage. With no further comments, a motion was made to approve the item. (Time: 1:32 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Duncan Webb

Vote: 5-0: Passed

COURT ORDER NO. 2024-315-03-18

## 2. General Discussion Items:

a. AI-55685 Primary Election Update, Elections.

Bruce Sherbet, Elections Administrator, provided the Court with the Primary Election Update. There were 30 temporary staff brought in to assist with curbside voting, phone banks and voter registration processing. There were also 15 field technicians brought in to assist with equipment preparation and field operations. Mr. Sherbet said there was a total of 39 early voting locations and 59 Election Day locations. Both parties shared the same voting equipment, a number of the forms, and other items being used at the polling locations. In terms of voter registration, there were 115,000 more registered in this primary election vs. the 2020 primary election. This represents a 19% increase in voter registration. There were 137,685 voters, which represented 19% of combined turnout. The turnout for republicans was 101,626, which made up 14% of all voters, and the turnout for democrats was 3,606, which made for 5% of all voters.

There were 5,700 mailed ballots and 4,285 of them were returned and counted which represents a 75% return rate. There were 77,031 early voters. With the addition of mailed-in ballots, this represents 60% of all votes cast. Mr. Sherbet said there were five in-person training classes conducted for early voting workers and three in-person training classes conducted on election law for Election Day. Poll worker training labs have also been expanded to allow more detailed hands-on instructions. Sixteen of the training labs were conducted prior to the primary election. There were ten additional videos created to enhance training and

curriculum. During the training classes, there were thumb drives handed out with additional resources for the poll workers to peruse at their leisure.

Mr. Sherbet said there were very short wait times during early voting. The longest wait times were on Election Day and after 5pm on Election Day, especially after 5:00 p.m. There were a handful of locations with wait times exceeding 60 minutes at the close of the polls on Election Day. The top six turn-out locations were John and Judy Gay Public Library, Allen Muni, Allen ISD Service Center, Davis Library, and Carpenter Park Recreation Center. He and his team will continue to look for ways to reduce congestion at the heavy turnout locations, but this is a difficult job to do. Voters tend to gravitate to certain locations they favor and are familiar with. One option being considered is adding additional locations in close proximity to the heavy turnout locations.

Mr. Sherbet said there were nine reports released on election night between the hours of 7:00 p.m. and 1:10 a.m. The election resulted in run offs of both parties which is to be expected. The Republican Party has six offices and the Democratic Party has one. Due to the number of Democratic offices, the democratic primary election will only be held in three locations. Campaigning was aggressive during this election. Mr. Sherbet said Commissioner Hale suggested composing a book for each polling location that shows all of the different sign regulations. Everything is on track for the May 4, 2024 City and School District Local Jurisdiction Election.

Commissioner Fletcher asked Mr. Shebert for suggestions on how to communicate to the voters that the percentages from the propositions on this election are just the parties taking the temperature of their voters. Mr. Shebert said he is restricted on ballot language, but suggested educating the voters as much as possible and putting information on the elections website. Commissioner Hale said he observed all of the handicap spaces being filled at Judy Gay Public Library and only a couple of those spaces had the call-in code for curbside voting or those who are unable to stand in line. Mr. Sherbet said there was a new law passed which does not allow handicapped spaces to be used for curbside voting. However, sometimes it has to be done due to the location of the handicapped parking spots. Commissioner Webb commended Mr. Shebert and his department for all of their hard work. Judge Hill also expressed his gratitude for Mr. Shebert and said he likes the recommendation to work the lines in efforts to decrease congestion and eliminate wait times. Commissioner Hale asked Mr. Shebert if there was a way to note each voter's closest voting location as they are verifying their ballots online. Mr. Shebert said he would explore that possibility. Judge Hill expressed his appreciation for the local partners who allowed the County to use their facilities. Commissioner Williams thanked Mr. Shebert for finding additional polling locations in Richardson. (Time: 1:51 p.m.)

**NO ACTION**

3. Executive Session Items:

The Court did not recess into Executive Session.

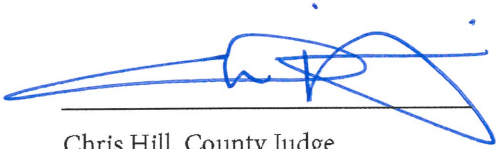
Public Comments not related to an item on the Agenda.

Joshua Murray, Lavon, said, given the amount of last week's budget amendment agenda item, AI-55585, it should have been placed on the agenda as a discussion item and not a consent agenda item. He asked the Court to adopt a Court Order that requires all amendments to the budget over the amount of \$500,000 to be placed on the agenda as a discussion item to insure the topic is discussed and the public is made aware of it. Mr. Murray said the jail is operating at over 90% capacity and with the rise in population there will be more inmates coming. There are currently 70 inmates who are not being held accountable for rule breaks due to there not being enough room inside the jail. This can cause low morale amongst the workforce. (Time: 1:55 p.m.)

Judge Hill asked Bill Bilyeu, County Administrator, how the progress is coming on the new County Jail Facility. Mr. Bilyeu said they are expecting the cluster that includes the new book-in area to be completed within the next three months and occupied by the end of the summer. There are currently 300 beds out to bid that will be going out front for the infirmary. This includes the isolation cells. Mr. Bilyeu said this has been in progress for years, and growth in the jail has already been anticipated.

Matthew Langan, Chief Deputy, told the Court he was taken aback by Mr. Murray's comments, because at this time, the morale within the jail is high, and the vacancy rate is down to zero. (Time: 1:57 p.m.)

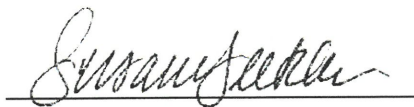
There being no further business of the Court, Judge Hill adjourned the meeting at 1:57 p.m.



Chris Hill, County Judge

Not Present

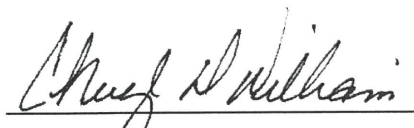
Darrell Hale, Commissioner, Pct 3



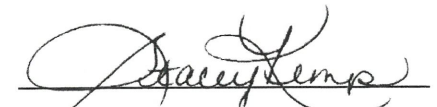
Susan Fletcher, Commissioner, Pct 1



Duncan Webb, Commissioner, Pct 4



Cheryl Williams, Commissioner, Pct 2



ATTEST: Stacey Kemp, County Clerk