



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

May 23, 2024

Midwest Veterinary Supply, Inc.  
21467 Holyoke Ave  
Lakeville, MN 55044

RE: Award of COOP 2024-276: Veterinary Pharmaceuticals

Dear Julie Burrell:

Collin County has awarded the above referenced quote to your company. It is understood all terms, conditions and prices will be held firm as per the terms and conditions of the City of Austin's Contract MA-9200-NA230000104. The contract term begins upon award and continues until April 20, 2025 with the option of three (3) one (1) year renewals. The County will have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at [accountspayable@collincountytx.gov](mailto:accountspayable@collincountytx.gov) and to the department contact, Anna Manuel, at [amanuel@co.collin.tx.us](mailto:amanuel@co.collin.tx.us). Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Sarah Haynes at [shaynes@co.collin.tx.us](mailto:shaynes@co.collin.tx.us) or fax to 972-548-4694.

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4130 or [shaynes@co.collin.tx.us](mailto:shaynes@co.collin.tx.us).

Sincerely,

Sarah Haynes  
Buyer II

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File