



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

3/6/2024

1st Run Computer Services Inc.
59 Acorn Ponds Drive
Roslyn, NY 11576

Re: Contract Name: 2021-229 Fujitsu Document Scanners, Lexmark Printers and Accessories
Contract Start Date: 7/19/2021
Agreement Renewal Period: 7/7/2024 – 7/6/2025 (renewal 3 of 3)

Dear Rhea Schultzberg :

The aforementioned contract between Collin County and your company will expire on 7/6/2024. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by 3/15/2024. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at ccriswell@co.collin.tx.us.


Sincerely,

Christina Criswell
Buyer II

Please check one:

Yes I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.
No I cannot renew the contract.

If no, please state reason: _____

Signature: 
Print Name: Rhea Schultzberg
Title: Manager
Date: 3/7/24

