

RFP 2022-296, Tax Statement Preparation & Mailing Services Amendment 1/Renewal 2; Price Re-determination				VariVerge, LLC		VariVerge, LLC Proposed Unit Pricing		Increase Amount
				Unit	Extended	New Unit Price	Extended	Percentage
Line #	Description	QTY	UOM					
1	Line item #1 - Original October Mailing: Cost per statement shall include 8.5" x 11" one page perforated printed front and back form, color printing on 24 lb. white paper (ink/paper color to be determined). Account History insert shall be included with the statement. The insert shall be 8.5 x 11 printed on both sides on white paper in black ink with information provided by the County. Contractor shall convert a flat file, reformatting the file for a production file. All costs of programming shall be included in the per statement price quoted. The statement number shall also be converted to bar code and Optical Character Recognition (OCR) on the bottom portion of the statement. E-mail first samples in PDF form within two (2) days of receiving file. For final proofing purposes Collin County requires the first 500 statements of residents whose last name start with the letters M and B. Specific accounts may be requested for evaluation. Original samples for final proofing shall be received at tax office within four (4) days of contractor receiving data file. There will be three (3) envelopes: One (1) for sending statements and account history insert, #10 window envelope with printing on both sides, One (1) for return, 9 non-standard envelope, and On an as needed basis, larger envelopes for mailing multiple statements. TYPES OF MAILINGS: All line-item pricing shall include the printing of: statements (front back), carrier envelopes, reply envelopes and letter inserts (print one sided) or account history inserts (front back). It shall also include: data processing, image capturing on CD and microfiche, inserting letters, and delivery to U.S. Postal Service for one mailing. Please note quantities are approximate, vendor to invoice on actual number of statements.	450000	each	\$ 0.20	\$ 91,800.00	\$ 0.21	\$ 94,500.00	2.86%
2	Line Item #2 - February Delinquent Mailing: Cost per statement shall include 8.5 x 11 perforated on page one printing on front only, second page without perforation printing on front only, blue color printing on 20 lb. white paper (ink/paper color to be determined). Insert letter shall be included with the statement. The insert letter shall be 8.5 x 11 print one sided on white paper in black ink with information provided by the County. Contractor shall convert a flat file, reformatting the file for a production file. All costs of programming shall be included in the per statement price quoted. The statement number shall be converted to bar code and Optical Character Recognition (OCR) on the bottom portion of the statement. There will be approximately 41,000 late notices. There will be three (3) envelopes: One (1) for sending statements and letter insert, #10 window envelopes with printing on both sides, One (1) for return, #9 non-standard envelope, and On an as needed basis, larger envelopes for mailing multiple statements. TYPES OF MAILINGS: All line-item pricing shall include the printing of: statements (front back), carrier envelopes, reply envelopes and letter inserts (print one sided) or account history inserts (front back). It shall also include: data processing, image capturing on CD and microfiche, inserting letters, and delivery to U.S. Postal Service for one mailing. Please note quantities are approximate, vendor to invoice on actual number of statements.	41000	each	\$0.184	\$7,544.00	\$0.19	\$ 7,790.00	3.16%
3	Line Item #3 May Delinquent Mailing: Cost per statement shall include 8.5 x 11 perforated on page one printing on front only, second page without perforation printing on front only, pink color printing on 20 lb. white paper (ink/paper color to be determined). Insert letter shall be included with the statement. The insert letter shall be 8.5 x 11 print one sided on white paper in black ink with information provided by the County. Contractor shall convert a flat file, reformatting the file for a production file. All costs of programming shall be included in the per statement price quoted. The statement number shall be converted to bar code and Optical Character Recognition (OCR) on the bottom portion of the statement. There will be approximately 25,000 late notices. There will be three (3) envelopes: One (1) for sending statements and letter insert, #10 window envelopes with printing on both sides, One (1) for return, #9 non-standard envelope, and On an as needed basis, larger envelopes for mailing multiple statements. TYPES OF MAILINGS: All line-item pricing shall include the printing of: statements (front back), carrier envelopes, reply envelopes and letter inserts (print one sided) or account history inserts (front back). It shall also include: data processing, image capturing on CD and microfiche, inserting letters, and delivery to U.S. Postal Service for one mailing. Please note quantities are approximate, vendor to invoice on actual number of statements.	25000	each	\$0.164	\$4,100.00	\$0.17	\$ 4,250.00	3.53%

4	Line Item #4 July Attorney Letter: Cost per statement shall include 8.5" x 11" perforated on page one printing on front only, second page without perforation printing on front only, mint green color printing on 20 lb. white paper (ink/paper color to be determined). Letters will be printed and sent to County attorneys on an as needed basis (to be determined at a later date). No postage, envelopes or mailing of the letters are necessary for this line-item. The statement number shall be converted to bar code and Optical Character Recognition (OCR) on the bottom portions of the statement. All letters are to be submitted to the County attorneys.; There will be approximately 14,000 notices. TYPES OF MAILINGS: All line-item pricing shall include the printing of: statements (front back), carrier envelopes, reply envelopes and letter inserts (print one sided) or account history inserts (front back). It shall also include: data processing, image capturing on CD and microfiche, inserting letters, and delivery to U.S. Postal Service for one mailing. Please note quantities are approximate, vendor to invoice on actual number of statements.	14000	each	\$0.07	\$980.00	\$0.071	\$ 994.00	1.41%
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Draft Document Until Award

6/4/2024