



April 16, 2024

Revised: May 9, 2024

Mr. David Dooley
Construction & Projects
4600 Community Ave.
McKinney, Texas 75069

RE: Contract Amendment to Agreement 2021-353 for Phase Two of the Collin County Adult Detention Center Assessment and Design Services
Specifically: Modular Central Utility Plant
BSW Project No. 22117

Dear Mr. Dooley:

We are pleased to submit this proposed amendment to our current agreement 2021-353 for consideration by you and the other members of the Collin County team. This amendment is for the Brinkley Sargent Wiginton (BSW) Architects Team to provide additional civil engineering services.

A. Scope of Work

1. Prepare plans for on-site sanitary sewer improvements in the area of the New Modular Central Plant. Please see the attached fee proposal and scope of work (SOW) Exhibit A from Westwood.

B. Design Fees

| | |
|-----------------------------|------------|
| a. Site Design for Sewer: | \$6,500.00 |
| b. Construction Inspection: | \$3,030.00 |
| c. Topographic Survey: | \$5,500.00 |

Total: **\$15,030.00 (Fifteen thousand, thirty dollars)**

Please let us know if you need any additional documentation. We look forward to continuing working with you on this extremely important project.

CONTINUED ON NEXT PAGE

Dallas

5000 Quorum, Suite 600
Dallas, Texas 75234
1972.960.9700

www.BSW-Architects.com

Austin

611 S. Congress Avenue, Suite 225
Austin, Texas 78704
1512.610.4700

Mr. David Dooley
RE: Contract Amendment to Agreement 2021-353 for Phase Two of the Collin County Adult Detention
Center Assessment and Design Services; New Modular Central Utility Plant
April 16, 2024
Revised: May 9, 2024

Sincerely,

BRINKLEY SARGENT WIGINTON ARCHITECTS

A handwritten signature in black ink, appearing to read "Charles L. Goodman", written over a horizontal line.

Charles L. Goodman, AIA, CCHP
Principal

Attach: Westwood Fee Quotation and SOW

CC: Clint Bissett/ Westwood
Pauline Foreman/ BSW Architects

[https://d.docs.live.net/b0404d2ce1921c79/20240506 add civil site design fee proposal to county.docx](https://d.docs.live.net/b0404d2ce1921c79/20240506%20add%20civil%20site%20design%20fee%20proposal%20to%20county.docx)



AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Collin County Central Utility Plant 2

AGREEMENT INFORMATION:
Date: January 21, 2022

AMENDMENT INFORMATION:
Amendment Number: 001
Date: April 22, 2024

OWNER: *(name and address)*
Collin County, Texas

ARCHITECT: *(name and address)*
Brinkley Sargent Wiginton Architects,
Inc.
5000 Quorum Drive Suite 600
Dallas, TX 75254

The Owner and Architect amend the Agreement as follows:
Refer to Exhibit A for letter of proposal for additional service dated April 18, 2024.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:
Refer to Exhibit A

Schedule Adjustment:
Refer to Exhibit A

SIGNATURES:

Charles Goodman
ARCHITECT *(Firm name)*

Collin County, Texas
OWNER *(Firm name)*



SIGNATURE
Charles L. Goodman, AIA, Principal
PRINTED NAME AND TITLE

4/22/2024
DATE

SIGNATURE
PRINTED NAME AND TITLE

DATE

**PROJECT CHANGE ORDER TO
GENERAL CONDITIONS OF AGREEMENT**

DATE: April 18, 2024 (Revised)

PROJECT TITLE (the “**Project**”): Collin County Central Utility Plant 2

CLIENT NAME (“**Client**”): Brinkley Sargent Wiginton Architects

PROJECT CHANGE ORDER NO.: 02R1

PROJECT LOCATION: TX

PROJECT NUMBER: R0039110.01

This Project Change Order between Client and Westwood is set forth pursuant to our General Conditions of Agreement (the “**Agreement**”) effective on or about January 21, 2022. The purpose of this Project Change Order is to modify the conditions, deliverables, schedule, and/or the scope of work as set forth herein.

I. Contract Documents

- A. This Project Change Order and the Agreement comprise the contract documents.
- B. There are no other general or supplementary conditions further stipulated.

II. Project Description

- A. Please see Attachment A.

III. Deliverables

- A. Please see Attachment A.

IV. Schedule

- A. Notice to Proceed is understood to be this Project Change Order signed, dated, and fully executed by both Parties.

V. Project Change Order Attachments

- A. Please see Attachment A.

VI. Payment

- A. The estimated Westwood cost/total estimate fee for this Project Change Order is \$15,030.00.
- B. Because of this Project Change Order, the total estimated Westwood cost/fee is now \$185,030.00.
- C. Westwood will issue invoices under this Change Order on an approximate 4-week cycle.

ACCEPTED AND AGREED:

CLIENT:
Brinkley Sargent Wiginton Architects

(Signature)

(Name – Printed)

(Title)

(Date)

Client Address/Contact for giving notices:
(if different than Agreement)

WESTWOOD:
Westwood Professional Services, Inc.



(Signature)

Clint A. Bissett, P.E.

(Name – Printed)

Public Infrastructure Market Lead, Associate

(Title)

April 18, 2024

(Date)

Westwood Address/Contact for giving notices:
(if different than Agreement)

Project Number: R0039110.01

Westwood

Attachment A – Scope of Services & Fee Schedule

Land Surveying Services

TOPOGRAPHIC SURVEY

Westwood will perform an on the ground survey of the property under the direct supervision of a Registered Professional Land Surveyor.

Included in this item:

- Location of permanent improvements on, and immediately adjacent to, the site.
- Spot elevations on a 50-foot grid.
- Contours on one foot intervals.
- Top of curb and gutter elevations for paving on, and immediately adjacent to, the site.
- Locations, common name and trunk diameter of trees over 6-inches in caliper or the outline of heavily wooded areas.
- Location of visible utilities and appurtenances.
- Location and sizes of underground utilities based on available record information.
- Westwood will graphically plot, if any, the Special Flood Hazard Area from the Flood Insurance Rate Map (FIRM), published by Federal Emergency Management Agency (FEMA), for this area.
- Graphical depiction of site boundaries adjacent to the survey area based upon the current deed or plat. If the site is platted, we will graphically show easements defined on the plat. This depiction is approximate and the work does not include boundary research or review of found monumentation.

Not included in this item:

- Species names of trees.
- Trees less than 6-inches in diameter.
- Tree locations and identification in heavily wooded areas.
- Boundary surveying.
- Research or review of easements that may affect the subject tract.
- Subsurface utility engineering services.
- Parking spaces in parking garages.
- Location of irrigation control valves.

Civil Engineering Services (Site Design)

SANITARY SEWER PLAN

Westwood will prepare plans for on-site sanitary sewer improvements to reroute the sewer line to an existing manhole north of the previous connection point to avoid conflicts with other utilities, to serve the proposed development. These improvements will be designed from existing public mains located adjacent to the site to a point 5-feet outside the proposed building. The connection points will be coordinated with the MEP consultant or the Architect.

Included in this item:

- Coordination of City review and approval of plans prepared as part of this item.
- One (1) revision to the plan to reflect site plan changes as a result of Owner or Architect comments. Additional changes will be made on an hourly rate basis.

Not included in this item:

- Design of any off-site sanitary sewer improvements or extensions not described above.
- Profiles for public and private systems.

CONSTRUCTION INSPECTION/SITE OBSERVATION

Westwood shall provide construction inspection services for the private utilities (sewer and stormwater) on behalf of the County. Inspection will consist of one site visit per week for an estimated 3 weeks. If inspection services needed exceed this timeframe, additional fees may apply. The inspections will be supplemented by photos provided by the client's construction inspection.

Please note the following:

- Westwood shall not at any time supervise or have authority over any Contractor work or jobsite management procedures, nor shall Westwood have authority over or be responsible for the means and methods, or procedures of construction selected or used by the Contractor.
- Westwood neither guarantees the performance of the Contractor nor assumes responsibility for the Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.
- Westwood shall not provide or have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.
- Westwood shall not be responsible for the acts or omissions of the Contractor or for any decision or interpretation of the Contract Documents made by the Contractor.
- While at the Site, Westwood's employees and representatives shall comply with the specific applicable requirements of the Contractor's and Owner's safety programs of which Westwood has been informed in writing.

Services

| Service | Description | Fee |
|-----------|-------------------------------------------------|---------------------|
| LS | Land Surveying Services | |
| LS | Topographic Survey | \$ 5,500.00 |
| | SUBTOTAL | \$ 5,500.00 |
| SD | Civil Engineering Services (Site Design) | |
| SD | Sanitary Sewer Plan | \$ 6,500.00 |
| SD | Construction Inspection/Site Observation | \$ 3,030.00 |
| | SUBTOTAL | \$ 9,530.00 |
| | TOTAL ALL SERVICES | \$ 15,030.00 |

Terms and conditions shall be the same as per our original agreement.

Please note that the fees above are based on the assumption that Westwood will perform the above services all together for this project. In the event any item is deleted from the scope of work, Westwood reserves the right to adjust the fees for other items as appropriate.

CAB/jmc

0039110.01_Change Order02R1