

State of Texas  
Collin County  
Commissioners Court

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Court Order  
2024-578-06-24

An order of the Commissioners Court approving the filing of the May 13, 2024 minutes.

On Monday, May 13, 2024, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Darrell Hale, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Commissioner Webb led the Invocation.  
Commissioner Fletcher led the Pledge of Allegiance.  
Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. The meeting recessed into Executive Session at 2:18 p.m. and reconvened at 3:28 p.m. Judge Hill recessed the meeting at 3:28 p.m. and reconvened at 3:30 p.m. The meeting recessed back into Executive session at 3:30 p.m. and was adjourned at 3:35 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 3:28 p.m. and adjourned the meeting at 3:29 p.m.

President Hill called to order the meeting of the Collin County Toll Road Authority at 3:29 p.m. and adjourned the meeting at 3:30 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-55925 Personnel Appointments, Human Resources.
2. AI-55885 Personnel Changes, Human Resources.

## **FYI NOTIFICATION:**

1. AI-55851 Intra-County account transfers transmitted April 11, 2024, Auditor.
2. AI-55866 Intra-County account transfers transmitted April 18, 2024, Auditor.
3. AI-55894 Intra-County account transfers transmitted April 26, 2024, Auditor.
4. AI-55918 Addendum No.1 to Temporary Personnel Services (RFP No. 2024-261) to make various changes to the Request for Proposal, Purchasing.
5. AI-55865 Addendum No. 1 Security Gate Repair Services (IFB No. 2024-225) to make various changes to the invitation for Bid, Purchasing.
6. AI-55892 Addendum No. 1 – No. 8 to Healthcare, Medical Examiner and Parking Garage Facilities (CSP No. 2024-018) to make various changes to the Competitive Sealed Proposal, Purchasing.
7. AI-55893 Addendum No.1 to Jail and Personal Inmate Supplies (IFB No. 2024-174) to make various changes to the invitation for Bid, Purchasing.
8. AI-55896 Change Order No. 26 to Construction, Collin County Adult Detention Facility, Phase 1 (IFB No. 2021-239) with Ratcliff Constructors, L.P. to make various changes to the contract, Construction & Projects.
9. AI-55868 Voluntary Terminations, Human Resources.
10. AI-55869 Turnover, Human Resources.

## **COMMISSIONERS COURT BUSINESS:**

### **Public comments related to an item on the Agenda.**

Todd Lindstrom, McKinney, spoke in opposition to agenda item AI-55853. He said there were many issues with election machines and recognized the County had limited choices to offer voters. He was concerned the current maintenance contract appeared to be split between software licensing fees and extended warranty. He suggested reducing the number of BMDs (Ballot Marking Devices) for those with special needs which would save almost \$300,000 from the current contract. Those savings could be put towards expanding ballot-on-demand printing or on time spent setting up, tearing down and storage.

He also requested the implementation of sequentially numbered ballots and additional research on how to limit the use of BMDs. (Time: 1:32 p.m.)

Chuck Reynolds, McKinney, spoke in opposition to agenda item AI-55853. He stated citizens and the County cannot simply trust translations by electronics are being done properly, rather they must be verified. He said BMDs posed a significant risk to elections because only 10% of voters verify the accuracy of their selections on the paper ballot after it has been submitted through a BMD. Mr. Reynolds strongly encouraged the Court to get rid of BMDs for the 2024 election. He suggested using hand-marked paper ballots which would allow the votes to be checked and the election to be recovered. (Time: 1:35 p.m.)

Avis Novak, McKinney disapproved of agenda item AI-55853. She said this would be an estimated \$25,000 increase from the previous renewal. The BMD is a large portion of that cost at \$357,696 for firmware and maintenance bringing the total contract to \$13 million. Ms. Novak was against spending money on software and equipment that is not secure. This total amount does not include the per election flat fees of \$1,975.00 per day for the ES&S (Election Systems and Software) management and the \$30.00 per hour fee for the ES&S technicians. Based on this, it would appear that ES&S is the actual conductor of our elections. There was also another agenda item to transfer \$725,000 to cover printed materials, pre-and-post-election processes and election support personnel. These additional costs will be buried in the distribution listing when it is processed. (Time: 1:38 p.m.)

1. **Consent Agenda Items:** Judge Hill asked for comments on the consent agenda. Commissioner Hale pulled item 1N9 for comment. Judge Hill pulled items 1F3, 1N1 and 1N2 for comments. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:40 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Darrell Hale

Vote: 5-0: Passed

a. AI-55872 Disbursements for the period ending May 7, 2024, Auditor.

COURT ORDER NO. 2024-421-05-13

b. AI-55873 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2024-422-05-13

c. AI-55919 Child Protective Services Disbursements, Auditor

COURT ORDER NO. 2024-423-05-13

**d. Tax Refund(s):**

1. AI-55862 Tax refunds totaling \$175,182.14, Tax Assessor-Collector.

COURT ORDER NO. 2024-424-05-13

2. AI-55852 Tax refunds totaling \$77,820.84, Tax Assessor-Collector.

COURT ORDER NO. 2024-425-05-13

**e. Advertise(s):**

1. AI-55855 Construction, Emergency Generator Fueling System Replacement (IFB No. 2024-282), Public Works.

COURT ORDER NO. 2024-426-05-13

**f. Award(s):**

1. AI-55912 HRU Replacement for Animal Shelter (Coop Quote No. 2024-301) to Johnson Controls, Inc. through Sourcewell Contract No. 070121-JHN, Facilities.

COURT ORDER NO. 2024-427-05-13

2. AI-55873 Dell Technology Systems (Coop Quote No. 2024-240) to Converge Technology Solutions US, LLC through DIR contract No. DIR-TSO-3763 and DIR-TSO4299, Information Technology.

COURT ORDER NO. 2024-428-05-13

3. AI-55880 Website/Content Management System (RFP No. 2023-294), Information Technology.

Judge Hill said, after several conversations with staff, there were concerns the award was not on target for what was expected. The proposed awardee of this agenda item suggested a content management backend solution. The County specifically requested an overhaul of the County website which included both frontend and backend. The current SharePoint that is being used has now expired and another backend system must be enabled. Judge Hill was concerned, if we move forward with this contract, it would only take care of part of our problem. Judge Hill suggested holding this item to further discuss what this contract should achieve.

Commissioner Fletcher asked Caren Skipworth, Chief Information Officer, and Bill Bilyeu, County Administrator, if there were any issues with holding this agenda item. Mr. Bilyeu stated there were no timing issues if the agenda item was held. Ms. Skipworth confirmed the County was using the 2019 SharePoint which would not have a website option once the new version is released. The County would still be covered under maintenance through September 2025 so the Court could hold this item if needed.

Judge Hill asked Ms. Skipworth and Mr. Bilyeu for recommendations on further discussions regarding this contract. He would like to know if it was preferable to conduct discussions within an executive session or offline in order to include IT staff input. Ms. Skipworth agreed additional discussions were needed for clarification from a budgetary and IT process. Mr. Bilyeu recommended reposting this item to the agenda for another general discussion. He also recommended having Ms. Skipworth's team prepare a presentation on what was included within the bid packets. for further discussion. (Time: 1:45 p.m.)

HELD

4. AI-55870 Herbicide Treatment of Roadside ROW & Encroachments (IFB No. 2024-183) to various vendors, Public Works.

COURT ORDER NO. 2024-249-05-13

5. AI-55856 Vehicle, Prisoner Van (Contract No. 2024-035) to Silsbee Ford Inc., through TIPS Contract No. 210907, Public Works.

COURT ORDER NO. 2024-430-05-13

**g. Agreement(s):**

1. AI-55850 Interlocal Agreement with the City of Farmersville (Contract No. 2024-303) concerning the Blackland Prairie Park Acquisition Project, 2018 Bond Project No. OI08PG36, Engineering.

COURT ORDER NO. 2024-431-05-13

2. AI-55879 Termination Agreement regarding Southwest Collin County EMS Coalition agreements and mutual release effective October 1, 2024, Fire Marshal.

COURT ORDER NO. 2024-432-05-13

3. AI-55859 Master Cooperative Purchasing Agreement (Contract No. 2024-275) with the Texas Interlocal Purchasing Cooperative, Purchasing.

COURT ORDER NO. 2024-433-05-13

**h. Amendment(s):**

1. AI-55853 No. 8 to Election Voting System & Service (Contract No. 2018-241) with Election Systems & Software, LLC to extend the contract through and including June 30, 2025, make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Elections.

COURT ORDER NO. 2024-434-05-13

**i. Change Order(s):**

1. AI-55907 No. 2 to CCADF Medical Mental Health Expansion (CSP No. 2023-398) with Sedalco, Inc. to make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute the same, Construction & Projects.

**COURT ORDER NO. 2024-435-05-13**

**j. Contract Renewal(s):**

1. AI-55844 Testing: Postmortem Toxicology (Contract No. 2020-140) with National Medical Services, Inc. to extend the contract for ninety days through and including August 15, 2024, Medical Examiner.

**COURT ORDER NO. 2024-436-05-13**

2. AI-55911 Surface Preservation Treatment (Contract No. 2022-265) with Innovative Roadway Solutions, LLC to extend the contract for one (1) year through and including April 30, 2025, Public Works.

**COURT ORDER NO. 2024-437-05-13**

3. AI-55860 WEX Fleet Fuel Cards (Contract No. 2021-313) with WEX Bank to extend the contract for one (1) year through and including July 11, 2025, Public Works.

**COURT ORDER NO. 2024-438-05-13**

**k. Budget adjustment(s)/amendment(s):**

1. AI-55858 \$53,709,865.21 for the encumbrance rollover from FY2023 to FY2024, Auditor.

**COURT ORDER NO. 2024-439-05-13**

2. AI-55857 \$725,000 to replenish printed materials, pre-and post-election processes, drayage and elections support personnel, Elections.

**COURT ORDER NO. 2024-440-05-13**

3. AI-55861 \$36,016.10 to establish the budget for insurance recovery funds received for wind damage, Human Resources.

**COURT ORDER NO. 2024-441-05-13**

4. AI-55883 \$7,000,000 to fund expenditures for Road and Bridge projects, Public Works.

**COURT ORDER No. 2024-442-05-13**

**l. Receive and File, Auditor:**

1. AI-55903 Monthly Financial Reports for October 2023.

COURT ORDER NO. 2024-443-05-13

2. AI-55904 Monthly Financial Reports for November 2023.

COURT ORDER NO. 2024-444-05-13

**m. Filing of the Minute(s), County Clerk:**

1. 55881 April 15, 2024.

COURT ORDER NO. 2024-445-05-13

2. AI-55906 April 22, 2024.

COURT ORDER NO. 2024-446-05-13

**n. Miscellaneous:**

1. AI-55898 Bond presentation and approval to authorize the sale of \$130,935,000 in Proposition A (Court & Detention Facilities), \$2,850,000 in Proposition B (Animal Shelter Facility), \$6,685,000 in Proposition C (Medical Examiner Facility), \$6,450,000 in Proposition D (Parks & Open Space), and \$50,000,000 in Proposition E (Road & Bridge) for total bond sale of \$196,920,000, Budget.

Commissioner Hale requested a general overview of what the bonds are to be used for so the public would understand how the bond sale of an estimated \$200 million would be allocated. According to Monica Arris, Budget, stated Propositions A-D were allocated for Facilities and Parks. This includes Court and Detention facilities, the animal shelter, the medical examiner and parks and open spaces, for a total of \$153,595,685. Ms. Arris also stated Proposition E was allocated for roads.

Clarence Daugherty, Engineering, provided a breakdown of Proposition E, which included improvements of county roads in rural areas affected by population growth. He stated there would be budgeting considerations for participating with local developers impacted by road construction in order to have them contribute their share. He noted two active projects that would require further funding in order to proceed. The projects he mentioned were the Northwest Freeway Route Study and Schematic, and the Outer Loop planning and developing projects. These studies would provide modeling scenarios to address the increased congestion between Princeton and Melissa. (Time: 2:04 p.m.)

Judge Hill asked Mr. Bilyeu to elaborate on the animal shelter fund allocation referenced in Propositions A-D. Mr. Bilyeu explained they would be reviewing quotes next month in order to select an architect for the project. This process could take up to five months which point recommendation will be brought to Commissioners Court for approval. Once an architect has been selected, the design process and construction will take an estimated 30 months with a projected date of completion in March 2027. Commissioner Fletcher asked if architects experienced in modern animal shelter construction would be included for consideration. Mr. Bilyeu confirmed this would be the case. (Time: 2:06 p.m.)

Motion by: Commissioner Darrell Hale  
Second by: Commissioner Duncan Webb  
Vote: 5-0: Passed

**COURT ORDER NO. 2024-447-05-13**

2. AI-55899 Parameters order for series 2024 bonds, Budget.

Monica Arris, Budget, provided an overview of the bond sale for the benefit of the Court by introducing Mr. Nick Bulaich, Managing Director of Hilltop Securities. He said the bond sale would follow the same process as last year where the court approved the parameters and Hilltop Securities priced out the transaction. His presentation showed every parameter would require an approval to proceed. The Plan of Finance for 2024 Limited Tax Bond is \$203,595,685.00 which included an opportunity for refinancing. The final maturity date would not be extended, rather the rate would be adjusted if needed. A portion of the 2024 bond would go towards a refund of the 2014 bond but would not affect the maturity date. The 2024 Bond is expected to be sold competitively on June 26, 2024 pending market conditions. Mr. Bulaich's presentation also included a timetable outlining this entire process. (Time: 2:06 p.m.)

Motion by: Commissioner Darrell Hale  
Second by: Commissioner Duncan Webb  
Vote: 5-0: Passed

**COURT ORDER NO. 2024-448-05-13**

3. AI-55909 Acceptance of the FY2025 Multination Foundation Grant award in the amount of \$3,500, Development Services.

**COURT ORDER NO. 2024-449-05-13**

4. AI-55895 Voting Calendar for the May 28, 2024 Primary Runoff Elections, Elections.

**COURT ORDER NO. 2024-450-05-13**

5. AI-55884 Computer and Internet Use Policy, Information Technology.

**COURT ORDER NO. 2024-451-05-13**



6. AI-55917 Conduct operations on private property located on County Road 566 to correct drainage issues, Public Works.

COURT ORDER NO. 2024-452-05-13

7. AI-55876 Purchasing Card Policy and Procedure Manual, Purchasing.

COURT ORDER NO. 2024-453-05-13

8. AI-55924 Personnel Appointments, Human Resources.

COURT ORDER NO. 2024-454-05-13

9. AI-55887 Personnel Changes, Human Resources.

Commissioner Hale congratulated the following County employees for receiving promotions: Ashely Wright, Bethany Phelps, Janice Stewart, William Hanks, and William Watkins. With no further comments, a motion was made to approve the item. (Time: 2:07 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Susan Fletcher

Vote: 5-0: Passed

COURT ORDER NO. 2024-455-05-13

## **2. General Discussion Items:**

a. AI-55795 \$1,888,966 to fund out of county housing of inmates for the remainder of FY2024, Sheriff.

Assistant Chief Jacobs requested previously allocated funds to cover out of county costs through the remainder of the year. Commissioner Fletcher moved for approval emphasizing the importance of Chief Jacobs providing out-of-county costs for budgeting purposes. Sherriff Jim Skinner confirmed this information would be included in an upcoming presentation to the Court. (Time: 2:09 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Darrell Hale

Vote: 5-0: Passed

COURT ORDER NO. 2024-456-05-13

b. AI-55905 Regional Transportation Council monthly update, Commissioner, Precinct 4.

Commissioner Webb provided an update on preparations for the mobility plan for 2050. The TIP (Transportation and Improvement Program) for 2025-2028 will include polling of cities by Council of Governments to confirm plans are in line with the TIP. In the 2023-26 TIP, the region had 136 projects that were let for a total of \$4.3 billion. In addition, 143 projects were completed for \$2.4 billion. That's \$6.7 billion in projects in the current TIP.

Sheriff Skinner thanked Commissioner Webb for the turning lanes on State Highway 78. These lanes have led to a dramatic reduction in traffic accidents. (Time: 2:13 p.m.)

**NO ACTION**

c. AI-55867 Conference of Urban Counties Update, Commissioner, Precinct 1.

Commissioner Fletcher said, during a recent VOTECH presentation, counties were informed of additional funding needed in relation to Article 3 Section 52. This would affect all counties as additional staff would be needed to create reports for cases involving victim's rights advocates and possible low-level marijuana cases. Commissioner Fletcher said this would affect all counties with a population of 250,000 or more. Discussion topics of SB 2030A and the ETJs (Extra Territorial Jurisdiction) were added to the next agenda for further discussion.

Commissioner Fletcher noted VOTECH's presentation included discussions on primary elections which focused on 14.65 million voters who did not show up for the primary election. (Time: 2:18 p.m.)

**NO ACTION**

### **3. Executive Session Items:**

Judge Hill said item AI-55938 would be held for a future Court. The court recessed into Executive Session at 2:18 p.m., in accordance with Chapter 551.074, Personnel, of the Government Code, to discuss the County Administrator position.

Judge Hill reconvened Commissioners Court at 3:28 p.m. and said the Court did not take any action in Executive Session.

### **Personnel (551.074)**

AI-55897 County Administrator

**NO ACTION**

Legal (551.071)

AI-55938 County Road 704, Public Works


HELD

Judge Hill recessed Commissioners Court at 3:28 p.m. and called to order the Health Care Foundation and Toll Road Authority.

Judge Hill reconvened Commissioners Court at 3:30 p.m. and recessed into Executive Session at 3:30 p.m. The Court did not return to open session and adjured directly from Executive Session.

**Public Comments not related to an item on the Agenda.**

With no further business of the Court, Judge Hill adjourned the meeting at 3:35 p.m.



Chris Hill, County Judge



Susan Fletcher, Commissioner, Pct 1



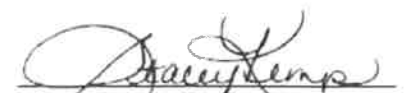
Cheryl Williams, Commissioner, Pct 2



Darrell Hale, Commissioner, Pct 3



Duncan Webb, Commissioner, Pct 4



ATTEST: Stacey Kemp, County Clerk