

Collin County, TX

REQUEST FOR PROPOSAL

2024-279

COMMISSARY SERVICES

RELEASE DATE: June 18, 2024

RESPONSE DEADLINE: July 25, 2024, 2:00 pm

Please refer to the project timeline in this document for all important deadlines.

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1. GENERAL INSTRUCTIONS

Definitions

- A. Offeror: refers to submitter.
 - B. Vendor/Contractor/Provider: refers to a Successful Vendor/Contractor/Service Provider.
 - C. Submittal: refers to those documents required to be submitted to Collin County, by an Offeror.
 - D. RFP: refers to Request for Proposal.
 - E. CSP: refers to Competitive Sealed Proposal
- A. If Offeror does not wish to submit an offer at this time, please submit a No Bid.
 - B. Awards shall be made not more than ninety (90) days after the time set for opening of Submittals.
 - C. Collin County is always conscious and extremely appreciative of your time and effort in preparing your Submittal.
 - D. Collin County exclusively uses OpenGov eProcurement Portal for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addenda which could ultimately render your Submittal non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other company.
 - E. A Submittal may not be withdrawn or canceled by the Offeror prior to the ninety-first (91st) day following public opening of Submittals and only prior to award.
 - F. It is understood that Collin County, Texas reserves the right to accept or reject any and/or all Proposals/Submittals for any or all products and/or services covered in a Request For Proposal (RFP) and Competitive Sealed Proposal (CSP), and to waive informalities or defects in Submittals or to accept such Submittals as it shall deem to be in the best interest of Collin County.
 - G. All RFPs and CSPs submitted in hard copy paper form shall be submitted in a sealed envelope, plainly marked on the outside with the RFP/CSP number and name. A hard copy paper form Submittal shall be manually signed in ink by a person having the authority to bind the firm in a contract. Submittals shall be mailed or hand delivered to the Collin County Purchasing Department.
 - H. Submittals via email, oral, telegraphic or telephonic will not be accepted. RFPs and CSPs may be submitted in electronic format via [Collin County eProcurement Portal](#).
 - I. All RFPs and CSPs submitted electronically via [Collin County eProcurement Portal](#). shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the RFP and/or CSP.

- J. Time/date stamp clock in Collin County Purchasing Department shall be the official time of receipt for all RFPs and CSPs submitted in hard copy paper form only, no flash drives, CD-ROMs or any other form of “plug and play” portable storage device will be accepted as a Submittal. RFPs, and CSPs received in the Collin County Purchasing Department after submission deadline shall be considered void and unacceptable. Absolutely no late Submittals will be considered. Collin County accepts no responsibility for technical difficulties related to electronic Submittals.
- K. For hard copy paper form Submittals, any alterations made prior to opening date and time must be initialed by the signer of the RFP/CSP, guaranteeing authenticity. Submittals cannot be altered or amended after submission deadline.
- L. Collin County is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the prices submitted shall not include taxes.
- M. Any interpretations, corrections and/or changes to a RFP or CSP and related Specifications or extensions to the opening/receipt date will be made by addenda to the respective document by the Collin County Purchasing Department. Questions and/or clarification requests must be submitted no later than the date specified in the solicitation. Those received at a later date may not be addressed prior to the public opening. Sole authority to authorize addenda shall be vested in Collin County Purchasing Agent as entrusted by the Collin County Commissioners Court. Addenda may be transmitted electronically via [Collin County eProcurement Portal](#).
 - 1. Addenda will be transmitted to all that are known to have received a copy of the RFP/CSP and related Specifications. However, it shall be the sole responsibility of the Offeror to verify issuance/non-issuance of addenda and to check all avenues of document availability (i.e. <https://procurement.opengov.com/portal/collincountytx>, telephoning Purchasing Department directly, etc.) prior to opening/receipt date and time to insure Offeror’s receipt of any addenda issued. Offeror shall acknowledge receipt of all addenda.
- N. All materials and services shall be subject to Collin County approval.
- O. Collin County reserves the right to make award in whole or in part as it deems to be in the best interest of the County.
- P. Any reference to model/make and/or manufacturer used in specifications is for descriptive purposes only. Products/materials of like quality will be considered.
- Q. Offerors taking exception to the specifications shall do so at their own risk. By offering substitutions, Offeror shall state these exceptions in the section provided in the RFP/CSP or by attachment. Exception/substitution, if accepted, must meet or exceed specifications stated therein. Collin County reserves the right to accept or reject any and/or all of the exception(s)/substitution(s) deemed to be in the best interest of the County.

- R. Minimum Standards for Responsible Prospective Offerors: A prospective Offeror must meet the following minimum requirements:
1. have adequate financial resources, or the ability to obtain such resources as required;
 2. be able to comply with the required or proposed delivery/completion schedule;
 3. have a satisfactory record of performance;
 4. have a satisfactory record of integrity and ethics;
 5. be otherwise qualified and eligible to receive an award.
- Collin County may request documentation and other information sufficient to determine Offeror's ability to meet these minimum standards listed above.
- S. Vendor shall bear any/all costs associated with its preparation of a RFP/CSP Submittal.
- T. Public Information Act: Collin County is governed by the Texas Public Information Act, Chapter 552 of the Texas Government Code. All information submitted by prospective Offerors during the solicitation process is subject to release under the Act.
- U. The Offeror shall comply with Commissioners Court Order No. 2004-167-03-11, County Logo Policy.
- V. Interlocal Agreement: Successful Offeror agrees to extend prices and terms to all entities that has entered into or will enter into joint purchasing interlocal cooperation agreements with Collin County. Delivery to governmental entities located within Collin County will be at no additional charge or as otherwise provided for in the award document. Delivery charges, if any, for governmental entities located outside of Collin County shall be negotiated between the Vendor and each governmental entity.
- W. Bid Openings: All bids submitted will be read at the County's regularly scheduled bid opening for the designated project. However, the reading of a bid at bid opening should be not construed as a comment on the responsiveness of such bid or as any indication that the County accepts such bid as responsive.
- The County will make a determination as to the responsiveness of bids submitted based upon compliance with all applicable laws, Collin County Purchasing Guidelines, and project documents, including but not limited to the project specifications and contract documents. The County will notify the successful Offeror upon award of the contract and, according to state law; all bids received will be available for inspection at that time.
- X. Offeror shall comply with all local, state and federal employment and discrimination laws and shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin or any other class protected by law.

2. TERMS OF CONTRACT

- A. A proposal, when properly accepted by Collin County, shall constitute a contract equally binding between the Vendor/Contractor/Provider and Collin County. No different or additional terms will become part of this contract with the exception of an Amendment.
- B. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All Amendments to the contract will be made in writing by Collin County Purchasing Agent.
- C. No public official shall have interest in the contract, in accordance with Local Government Code Title 5, Subtitle C, Chapter 171.
- D. The Vendor/Contractor/Provider shall comply with Commissioners Court Order No. 96-680-10-28, Establishment of Guidelines & Restrictions Regarding the Acceptance of Gifts by County Officials & County Employees.
- E. Design, strength, quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practice.
- F. Proposals must comply with all federal, state, county and local laws concerning the type(s) of product(s)/service(s)/equipment/project(s) contracted for, and the fulfillment of all ADA (Americans with Disabilities Act) requirements.
- G. All products must be new and unused, unless otherwise specified, in first-class condition and of current manufacture. Obsolete products, including products or any parts not compatible with existing hardware/software configurations will not be accepted.
- H. Vendor/Contractor/Provider shall provide any and all notices as may be required under the Drug-Free Work Place Act of 1988, 28 CFR Part 67, Subpart F, to its employees and all sub-contractors to insure that Collin County maintains a drug-free work place.
- I. Vendor/Contractor/Provider shall defend, indemnify and save harmless Collin County and all its officers, agents and employees and all entities, their officers, agents and employees who are participating in this contract from all suits, claims, actions, damages (including personal injury and or property damages), or demands of any character, name and description, (including attorneys' fees, expenses and other defense costs of any nature) brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of Vendor/Contractor/Provider's breach of the contract arising from an award, and/or any negligent act, error, omission or fault of the Vendor/Contractor/Provider, or of any agent, employee, subcontractor or supplier of Vendor/Contractor/Provider in the execution of, or performance under, any contract which may result from an award. Vendor/Contractor/Provider shall pay in full any judgment with costs, including

attorneys' fees and expenses which are rendered against Collin County and/or participating entities arising out of such breach, act, error, omission and/or fault.

- J. Expenses for Enforcement. In the event either Party hereto is required to employ an attorney to enforce the provisions of this Agreement or is required to commence legal proceedings to enforce the provisions hereof, the prevailing Party shall be entitled to recover from the other, reasonable attorney's fees and court costs incurred in connection with such enforcement, including collection.
- K. If a contract, resulting from a Collin County RFP/CSP is for the execution of a public work, the following shall apply:
 - 1. In accordance with Gov't Code § 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Payment Bond if the contract is in excess of \$25,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).
 - 2. In accordance with Gov't Code § 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Performance Bond if the contract is in excess of \$100,000.00. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code).
- L. Purchase Order(s) shall be generated by Collin County to the vendor. Collin County will not be responsible for any orders placed/delivered without a valid purchase order number.
- M. The contract shall remain in effect until any of the following occurs: delivery of product(s) and/or completion and acceptance by Collin County of product(s) and/or service(s), contract expires or is terminated by either party with thirty (30) days written notice prior to cancellation and notice must state therein the reasons for such cancellation. Collin County reserves the right to terminate the contract immediately in the event the Vendor/Contractor/Provider fails to meet delivery or completion schedules, or otherwise perform in accordance with the specifications. Breach of contract or default authorizes the County to purchase elsewhere and charge the full increase in cost and handling to the defaulting Vendor/Contractor/Provider.
- N. Collin County Purchasing Department shall serve as Contract Administrator or shall supervise agents designated by Collin County.
- O. All delivery and freight charges (FOB Inside delivery at Collin County designated locations) are to be included as part of the proposal price. All components required to render the item complete, installed

and operational shall be included in the total proposal price. Collin County will pay no additional freight/delivery/installation/setup fees.

- P. Vendor/Contractor/Provider shall notify the Purchasing Department immediately if delivery/completion schedule cannot be met. If delay is foreseen, the Vendor/Contractor/Provider shall give written notice to the Purchasing Agent. The County has the right to extend delivery/completion time if reason appears valid.
- Q. The title and risk of loss of the product(s) shall not pass to Collin County until Collin County actually receives and takes possession of the product(s) at the point or points of delivery. Collin County shall generate a purchase order(s) to the Vendor/Contractor/Provider and the purchase order number must appear on all itemized invoices.
- R. Invoices shall be mailed directly to the Collin County Auditor's Office, 2300 Bloomdale Road, Suite 3100, McKinney, Texas 75071. All invoices shall show:
 - 1. Collin County Purchase Order Number;
 - 2. Vendor's/Contractor's/Provider's Name, Address and Tax Identification Number;
 - 3. Detailed breakdown of all charges for the product(s) and/or service(s) including applicable time frames.
- S. Payment will be made in accordance with Local Government Code, Title 10, Subtitle F, Chapter 2251.
- T. All warranties shall be stated as required in the Uniform Commercial Code.
- U. The Vendor/Contractor/Provider and Collin County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.
- V. The Vendor/Contractor/Provider agree to protect Collin County from any claims involving infringements of patents and/or copyrights.
- W. The contract will be governed by the laws of the State of Texas. Should any portion of the contract be in conflict with the laws of the State of Texas, the State laws shall invalidate only that portion. The remaining portion of the contract shall remain in effect. The contract is performable in Collin County, Texas.
- X. The Vendor/Contractor/Provider shall not sell, assign, transfer or convey the contract, in whole or in part, without the prior written approval from Collin County.
- Y. The apparent silence of any part of the specification as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of the specification shall be made on the basis of this statement.

- Z. Vendor/Contractor/Provider shall not fraudulently advertise, publish or otherwise make reference to the existence of a contract between Collin County and Vendor/Contractor/Provider for purposes of solicitation. As exception, Vendor/Contractor/Provider may refer to Collin County as an evaluating reference for purposes of establishing a contract with other entities.
- AA. The Vendor/Contractor/Provider understands, acknowledges and agrees that if the Vendor/Contractor/Provider subcontracts with a third party for services and/or material, the primary Vendor/Contractor/Provider (awardee) accepts responsibility for full and prompt payment to the third party. Any dispute between the primary Vendor/Contractor/Provider and the third party, including any payment dispute, will be promptly remedied by the primary vendor. Failure to promptly render a remedy or to make prompt payment to the third party (subcontractor) may result in the withholding of funds from the primary Vendor/Contractor/Provider by Collin County for any payments owed to the third party.
- BB. Vendor/Contractor/Provider shall provide Collin County with diagnostic access tools at no additional cost to Collin County, for all Electrical and Mechanical systems, components, etc., procured through this contract.
- CC. Criminal History Background Check: If required, ALL individuals may be subject to a criminal history background check performed by Collin County prior to access being granted to Collin County facilities. Upon request, Vendor/Contractor/Provider shall provide list of individuals to the Collin County Purchasing Department within five (5) working days.
- DD. Non-Disclosure Agreement: Where applicable, vendor shall be required to sign a non-disclosure agreement acknowledging that all information to be furnished is in all respects confidential in nature, other than information which is in the public domain through other means and that any disclosure or use of same by vendor, except as provided in the contract/agreement, may cause serious harm or damage to Collin County. Therefore, Vendor agrees that Vendor will not use the information furnished for any purpose other than that stated in contract/agreement, and agrees that Vendor will not either directly or indirectly by agent, employee, or representative disclose this information, either in whole or in part, to any third party, except on a need to know basis for the purpose of evaluating any possible transaction. This agreement shall be binding upon Collin County and Vendor, and upon the directors, officers, employees and agents of each.
- EE. Vendors/Contractors/Providers must be in compliance with the Immigration and Reform Act of 1986 and all employees specific to this solicitation must be legally eligible to work in the United States of America.
- FF. Certification of Eligibility: This provision applies if the anticipated Contract exceeds \$100,000.00 and as it relates to the expenditure of federal grant funds. By submitting a bid or proposal in response to this solicitation, the Offeror certifies that at the time of submission, he/she is not on the Federal

Government's list of suspended, ineligible, or debarred contractors. In the event of placement on the list between the time of proposal submission and time of award, the Offeror will notify the Collin County Purchasing Agent. Failure to do so may result in terminating this contract for default.

GG. Notice to Vendors/Contractors/Providers delivering goods or performing services within the Collin County Detention Facility: The Collin County Detention Facility houses persons who have been charged with and/or convicted of serious criminal offenses. When entering the Detention Facility, you could: (1) hear obscene or graphic language; (2) view partially clothed male inmates; (3) be subjected to verbal abuse or taunting; (4) risk physical altercations or physical contact, which could be minimal or possibly serious; (5) be exposed to communicable or infectious diseases; (6) be temporarily detained or prevented from immediately leaving the Detention Facility in the case of an emergency or "lockdown"; and (7) subjected to a search of your person or property. While the Collin County Sheriff's Office takes every reasonable precaution to protect the safety of visitors to the Detention Facility, because of the inherently dangerous nature of a Detention Facility and the type of the persons incarcerated therein, please be advised of the possibility of such situations exist and you should carefully consider such risks when entering the Detention Facility. By entering the Collin County Detention Facility, you acknowledge that you are aware of such potential risks and willingly and knowingly choose to enter the Collin County Detention Facility.

HH. Delays and Extensions of Time when applicable:

1. If the Vendor/Contractor/Provider is delayed at any time in the commence or progress of the Work by an act or neglect of the Owner or Architect/Engineer, or of an employee of either, or of a separate contractor employed by the Owner, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Vendor/Contractor/Provider's control, or by delay authorized by the Owner pending mediation and arbitration, or by other causes which the Owner or Architect/Engineer determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Owner/Architect/Engineer may determine.
 2. If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time and could not have been reasonably anticipated, and that the weather conditions had an adverse effect on the scheduled construction.
- II. Disclosure of Certain Relationships: Chapter 176 of the Texas Local Government Code requires that any vendor considering doing business with a local government entity disclose the vendor's affiliation or business relationship that might cause a conflict of interest with a local government entity. Subchapter 6 of the code requires a vendor to file a conflict of interest questionnaire (CIQ) if a conflict exists. By law this questionnaire must be filed with the records administrator of Collin County no later than the

7th business day after the date the vendor becomes aware of an event that requires the statement to be filed. A vendor commits an offense if the vendor knowingly violates the code. An offense under this section is a misdemeanor. By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code. Please send completed forms to the Collin County County Clerk's Office located at 2300 Bloomdale Rd., Suite 2104, McKinney, TX 75071.

- JJ. Disclosure of Interested Parties: Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section. Section 2252.908 applies only to a contract entered into on or after January 1, 2016.
- KK. Vendors/Contractors/Providers must be in compliance with the provisions of Section 2252.152 and Section 2252.153 of the Texas Government Code which states, in part, contracts with companies engaged in business with Iran, Sudan, or Foreign Terrorist Organizations are prohibited. A governmental entity may not enter into a contract with a company that is listed on the Comptroller of the State of Texas website identified under Section 806.051, Section 807.051 or Section 2253.253 which do business with Iran, Sudan or any Foreign Terrorist Organization. This Act is effective September 1, 2017.
- LL. Force Majeure: No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected party's reasonable control, including, without limitation: acts of God; flood, fire or explosion; war, invasion, riot or other civil unrest; actions, embargoes or blockades in effect on or after the date of this Agreement; or national or regional emergency (each of the foregoing, a "Force Majeure Event"). A party whose performance is affected by a Force Majeure Event shall give notice to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and minimize the effects of such Force Majeure Event.

NOTE: All other terms and conditions (i.e. Insurance Requirements, Bond Requirements, etc.) shall be stated in the individual RFP/CSP Solicitation documents as Special Terms, Conditions and Specifications.

3. INSURANCE REQUIREMENTS

- A. Before commencing work, the vendor shall be required, at its own expense, to furnish the Collin County Purchasing Agent with certified copies of all insurance certificate(s) indicating the coverage to remain in force throughout the term of this contract.
1. **Commercial General Liability** insurance including but not limited to the coverage indicated below. Coverage shall not exclude or limit Products/Completed Operations, Contractual Liability, or Cross Liability. Coverage must be written on occurrence form.
 - Each Occurrence: \$1,000,000
 - Personal Injury & Adv. Injury: \$1,000,000
 - Products/Completed Operation Aggregate: \$2,000,000
 - General Aggregate: \$2,000,000
 2. **Workers Compensation** insurance as required by the laws of Texas, and Employers' Liability.
 - Employers' Liability
 - Liability, Each Accident: \$500,000
 - Disease-Each Employee: \$500,000
 - Disease – Policy Limit: \$500,000
 3. **Commercial Automobile Liability** insurance which includes any automobile (owned, non-owned, and hired vehicles) used in connection with the contract.
 - Combined Single Limit – Each Accident: \$1,000,000
 4. **Professional/Errors & Omissions Liability** insurance with a two (2) year extended reporting period. If you choose to have project coverage endorsed onto your base policy, this would be acceptable.
 - Each Occurrence/Aggregate: \$1,000,000
 5. **Umbrella/Excess Liability** insurance.
 - Each Occurrence/Aggregate: \$1,000,000
- B. With reference to the foregoing insurance requirement, the vendor shall endorse applicable insurance policies as follows:

1. A waiver of subrogation in favor of Collin County, its officials, employees, volunteers and officers shall be provided for General Liability, Commercial Automobile Liability, and Workers' Compensation.
 2. The vendor's insurance coverage shall name Collin County as additional insured under the General Liability policy.
 3. All insurance policies shall be endorsed to require the insurer to immediately notify Collin County of any decrease in the insurance coverage limits.
 4. All insurance policies shall be endorsed to the effect that Collin County will receive at least thirty (30) days notice prior to cancellation, non-renewal or termination of the policy.
 5. All copies of Certificates of Insurance shall reference the project/contract number.
- C. All insurance shall be purchased from an insurance company that meets the following requirements:
1. A financial rating of A-VII or higher as assigned by the BEST Rating Company or equivalent.
- D. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain provisions representing and warranting the following:
1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
 2. Sets forth the notice of cancellation or termination to Collin County.

4. EVALUATION

The award of the contract shall be made to the responsible contractor, whose proposal is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other factors set forth in the Request for Proposals in accordance with Local Government Code 262.030.

The Evaluation Committee will review all proposals received by the Opening date and time as part of a documented evaluation process. For each decision point in the process, the County will evaluate contractors according to specific criteria and will elevate a certain number of contractors to compete against each other. The proposals will be evaluated on the following criteria.

The County will use a competitive process based upon "selection levels." The County recognizes that if a contractor fails to meet expectations during any part of the process, it reserves the right to proceed with the remaining contractors or to elevate a contractor that was not elevated before. The selection levels are described in the following sections.

The first part of the elevation process is to validate the completeness of the proposal and ensure that all the RFP guidelines and submittal requirements are met. Contractors may, at the discretion of the County, be contacted to submit clarifications or additional information. Contractor will be required to respond within two (2) business days. Incomplete or noncompliant RFPs may be disqualified.

In the second part (Level 2) of the evaluation process the evaluation committee will conduct a detailed assessment of all proposals that are in conformance with the mandatory requirements. In level 2 proposals may earn up to 140 Points based on evaluated criteria. It is anticipated that Collin County will elevate proposals scoring at least 98 points (70%) to Level 3.

In the third part (Level 3) of the evaluation process the contractors may be invited to demonstrate their responses on-site; however, *demonstrations are at the sole discretion of the committee and the committee is not obligated to request a demonstration.* The demonstration is an opportunity for the evaluation committee to ask questions and seek clarification of the proposal submitted. The demonstration is not meant as an opportunity for the contractor simply to provide generic background information about the corporation or its experience. In Level 3 the County will contact the references. These references will be asked a series of questions regarding their satisfaction with the solution. Proposals may be re-evaluated based upon Criteria in level 2.

In the fourth part (Level 4) of the evaluation process, Contractors who are susceptible of receiving award will be elevated to Level 4 for Best and Final Offer. Contractor will be asked to respond in writing to issues and questions raised by the County as well as any other cost and planning considerations in the proposal, and may be invited to present their responses on-site. Proposals may be re-evaluated based upon Criteria in level 2 through 3.

Based on the result of the Best and Final Offer evaluation, contractor(s) will be identified as the finalist(s) for contract negotiations. If a contract cannot be reached after a period of time deemed reasonable by the County, it reserves the right to contact any of the other contractors that have submitted proposals and enter into negotiations with them.

LEVEL 2 - Detailed Proposal Assessment & Cost (Maximum 140 Points)

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Menu items offered by Contractor	Points Based	30 <i>(21.4% of Total)</i>
2.	Response to Attachment A – General and Technical Requirements	Points Based	40 <i>(28.6% of Total)</i>
3.	Project Plan and Timeline	Points Based	10 <i>(7.1% of Total)</i>
4.	Qualifications of the Firm/Experience/ Staff/ Similar Projects Involved With	Points Based	20 <i>(14.3% of Total)</i>
5.	Commission Percentage	Points Based	25 <i>(17.9% of Total)</i>
6.	Minimum Annual Guarantee	Points Based	15 <i>(10.7% of Total)</i>

LEVEL 3 - Demonstration of Solution (Optional) & References

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	Demonstration of Solution (OPTIONAL) Product Demonstration and Interview	Points Based	30 <i>(60% of Total)</i>
2.	References	Points Based	20 <i>(40% of Total)</i>

5. SPECIAL CONDITIONS

5.1. AUTHORIZATION

In accordance with Texas Local Government Code 351.0415 the Collin County Sheriff will accept sealed proposals for **Commissary Services**.

5.2. INTENT OF REQUEST FOR PROPOSAL

Collin County's intent of this Request for Proposal (RFP) and resulting contract is to provide contractors with sufficient information to prepare a proposal for Commissary Services for Collin County Detention Center.

5.3. TERM

Provide for a term contract commencing on October 1, 2024 through and including September 30, 2025 with the option to extend for four (4) additional one (1) year periods.

TRANSITIONAL PERIOD:

Upon normal completion of this contract, not to include termination for default, and in the event that no new contract has been awarded by the original expiration date of the existing contract including any extension thereof, it shall be incumbent upon the Contractor to continue the contract under the same terms and conditions until a new contract can be completely operational. At no time shall this transition period extend more than ninety (90) days beyond the original expiration date of the existing contract and any extension thereof.

5.4. PRE-PROPOSAL CONFERENCE

An **optional** pre-proposal conference will be conducted by Collin County at Collin County Justice Center (Detention Center) located at 4300 Community Blvd, McKinney, TX 75071 on Tuesday, July 9, 2024 at 10:00 am. It is the contractor's responsibility to review the site and documents to gain a full understanding of the requirements of the RFP. All contractors desiring to submit a proposal are encouraged to have a representative at the pre-proposal conference.

5.5. POINT OF CONTACT

Information regarding the purchasing process and the contents of this RFP may be obtained from Hunter Alley, CPPB, Senior Buyer or email halley@co.collin.tx.us.

5.6. PRICE REDUCTION

If during the life of the contract, the Offeror's net prices to its customers for the same product(s) and/or services shall be reduced below the contracted price, it is understood and agreed that the County shall receive such price reduction.

5.7. COMPLETION/RESPONSE TIME

Contractor shall place product(s) and/or complete services at the County’s designated location within the number of calendar days according to the schedule proposed by contractor

5.8. DELIVERY/SETUP/INSTALLATION LOCATION

Locations for delivery and installation will be stated on the Collin County Purchase Order(s). Delivery shall include assembly, setup and installation and shall be included in proposal. Below is the address for work to be completed.

Detention Center 4300 Community Ave. McKinney, TX 75071
Minimum Security 4800 Community Ave McKinney, TX 75071

5.9. FREIGHT/DELIVERY CHARGES:

Any freight or delivery charges shall be included in the submitted pricing. No additional fees for delivery/freight/fuel surcharges or other fees shall be invoiced or paid by Collin County.

5.10. TESTING

Testing may be performed at the request of Collin County, by an agent so designated, without expense to Collin County.

5.11. SAMPLES/DEMOS

When requested, samples/demos shall be furnished free of expense to Collin County.

5.12. APPROXIMATE VALUE/USAGE

Approximate usage does not constitute an order, but only implies the probable quantity the County will use. Currently Collin County is being paid 47.5% of Net Sales of all products and iCare excluding sales tax and stamps and pre-stamped envelopes. See Exhibit A for jail population estimates.

Fiscal Year	Commissary Sales	iCare Sales	Commissary Commission Paid	iCare Commission Paid	Total Commissions Paid
FY21	\$1,061,011.33	\$770,369.59	\$545,014.57	\$400,592.16	\$945,606.73
FY22	\$1,162,931.96	\$550,688.87	\$600,688.20	\$286,329.62	\$887,017.82
FY23	\$1,452,076.41	\$379,212.31	\$753,193.46	\$197,190.37	\$950,383.83

5.13. BACKGROUND CHECK & PREA

All Contractor employees that will be working on site or by Remote Access shall pass a background check performed by Collin County before any work may be performed. The selected contractor shall be provided the

required information for background checks. The Contractor shall be required to have all personnel trained on the Prison Rape Elimination Act (PREA), 34 U.S.C. Chapter 303; 28 CFR Part 115.

5.14. SUBCONTRACTORS

Contractor shall state names of all subcontractors and the type of work they will be performing. If a contractor fails to specify a subcontractor, then he shall be deemed to have agreed that he is fully qualified to perform the contract himself, and that he will fully perform the contract himself.

No proposer whose proposal is accepted shall (a) substitute any subcontractor, or (b) permit a subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original proposal without approval in writing from the Collin County Purchasing Department.

The successful proposer further agrees that Collin County and its agents, servants and employees shall not be liable for any loss or damage resulting from personal injury, physical loss, harassment of or discrimination against employee or other violations of the provisions of this contract occasioned by the acts or omissions of the successful proposer's sub-contractors, their agents or employees. The indemnification provisions of this contract shall apply to all sub-contractors.

5.15. CONFIDENTIAL OR PROPRIETARY INFORMATION

Collin County is subject to the Texas "Public Information Act", Texas Government Code Chapter 552. Contractors shall identify those portions of their proposals that they deem to be confidential, proprietary information or trade secrets. Contractors shall clearly indicate each and every section to which this applies. It is not sufficient to preface the entire proposal with a proprietary statement. State of Texas Attorney General retains the final authority as to the extent of material that is considered proprietary or confidential.

6. PURPOSE/SCOPE OF WORK

6.1. Required Commissary Products

Collin County Sheriff's Office requires Jail Inmate Commissary Services to supply various products not limited to the following (See Exhibit B for current commissary menu):

Snacks

Sugar & Artificial Sweetener

Drinks/Drink Mix

Candies

Small supplies such as pens/pencils/envelopes, etc.

Person items (combs, lotion, etc.

Personal hygiene items (Indigent kits, Hygiene Kits)

Dental Care items

Various over the counter medications

Sports Bras, Women's panties, men's boxers, T-shirts, shower shoes

6.2. Online Commissary System

The Sherriff's Office wishes to implement an online commissary system for civilian sales for inmate "care packs" and commissary deposits. The proposer should include kiosks in the jail lobby for access to the online commissary system and deposits to the bonds department.

- Include on-site I.T. information on security present and what is needed to install the vendors system, time frames for repairs if the vendor system is "off-line", integration into the 3rd party "tablet system" and paper system redundancy.
- Include details regarding security to prevent civilian fraud and processes or procedures that facilitate investigation into claims (e.g. who investigates / victim notification / cooperation with CIS and Prosecuting Authority).
- Please note, access to the existing County network will not be provided.

6.3. Commissary Processes

Describe the processes for:

- Initial arrest and deposit of funds into the inmate commissary account;
- Final release from custody return of money or transfer to another agency;
- Maximum deposits within a week; and
- Declaration of indigent time frames.

The incumbent offers an online offering, iCare, to purchase bags. The incumbent has a two (2) bag per seven days limit (one bag hygiene and one bag commissary). See Exhibit C for iCare menu.

6.4. Jail Management System (JMS)

The County currently utilizes Tyler Technologies, Odyssey for its Jail Management System.

6.5. Inmate Labor

The Sheriff's Office is open to inmate labor if it is a part of an industry work program that provides inmate programming and a certificate for job skills when released from custody. The Sheriff's Office is interested in an industry work program(s) for the inmate population offered by the proposer.

6.6. Future Expansion

Due to the growth the County has experienced and the need for future expansion, Collin County reserves the right to add/delete locations as it deems to be in the best interest of the County. Due to future expansion the County will experience over the next several years, Collin County may require changes to the procedures and type of service provided to each facility as it deems to be in the best interest of the County.

6.7. Service Schedule

Each inmate shall be allowed to purchase commissary a minimum of twice per week on a schedule to be determined upon award by Collin County and the contractor. The indigent population shall be serviced every Wednesday. As growth occurs in the County facilities or as additional facilities are required, Collin County may require additional days to be included for servicing these locations. Hours for providing service to the inmates must be between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Contractor shall supply personnel to process and deliver commissary items.

6.8. Storage Space

Collin County will provide limited space at the main jail sufficient in size to store small equipment and minimum supplies. At this time approximately 422 square feet is available at the main jail.

6.9. Commissary History

Contractor shall provide commissary history to the medical and detention staff upon request and also provide inmates with their own personal commissary history upon request.

6.10. Revenue Payments

Contractor shall pay to Collin County, without demand, at the office of the Collin County Sheriff's Office as a fee for the purpose of providing Commissary Services to the County, the percentage amount of the gross sales (excluding Texas State Sales Taxes and Postage) of the said commissary services. Payment shall be made on or before the twentieth (20th) day of each month for the preceding calendar month with the exception of September's payment. September's payment shall be made on or before the tenth (10th) day of

October. Commissary check stubs shall state time period for that payment (i.e. date to date), gross sales, and net sales excluding taxes and postage and commissions paid.

6.11. Inmate Requests, Complaints and/or Grievances

Upon request the contractor shall be required to respond to, in writing, inmate request, complaints, and grievances. A physical or electronic copy of all paperwork shall be made available to the Auditor's and Sheriff's Office. Contractor shall provide data store record layout, data dictionary or similar documentation for use by the Auditor's Office when accessing the data store.

7. VENDOR RESPONSE

In accordance with the directions below, contractor shall provide a response for each item in this section in order and include item numbers in response. Answer all questions fully, clearly, and concisely, giving complete information. Do not skip items. Do not refer to other parts of your proposal for the answers. You may not modify either the order or language of the question. **Responses shall include a statement of “agree”, “confirmed”, “will provide”, “not applicable”, or “exception taken” along with any additional information.** If an item is “not applicable” or “exception taken”, contractor shall state that and refer to Section: Exceptions, with explanation.

Contractor shall adhere to the instructions in this request for proposals on preparing and submitting the proposal. If contractor does not follow instructions regarding proposal format, points will be deducted during the evaluation process.

1. Proposal Format*

To achieve a uniform review process and to obtain a maximum degree of comparability, the proposal shall, at a minimum include a Table of Contents detailing sections and corresponding page numbers.

- A. Proposals may be submitted online via <https://procurement.opengov.com/portal/collincountytx/projects/87336> .
- B. If submitting manually, proposal shall be submitted in a sealed envelope or box with RFP name, number, and name of firm printed on the outside of the envelope or box. Manual submittals shall be sent/delivered to the following address and shall be received prior to the date/time for opening:

Collin County Purchasing
2300 Bloomdale, Suite 3160
McKinney, TX 75071

Paper copies shall be printed on letter size (8 ½ x 11) paper and assembled using spiral type bindings, staples, or binder clips. Do not use metal-ring hard cover binders.

It shall be the responsibility of the contractor to insure that their proposal reaches Collin County Purchasing prior to the date/time for the opening no matter which submission method is used.

Proposal shall include but not be limited to information on each of the following:

Please confirm

*Response required

2. Firm Overview

Contractor shall define the overall structure of the Firm to include the following:

2.1. *A descriptive background of your company's history.**

*Response required

2.2. *State your principal business location and any other service locations.**

*Response required

2.3. *State the address and normal business hours of your local service location and list the number of technical support personnel assigned to this work location.**

Should a service location not exist in the Collin County region please list your nearest service location to the county.

*Response required

2.4. *What is your primary line of business?**

*Response required

2.5. *How long have you been selling product(s) and/or providing service(s)?**

*Response required

2.6. *State the number and location of installations where your services are in use.**

*Response required

2.7. *Identify any terminated public sector projects.**

Disclose the jurisdiction and explain the termination.

*Response required

2.8. *Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity?**

Yes

No

*Response required

When equals "Yes"

2.8.1. *Please explain the impact both in organizational and directional terms.**

*Response required

2.9. *List of all lawsuits resulting in award (in or outside of court) to a client and provide basis and finding of any settlement.**

*Response required

2.10. *Provide itemized list of what is included in your indigent kit.**

*Response required

3. PROPOSED PROJECT TEAM/STAFF QUALIFICATIONS/ EXPERIENCE/ CREDENTIALS

3.1. *Provide credentials, qualifications as well as experience for each team member or key personnel on the project. **

Provide name, job title, responsibilities, project management practices, role on the project, and number of years they have been in the role.

*Response required

4. PROPOSED PROJECT PLAN

4.1. *Provide an implementation plan for the proposed service to include**

Proposed Project Plan/Timeline showing proposed schedule at each phase of the project including but not limited to the following key areas: 1) Installation; 2) **Education and Training; and 3) Testing and Support.**

*Response required

4.2. *The County will provide an project implementation resource to oversee and coordinate integration of the requirements. Contractor shall include a description of how they will interact with this resource. **

*Response required

5. SIMILAR PROJECTS INVOLVED WITH

5.1. *Provide a list of other similar projects that you are involved with currently or will be involved with during the duration of this project. **

*Response required

6. Required Documents

6.1. *Contractor shall respond to all requirements in Attachment A-Requirements.**

Please download the below documents, complete, and upload.

Requirements that require a detailed response shall be submitted as attachment with named "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.

Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation

- [Attachment A - Requirements...](#)

*Response required

6.2. *Pricing / Fees Worksheet**

Please download the below documents, complete, and upload.

- [Commissary Services Pricing...](#)

*Response required

6.3. *Pricing /Fees**

How is payment for indigent kit handled? Currently the County will write a check for reimbursement.

*Response required

6.4. *Provide list of commissary items available to include pack size (i.e. ounces, quantity) and state price charged to the inmates.**

For each item, show the following breakout: Price + sales tax = final cost to inmate. List items that are exempt from sales tax.

*Response required

6.5. *Conflict of Interest Questionnaire**

During the 79th Legislative Session, House Bill 914 was signed into law effective September 1, 2015, which added Chapter 176 to the Texas Local Government Code. Recent changes have been made to Chapter 176 pursuant to HB23, which passed the 84th Legislative Session. Chapter 176 mandates the public disclosure of certain information concerning persons doing business or seeking to do business with Collin County, including family, business, and financial relationships such persons may have with Collin County officers or employees involved in the planning, recommending, selecting and contracting of a vendor for this procurement.

For a copy of Form CIQ and CIS: <https://www.ethics.state.tx.us/forms/conflict/>

The vendor acknowledges by doing business or seeking to do business with Collin County that he/she has been notified of the requirements under Chapter 176 of the Texas Local Government Code and that he/she is solely responsible for complying with the terms and conditions therein. Furthermore, any individual or business entity seeking to do business with Collin County who does not comply with this practice may risk award consideration of any County contract.

For a listing of current Collin County Officers:

<https://www.collincountytx.gov/Contact/county-officials>

At the time of this solicitation being released, the following are known to be involved in the planning, recommending, selecting, and contracting for the attached procurement:

Department:

Sheriff's Office:

James Skinner – Sheriff

Christopher Barnes – Legal Advisor

Johnny Jaquess – Assistant Chief Deputy

Christopher Perepiczka – Commander

Purchasing:

Michelle Charnoski, NIGP-CPP, CPPB – Purchasing Agent

Marci Chrismon, CPPB – Asst. Purchasing Agent

Hunter Alley, CPPB – Senior Buyer

Commissioners Court:

Chris Hill – County Judge

Susan Fletcher – Commissioner Precinct No. 1

Cheryl Williams – Commissioner Precinct No. 2

Darrell Hale – Commissioner Precinct No. 3

Duncan Webb – Commissioner Precinct No. 4

Please download the below documents, complete, and upload.

- [CIQ Form.pdf](#)

*Response required

6.6. *W-9*

Please download the below documents, complete, and upload.

- [W-9 rev 2018 \(20\).pdf](#)

6.7. *EXCEPTIONS**

Please download the below documents, complete, and upload.

- [Exceptions.docx](#)

*Response required

6.8. *Notice**

Collin County exclusively uses OpenGov eProcurement Portal for the notification and dissemination of all solicitations. The receipt of solicitations through any other means may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid/proposal non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other means.

Please confirm

*Response required

6.9. *Contact Information**

List the contact name, email address and phone number of the main person(s) Collin County should contact in reference to this solicitation. Contact(s) shall be duly authorized List authorized by the company, corporation, firm, partnership or individual to respond to any questions, clarification, and/or offers in response to this solicitation.

*Response required

6.10. *Insurance Acknowledgement**

I understand that the insurance requirements of this solicitation are required and are included in the submitted pricing. A certificate of insurance shall be submitted to the Purchasing department if I am awarded all or a portion of the resulting contract.

Please confirm

*Response required

6.11. *Bonding Requirement Acknowledgement**

I understand that the bonding requirements of this solicitation are required and are included in the submitted pricing. A bond certificate (payment, performance, and/or maintenance) as stated in the specification document shall be submitted to the Purchasing department if I am awarded all or a portion of the resulting contract.

Please confirm

*Response required

6.12. *Subcontractors**

State the business name of all subcontractors and the type of work they will be performing under this contract. If you are fully qualified to self-perform the entire contract, please respond with "Not Applicable-Self Perform".

*Response required

6.13. *Reference No. 1**

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references are preferred.

Describe the services provided, the start date, and the end date.

Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

It is the responsibility of the Bidder/Proposer to ensure submitted references will be responsive to the County's requests. The County reserves the right to contact references other than those listed, and to consider any information acquired from all references during the evaluation process.

*Response required

6.14. Reference No. 2*

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references are preferred.

Describe the services provided, the start date, and the end date.

Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

It is the responsibility of the Bidder/Proposer to ensure submitted references will be responsive to the County's requests. The County reserves the right to contact references other than those listed, and to consider any information acquired from all references during the evaluation process.

*Response required

6.15. Reference No. 3*

List a company or governmental agency, other than Collin County, where these same/like products/services, as stated herein, have been provided. Texas references are preferred.

Describe the services provided, the start date, and the end date.

Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

It is the responsibility of the Bidder/Proposer to ensure submitted references will be responsive to the County's requests. The County reserves the right to contact references other than those listed, and to consider any information acquired from all references during the evaluation process.

*Response required

6.16. Cooperative Contracts*

As permitted under Title 8, Chapter 271, Subchapter F, Section 271.101 and 271.102 V.T.C.A. and Title 7, Chapter 791, Subchapter C, Section 791.025, V.T.C.A., other local governmental entities may wish to also participate under the same terms and conditions contained in this contract. Each entity wishing to participate must enter into an inter- local agreement with Collin County and have prior authorization from vendor. If such participation is authorized, all purchase orders will be issued directly from and shipped directly to the local governmental entity requiring supplies/services. Collin County shall not be held responsible for any orders placed, deliveries made or payment for supplies/services ordered by these entities. Each entity reserves the right to determine their participation in this contract. Would bidder be willing to allow other local governmental entities to participate in this contract, if awarded, under the same terms and conditions?

Yes

No

*Response required

6.17. Preferential Treatment*

The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas

resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located or a state in which the nonresident is a resident manufacturer.(Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A).

- A. Is your principal place of business in the State of Texas?
- B. If your principal place of business is not in Texas, in which State is your principal place of business?
- C. If your principal place of business is not in Texas, does your state favor resident bidders (bidders in your state) by some dollar increment or percentage?
- D. If your state favors resident bidders, state by what dollar amount or percentage.

*Response required

6.18. Debarment Certifications*

I certify that neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations.

Please confirm

*Response required

6.19. Immigration and Reform Act*

I declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America. I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable by Collin County.

Please confirm

*Response required

6.20. Disclosure of Certain Relationships*

Chapter 176 of the Texas Local Government Code requires that any vendor considering doing business with a local government entity disclose the vendor's affiliation or business relationship that might cause a conflict of interest with a local government entity. Subchapter 6 of the code requires a vendor to file a conflict of interest questionnaire (CIQ) if a conflict exists. By law this questionnaire must be filed with the records administrator of Collin County no later than the 7th business day after the date the vendor becomes aware of an event that requires the statement to be filed. A vendor commits an offense if the vendor knowingly violates the code. An offense under this section is a misdemeanor. By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code. Please send completed forms to the Collin County County Clerk's Office located at 2300 Bloomdale Rd., Suite 2104, McKinney, TX 75071.

Please confirm

*Response required

6.21. *Anti-Collusion Statement**

Bidder certifies that its Bid/Proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid/Proposal for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud. No premiums, rebates or gratuities permitted; either with, prior to, or after any delivery of material or provision of services. Any such violation may result in Agreement cancellation, return of materials or discontinuation of services and the possible removal from bidders list.

Please confirm

*Response required

6.22. *Disclosure of Interested Parties**

Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section. Section 2252.908 applies only to a contract entered into on or after January 1, 2016.

Please confirm

*Response required

6.23. *Notification Survey**

In order to better serve our offerors, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Should you have any questions or require more information please call (972) 548-4165. How did you receive notice of this request?

*Response required

6.24. *Critical Infrastructure Affirmation**

Pursuant to section 2274.0102 of the Texas Government Code, Respondent certifies that neither it nor its parent company, nor any affiliate of Respondent or its parent company, is: (1) majority owned or controlled by citizens or governmental entities of China, Iran, North Korea, Russia, or any other country designated by the Governor under Government Code Section 2274.0103, or (2) headquartered in any of those countries.

Please confirm

*Response required

6.25. Energy Company Boycotts*

Pursuant to Section 2274.002 of the Texas Government Code, should the contract have a value of \$100,000 or more and the company employs 10 or more full-time employees, Respondent represents and warrants that: (1) it does not, and will not for the duration of the contract, boycott energy companies, and (2) will not boycott energy companies during the term of the contract. If circumstances relevant to this provision change during the course of the contract, Respondent shall promptly notify Agency.

*Response required

6.26. Firearm Entities and Trade Associations Discrimination*

Pursuant to section 2274.002 of the Texas Government Code, should the contract have a value of \$100,000 or more and the company employs 10 or more full-time employees, Respondent verifies that:

- A. It does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. If circumstances relevant to this provision change during the course of the contract, Respondent shall promptly notify Agency.

Please confirm

*Response required

6.27. Proposer Acknowledgement*

Proposer acknowledges, understands the specifications, any and all addenda, and agrees to the proposal terms and conditions and can provide the minimum requirements stated herein. Offeror acknowledges they have read the document in its entirety, visited the site, performed investigations and verifications as deemed necessary, is familiar with local conditions under which work is to be performed and will be responsible for any and all errors in Proposal submittal resulting from Proposer's failure to do so. Proposer acknowledges the prices submitted in this Proposal have been carefully reviewed and are submitted as correct and final. If Proposal is accepted, vendor further certifies and agrees to furnish any and all products/services upon which prices are extended at the price submitted, and upon conditions in the specifications of the Request for Proposal.

Please confirm

*Response required

Reference Number	<p><u>IMPORTANT INFORMATION:</u></p> <p>Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Vendor Response, Section 6.7 of the RFP for more details on Exceptions.</p>	<p><u>Yes</u> System currently performs these functions and/or agree to requirement</p>	<p><u>No</u> System does not perform this function and/or cannot agree to requirement</p>	<p><u>Written Response:</u> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
1	<p>GENERAL REQUIREMENTS</p>			
2	<p>Kiosk – Contractor shall provide minimum of forty-two (42) kiosks. There are two (2) kiosks in each housing unit (There are currently 16 housing units in the main jail and 4 housing units at minimum security) for a total of forty (40) kiosks plus one (1) in the booking area and one (1) in infirmary. These kiosks allow inmates to submit commissary orders, inmate request, grievances, complaints, sick call, view trust fund balance and purchase prepaid telephone time. This is a total of forty-two (42) kiosks. Describe your kiosk.</p>			
3	<p>Cart Requirements - Carts must not be wider than 33" wide, so that the carts can pass through all doors. All carts must have a form of a bumper/guard on all sides to protect facility walls and surfaces from paint scratching or other damage. Service shall include but not be limited to total/full cart service at both locations. No vending machines will be required. Bagging of commissary items may be performed either off-site or on-site.</p>			
4	<p>Employee Requirements - *Collin County Sheriff's Office shall have the right of approval or disapproval of any commissary employee hired or contracted by the contractor prior to award of the contract and during the term of the contract. *Contractor agrees that any such person hired or contracted shall be subject to a Collin County Sheriff's Office background investigation, which investigation will be performed without delay so as not to hinder the ability to perform under the awarded contract. *Within ten (10) days following award of contract, the contractor agrees to provide a letter to state the employees may be searched, if necessary, in case of accusation of theft or contraband. Collin County reserves the right to search any bags or personal items brought into the jail by representatives of the contractor at any time. *The County may request a complete list of contractor's employees at any time during this contract which will include name, date of birth, social security number, sex, nationality and driver's license. * Employees shall be in company uniform, or be clearly identified as being employed by the company, and present themselves in a professional manner at all times.</p>			

Reference Number	<p><u>IMPORTANT INFORMATION:</u></p> <p>Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Vendor Response, Section 6.7 of the RFP for more details on Exceptions.</p>	<p><u>Yes</u> System currently performs these functions and/or agree to requirement</p>	<p><u>No</u> System does not perform this function and/or cannot agree to requirement</p>	<p><u>Written Response:</u> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
5	<p>Wages - Contractor shall at all times pay or cause to be paid, without expense to Collin County, all Social Security, Unemployment and Federal Income withholding Taxes of all their employees. All such employees shall be paid wages and benefits as required by Federal and/or State Law.</p>			
6	<p>Sales Taxes - State and local sales taxes must be collected on taxable items sold to inmates by jail commissaries. State sales tax is always collected on taxable items. Therefore, all applicable taxes/fees shall be collected and paid by the Contractor to the proper taxing entity. Contractor shall provide proof of payment, within thirty (30) days of payment due date, of all applicable taxes/fees to the Collin County Auditor's Office as they are paid by the contractor (i.e. monthly, quarterly, etc.).</p>			
7	<p>Inmate Draw - Inmate draw for commissary items shall not exceed \$100.00/week, contractor shall state in their proposal how this limit will be set by their system. Clothing and hygiene items purchased by the inmate are not to be included in the \$100.00/week figure.</p>			
8	<p>The changeover from a prior Contractor to a new contractor must have Sheriff and Auditor Office personnel involvement at all times. No installation, changes to financial system or transfer of prior contractor data may occur without Auditor's Office confirmation and written approval.</p>			

Reference Number	<p><u>IMPORTANT INFORMATION:</u></p> <p>Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Vendor Response, Section 6.7 of the RFP for more details on Exceptions.</p>	<p><u>Yes</u> System currently performs these functions and/or agree to requirement</p>	<p><u>No</u> System does not perform this function and/or cannot agree to requirement</p>	<p><u>Written Response:</u> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
9	<p>Indigent Inmate Supplies - Contractor shall provide indigent inmates up to 30% of the average daily population [average population is 1046 at this time] with kits to include a minimum of razor (given to pod officer to give inmate), deodorant, toothpaste, toothbrush, comb, body wash, laundry detergent (for minimum security inmates only) writing paper, pen and three (3) stamped envelopes with paper at no expense to the County. The Contractor shall supply the County with additional indigent kits to keep on hand, to insure that indigents are provided a kit within 72 hours. The number of indigent kits given out shall be determined by taking the total cost of all indigent supplies given out per week and divide that by the cost of a complete indigent kit to equal the total number of indigent kits given out weekly. The Contractor shall provide up to, and including, 30% of the total average daily inmate population with indigent supplies each week at no cost to Collin County. Collin County shall provide the average daily population figures to the Contractor once per month, date to be agreed upon by the parties upon award of the contract.</p>			
10	TECHNICAL REQUIREMENTS			
11	<p>Grant read-only access to the configuration information for system, or generate a text file (fixed length or delimited) that contains the configuration for the system. Provide written response on how your solution addresses this item.</p>			
12	<p>If system provides read-only access - the inquiry screens shall display the software system configurable attributes, settings or values and shall be provided in such a manner that the County Auditor may verify the system's configuration. The verification provided shall include the date and who (the user id) made the last change to a specific configuration. The read-only access shall include the user and group security authorizations and permissions. Provide written response on how your solution addresses this item.</p>			

Reference Number	<p><u>IMPORTANT INFORMATION:</u></p> <p>Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Vendor Response, Section 6.7 of the RFP for more details on Exceptions.</p>	<p><u>Yes</u> System currently performs these functions and/or agree to requirement</p>	<p><u>No</u> System does not perform this function and/or cannot agree to requirement</p>	<p><u>Written Response:</u> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
13	<p>If the system does not provide read only access - to the security information, the system shall generate a text file (either fixed length/flat or delimited format) that contains the following: *User account id *Creation date *Last log-in date *Status of the account (active or inactive) *Status of the account- Locked-out – excessive incorrect login attempts or Disabled – Administrator disabled account without deleting user</p>			
14	<p>If the system uses role-based security architecture, then the system shall list the user's role groups with the user and the list the group's authorities at the start or the end of the report. Provide written response on how your solution addresses this item.</p>			
15	<p>If the system uses the Windows Active Directory for user authentication, then the permissions granted to each user and group shall be listed. Provide written response on how your solution addresses this item.</p>			
16	<p>Collin County would prefer the software or system proposed to allow for an electronic verification process, positive pay, with the County Treasury to verify checks presented for payment were issued by the Sheriff's Office. Provide written response on how your solution addresses this item.</p>			
17	<p>Record/inventory system shall be capable of printing checks to inmates for the balance of their funds upon release to another entity and debit card for when released to society. The computer system shall be stand alone with the capability of interfacing with Collin County's Jail Management System (JMS) for future applications. The County's computer system has FTP interfacing capabilities. Provide written response on how your solution addresses this item.</p>			

Reference Number	<p><u>IMPORTANT INFORMATION:</u></p> <p>Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Vendor Response, Section 6.7 of the RFP for more details on Exceptions.</p>	<p><u>Yes</u> System currently performs these functions and/or agree to requirement</p>	<p><u>No</u> System does not perform this function and/or cannot agree to requirement</p>	<p><u>Written Response:</u> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
18	<p>The County currently uses Tyler Technology for its Jail Management Software. Describe how your software needs to integrate with the County's jail management software. The contractor will be responsible for providing CSV formatted file, using a data layout that will provided by the County. The CSV file will be provided electronically to the County by the Contractor. Provide written response on how your solution addresses this item. Outgoing files from Collin County are CSV (comma separated values) delimited and the layout is as follows: Field Descriptions Jail's ID for this Prisoner First Name Middle Name Surname Building Pod Cell DOB: mm/dd/yyyy Gender description: "Male" or "Female"</p>			
19	<p>Collin County currently charges inmates for medical visits which are deducted from the inmates' commissary fund. System shall be capable of deducting the charge for these visits on a daily basis before inmates are allowed to purchase commissary items. This system shall be capable of creating a negative balance for indigent medical payments and be able to freeze commissary accounts. No medical visit payments shall take a commissary account below a \$2.00 balance so that inmates will have adequate funds to purchase personal hygiene products. Should a deposit be made to an account with negative medical charges, any outstanding negative medical charges will be deducted from that deposit immediately not to exceed the \$2.00 minimum balance. Provide written response on how your solution addresses this item.</p>			
20	Reporting			

Reference Number	<p><u>IMPORTANT INFORMATION:</u></p> <p>Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Vendor Response, Section 6.7 of the RFP for more details on Exceptions.</p>	<p><u>Yes</u> System currently performs these functions and/or agree to requirement</p>	<p><u>No</u> System does not perform this function and/or cannot agree to requirement</p>	<p><u>Written Response:</u> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
21	<p>Upon request the Contractor shall be required to respond to, in writing to inmate request, complaints, and grievances. A physical or electronic copy of all paperwork shall be made available to the Auditor's and Sheriff's Office. Contractor shall provide data store record layout, data dictionary or similar documentation for use by the Auditor's Office when accessing the data store. Provide written response on how your solution addresses this item.</p>			
22	<p>Contractor shall provide physical or electronic access review capabilities to the Collin County Auditor's Office and each month, without demand, a financial report broken down by month to include, but not limited to:</p> <ul style="list-style-type: none"> *total receipts and total disbursements without tax and with tax amount per inmate by month, *total deductions for medical per inmate by month, *total revenue, expenditures, *all deductions and commissions per month, *check register and bank reconciliation <p>Provide written response on how your solution addresses this item.</p>			
23	<p>Provide written response on how your solution addresses these items:</p> <ul style="list-style-type: none"> *Bank balance is to be reconciled to the inmate trust account check register balance and transaction report ending balance. *Run a separate inmate report (by inmate-all transaction) and a separate transaction report (all transactions by date/time/shift). *Provide a shift report that captures all transactions in a shift by (shift/inmate/date/time) and ability to compare the shift report with inmate transaction report at the end of each shift. *Voiding checks and then creating a Void Check Register report to show the inmate's name, check number, date, amount and total. <p>Contractor shall include with their proposal a sample of a report(s) showing the required information and explain how checks are voided in the system.</p>			

Reference Number	<p><u>IMPORTANT INFORMATION:</u></p> <p>Requirements that require a detailed response shall be submitted as attachment with titled "Detailed Response to Requirements". The responses shall be in order and include the reference numbers within this document. Acknowledgement of response on this sheet is required and reference of location of response shall be referenced in the comment section of this document.</p> <p>Any responses that are answered as a yes mean that the system will fully comply with no setup required, configurable with no changes to source code, or are provided with reporting tool. If the functionality is not available at this time the response shall be answered as no and shall be included in your proposal as "exceptions" with further explanation. Refer to Vendor Response, Section 6.7 of the RFP for more details on Exceptions.</p>	<p><u>Yes</u> System currently performs these functions and/or agree to requirement</p>	<p><u>No</u> System does not perform this function and/or cannot agree to requirement</p>	<p><u>Written Response:</u> Include additional comments below. If you need additional space please include with your submittal attachment titled "Detailed Response to Requirements" and note accordingly below.</p>
24	<p>By the next County business day, a copy of all receipts (physical or electronic) for commissary purchases shall be made available to the Collin County Auditor' Office. Each receipt shall be signed (physical or electronic) by the inmate showing that the commissary item(s) listed on the receipt were received. If applicable, Contractor shall hand write or label the assigned computer generated transaction number in the upper right hand corner of the corresponding order form that can be cross-referenced to the receipts and transaction reports. Provide written response on how your solution addresses this item.</p>			
25	<p>Contractor shall not manually, by physical and/or electronic means, adjust, rectify, or make changes to files, records, or transactions other than programmed without prior approval from the Auditor's Office. Provide written response on how your solution addresses this item.</p>			
26	<p>If a mistake/error is made in Order Entry, the incorrect transaction shall be voided and a new order will be entered under a new transaction number; keeping the voided transaction in tact. Provide written response on how your solution addresses this item.</p>			
27	<p>Contractor may offer a point of sale system that will provide electric and paper backup, with real time itemized transactions. This shall be made possible by scanning a UPC bar code at the time of purchase. A copy of the receipt needs to be given to the inmate and a copy available traceable to inmate's account and reporting. Historical data may be archived after an account has not been used for 60 days, but it must be immediately accessible for retrieval when necessary. Provide written response on how your solution addresses this item.</p>			

Pricing / Fees Worksheet

Offeror Name:

Line No.	Description	Est. Qty	UoM	Est. Total Commissary Sales	Unit Cost	Ext. Cost
1	State Commission fee contractor shall pay to Collin County. <i>(sample est. commissary sales is provided)</i>		1 Year	\$ 1,800,000.00 <i>(est. annual total commissary sales)</i>	0% <i>(enter commission % here)</i>	\$ - <i>(est. annual commission paid to County)</i>
2	State a minimum annual guarantee (MAG) contractors shall pay to Collin County.		1 Year		\$ - <i>(enter MAG here)</i>	\$ -
3	State the cost per indigent kit if indigent population exceeds 30% of the ADP. <i>(est. annual qty provided)</i>	16,400	Each		\$ - <i>(state cost per indigent kit here)</i>	\$ -

Provide the pricing and fees in the Red boxes. The resulting extended cost will automatically populate.

Provide any notes relating to the pricing and fees entered above here:

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.	See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p>2 Business name/disregarded entity name, if different from above</p> <hr/> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate </p> <p> <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ </p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p> <input type="checkbox"/> Other (see instructions) ▶ _____ </p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p style="font-size: small;">(Applies to accounts maintained outside the U.S.)</p>
		<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p>6 City, state, and ZIP code</p> <hr/> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p> <hr/>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

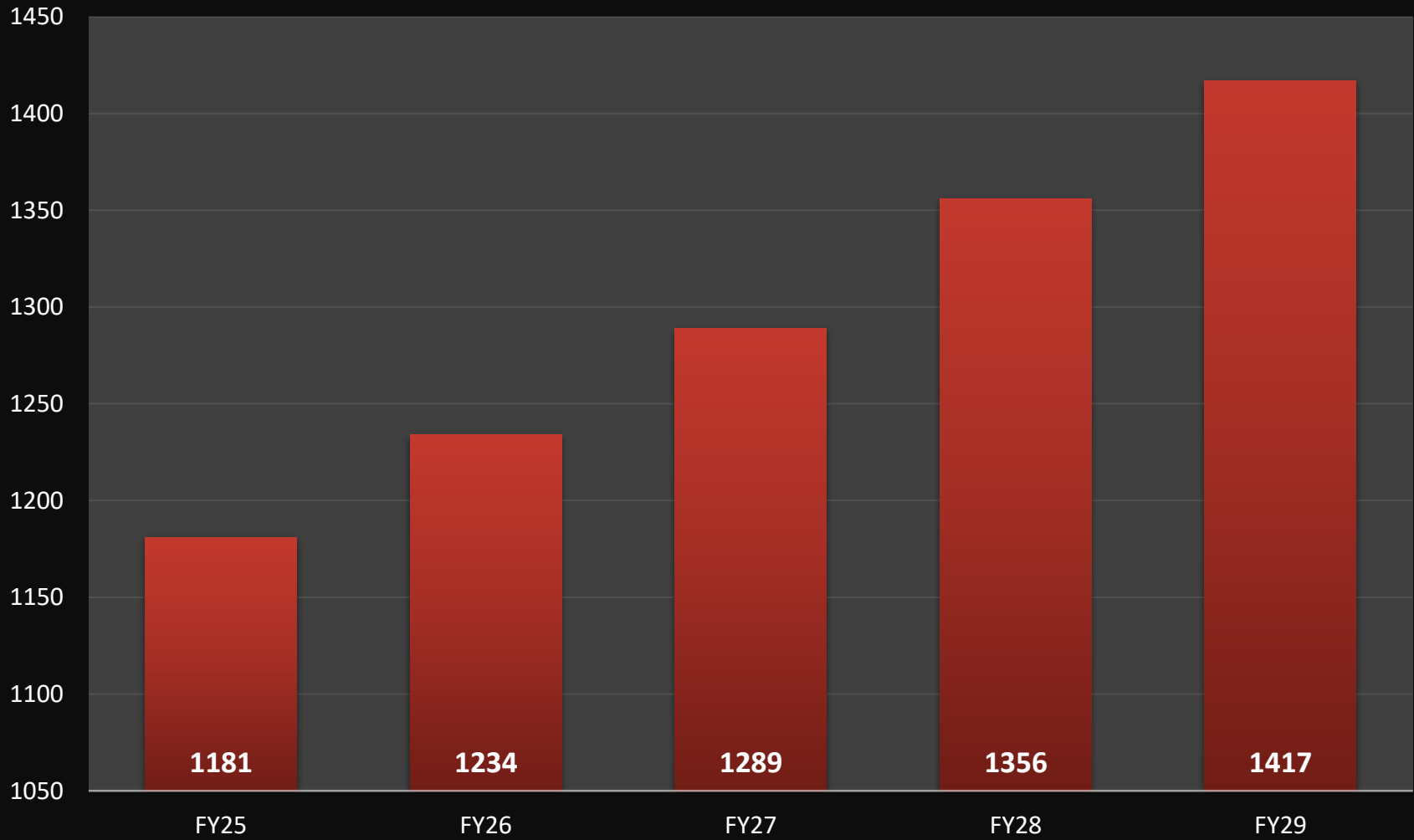
If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Instructions for completing section:

The exception table shall be completed for any exception from requirements identified in this RFP. Please complete the following worksheet listing any and all exceptions from the information requested in the Request for Proposal. Attach additional pages as needed. If no exceptions are listed it is understood that the contractor has agreed to all RFP requirements, even if a notation is referenced in an individual section.

Section Number/ Question Number	Required Service You are Unable to Perform	Steps Taken to Meet Requirement

Collin County Average Daily Population Predictions



Aramark Menu-Collin County Detention Center

Bakery Products	Price
APPLE CINN NUTRIGRAIN	1.29
APPLE PIE 4.5Z	2.89
BAR CEREAL CINN TOAST CRUNCH	1.29
BIG CHEWY GRANOLA BAR CHOC CHIP	1.29
BIG TEXAS CINN ROLL	2.69
BOSTON CRÈME HONEYBUN	2.89
CAPPUCCINO COOKIES	1.79
CARROT CAKE FRESHLEYS	2.79
CHOC DONUT 6CT	2.89
COOKIE BROWNIE BATTER POPTART SPLITZ	1.49
CRUNCH DONUTS	2.89
DONUT POWDERED MINI	2.89
DONUT STICKS	2.89
FRESHLEYS FRUIT PIE CHERRY	2.89
GMAS CHOC CHIP COOKIES	1.09
GMAS OATMEAL COOKIES	1.09
GMAS PB COOKIES	1.09
GMAS VAN MINI CREMES	1.09
LDM CHOC CHIP COOKIES 10.5Z	3.29
LDM LEMON CREME COOKIES	3.19
STRAWBERRY CHS DANISH CLOVERHILL	2.89
STRAWBERRY NUTRIGRAIN	1.29
STRAWBERRY SHRTBRD KNOTTS	1.79
STRAWBERRY TOASTER PASTRY	3.79
TRIX CEREAL BAR	1.29
ZINGER CHOCOLATE 3CT	2.49
ZINGER VANILLA 3CT	2.49

Beverages

7 UP POWDER MIX LEMON LIME	3.19
CAFE BUSTELO	9.29
CNP PRO CHOCOLATE PROTEIN MIX	7.49
HORCHATA SWEETENED DRINK MIX	6.09
LEVEL 10 SHAKER	5.99
SONIC OCEAN WATER 6CT	3.19
SUNKIST ORANGE DRINK MIX	3.19
SUNKIST STRAWBERRY DRINK MIX	3.19
SUNNYD DRINK MIX BOX	3.19
WYLLERS BERRY LIMEADE 10CT	3.49
WYLLERS LEMON LIME PARADISE	3.49

WYLERS LIGHT BLUE OCEAN BREEZE	3.49
WYLERS LIGHT HALF LEMONADE HALF TEA	3.49
WYLERS TEA WITH PEACH	3.49
BC INSTANT NON-FAT DRY MILK	3.99
CAPPUCCINO VANILLA	0.89
FE COLOMBIAN BLEND COFFEE	6.49
FE FRENCH VANILLA CREAMER	3.49
FE PREMIUM ESPRESSO	5.89
FOLGERS INSTANT COFFEE	9.89
MOCHA CAPPUCCINO	0.89
SUGAR SUB 100 CT PINK	5.19
SUGAR TWIN BX 100 CT	5.19
SWISS MISS COCO W/MARSH	0.99
SWISS MISS COCOA	0.99

Candy

ASST JOLLY RANCHER	2.69
ATOMIC FIREBALLS	2.39
BABY RUTHS MINIS	2.59
BUTTERFINGER BITES	2.89
COW TALES CHOCOLATE	0.79
COW TALES VANILLA	0.79
HOT TAMALES 5Z PEG BAG	3.09
LOCOCHAS CON CHILE Y SAL	3.99
MIKE & IKE SOUR ZOURS	2.99
SNICKERS MINI BAG	3.89
SOUR PATCH KIDS PEG 5Z	2.79
SOUR PATCH KIDS TROPICAL	2.99

Clothing

BOXERS 2XL	4.89
BOXERS 3XL	4.89
BOXERS LG	4.79
BOXERS MED	4.79
BOXERS SM	4.79
BOXERS XL	4.79
BRA SPORTS 34	8.79
BRA SPORTS 36	8.79
BRA SPORTS 38	8.79
BRA SPORTS 40	8.99
PANTIES LADIES 10	2.99
PANTIES LADIES 11	2.99
PANTIES LADIES 12	2.99
PANTIES LADIES 6	2.99

PANTIES LADIES 7	2.99
PANTIES LADIES 8	2.99
PANTIES LADIES 9	2.99
SHOWER SHOE BLK X STRAP SIZE XXXL	2.99
SHWR SHOE 2XL BLK X STRAP	2.79
SHWR SHOE L BLK X STRAP	2.79
SHWR SHOE M BLK X STRAP	2.79
SHWR SHOE XL BLK X STRAP	2.79
SOCKS	1.99
T SHIRT 2XL	4.99
T SHIRT 3XL	4.99
T SHIRT LG	4.99
T SHIRT MED	4.99
T SHIRT XL	4.99
THML BOTTOM 2XL	7.79
THML BOTTOM 3XL	8.29
THML BOTTOM 4XL	8.79
THML BOTTOM 5XL	13.49
THML BOTTOM LARGE	7.79
THML BOTTOM MED	7.79
THML BOTTOM SM	6.79
THML BOTTOM XL	7.79
THML BOTTOMS 6XL	13.49
THML TOP 2XL	7.99
THML TOP 3XL	8.39
THML TOP 4XL	8.69
THML TOP 5XL	13.49
THML TOP 6XL	13.49
THML TOP LARGE	7.79
THML TOP MED	7.79
THML TOP XL	7.79

General Merchandise

8.5X11 SCRATCH PAD	3.99
9X12 MANILLA ENVELOPE	0.49
COLORED PENCILS	4.89
CROSSWORD PUZZLE BOOK	2.49
EARBUDS W MICROPHONE	7.99
LARGE BOWL	1.89
PEN BLACK	0.82
PENCIL CAP ERASERS	0.18
PLAYING CARDS MAVERICK	3.89
READING GLASSES	6.59
SUDOKU BOOK	2.19
WHITE LEGAL PAD	2.19

WORD SEARCH BOOK	1.99
ZIPLOC BAGS	0.29

Food Products

ADOBOS SPICE	2.99
BC CHILI NO BEANS	5.29
BC HOT CHILI W/BEANS	4.29
BC PRE-SLICED PEPPERONI	5.89
CREAMY PB 18Z	6.69
CRUNCHY PB 18Z	6.69
EF BACON JALAPEÑO CHEDDAR CHEESE STICK	2.79
EF CHEDDAR & SALAMI STICK	2.79
EF JALAPEÑO CHEESE CUP	1.79
EF SHARP CHEDDAR CHEESE CUP	1.79
FE WHITE RICE POUCH PRE COOKED	2.69
FISH STEAKS	2.49
FISH STEAKS IN LOUISIANA HOT SAUCE	2.89
FISH STEAKS IN SPICY MUSTARD SAUCE	2.59
FP FISH STEAKS IN GREEN CHILES	2.49
GARLIC POWDER	3.99
HABANERO CHEDDAR CHEESE CUP	1.89
HV ORIGINAL RANCH	1.19
LIGHT TUNA W/DICED JALAPEÑOS	2.39
MACKEREL IN BRINE	1.99
MACKEREL OIL W/ JALAPENO	3.39
MACKREL FILLETS	3.09
MAYO PKT 9GM	0.49
RAMEN CAJUN CHICKEN	1.09
RAMEN CHICKEN	1.09
RAMEN CHICKEN MARUCHAN	1.09
RAMEN CHILI	1.09
RAMEN CHILI LIME SHRIMP MARUCHAN	1.09
RAMEN CRMY CHICKEN MARUCHAN	1.09
RAMEN PICANTE BEEF	1.09
RAMEN PICANTE CHICKEN	1.09
RAMEN ROASTED CHICKEN	1.09
RAMEN SPICY VEGETABLE	1.09
REF BEANS W/ JALA 8Z	4.69
SALT/PEPPER SHAKERS	3.89
SAYULITA 8 FLOUR TORTILLA 10 CT	4.29
SEASONED SALT 5.25Z	2.99
SPANISH RICE W/CHEESE & JALAPENOS	1.89
SRIRACHA HOT SAUCE 8Z	3.79
SWEET & HOT ASIAN SAUCE	2.69
SWEET BABY RAYS BBQ PKT	0.89

TITOS JALAPENO SLICES 1.29

Health & Beauty

3N1 MENS VO5 4.49
ALCOHOL FREE MOUTHWASH 4Z 1.09
ALOE VERA LOTION 3.39
ANTIFUNGAL CREAM 2.99
ASSORTED FRUIT TUMS 2.29
BABY SHAMPOO 3.39
CLUB BRUSH NO HANDLE 3.49
COLGATE TOOTHBRUSH SOFT 1.99
COMB NO HANDLE 0.29
CONTACT LENS CASE 3.50
DOVE DEEP MOISTURE BODY WASH 13.99
HAIR FOOD 3.19
HAIR PICK 0.99
HAIR TIE SINGLE 0.36
HYDROCORTISONE CREAM .5Z 2.99
IBUPROFEN 2PK 0.79
LADY SPEED STICK 4.89
LIP BALM 2.29
MAGIC SHAVE CREAM 6OZ 9.99
MED SKIN CREAM 4Z 2.99
OCEAN CLEAR NO FLAKES DANDRUFF SHAMPOO 2.79
SALINE SOLUTION 8.99
SECRET DEODORANT 1.7Z 5.19
SHAVE GEL PCARE 3.09
TOOTHBRUSH 0.89
TOOTHBRUSH HOLDER 1.19
VO5 BODY WASH OCEAN REFRESH 5.99
VO5 XBODY CONDITIONER 15Z 4.49
VO5 XBODY SHAMPOO 4.49
COLGATE TOOTHPASTE 2.5Z 2.99
DENTURE ADHESIVE 7.69
EFFERDENT 2PK 0.59
HALLS CHERRY 9CT 3.19

Postage

STAMP SINGLE 0.68
STAMPED ENVELOPE 0.94

Salty Snacks

CHEETOS CHEESE PUFFS LSS 1.79
CHEETOS CRUNCHY 1.79

CHEETOS FH LIMON	1.79
CHEETOS FLAMIN HOT	1.79
CHEETOS FLAMIN HOT LIMON	1.79
CHEETOS JALAPENO	1.79
CHEETOS TANGY CHILI FUSION	1.79
CHEEZ IT WHITE CHEDDAR	1.79
CHEEZ-IT HOT	1.79
CHESTERS HOT FRIES	1.79
CHEX MIX MUDDY BUDDIES	1.79
DORITOS NACHO 1.75Z	1.79
DORITOS SPICY SWEET CHILI	1.79
FLAMIN HOT DORITO	1.79
FRITOS CHILI CHEESE	1.79
FRITOS REGULAR	1.79
FRITOS TWIST HONEY BBQ	1.79
HOT FRIES 1.75Z	1.79
HOT WINGS RUFFLES	1.79
INSANELY SEASONED CHIPS	1.79
LAYS BBQ CHIPS	1.79
LAYS BBQ KETTLE CHIPS	1.79
LAYS KETTLE JALAPENO	1.79
LAYS LIMON	1.79
LAYS REGULAR	1.79
LAYS SALT & VINAGER	1.79
LAYS SC & ONION	1.79
MISS VICKIES JALA CHIPS	1.79
MISS VICKIES LIME & CRACKED PEPPER	1.79
MUNCHIES CHEESE FIX	1.79
MUNCHIES FLAMIN HOT	1.79
PORK SKINS	1.79
RUFFLES FH CHED SR CREAM	1.79
RUFFLES ORIGINAL 1.5Z	1.79
RUFFLES QUESO	1.79
RUFFLES SC & CHEDDAR	1.79
SMARTFOOD WHITE CHED POPCORN	1.79
SNAP'D CHED SOUR CREAM 1.5Z	1.79
BUGLES RANCH	1.79
PRETZELS FILLED W/PB	2.29

Shoes

LEATHER 10 CLEAR SOLE SHOE	48.99
LEATHER 10 CLEAR SOLE SHOE WIDE	56.99
LEATHER 10.5 CLEAR SOLE SHOE	48.99
LEATHER 10.5 CLEAR SOLE SHOE WIDE	56.99
LEATHER 11 CLEAR SOLE SHOE	48.99

LEATHER 11 CLEAR SOLE SHOE WIDE	56.99
LEATHER 11.5 CLEAR SOLE SHOE	48.99
LEATHER 11.5 CLEAR SOLE SHOE WIDE	56.99
LEATHER 12 CLEAR SOLE SHOE	48.99
LEATHER 12 CLEAR SOLE SHOE WIDE	56.99
LEATHER 13 CLEAR SOLE SHOE	48.99
LEATHER 13 CLEAR SOLE SHOE WIDE	56.99
LEATHER 14 CLEAR SOLE SHOE	48.99
LEATHER 14 CLEAR SOLE SHOE WIDE	56.99
LEATHER 15 CLEAR SOLE SHOE	48.99
LEATHER 15 CLEAR SOLE SHOE WIDE	56.99
LEATHER 16 CLEAR SOLE SHOE	48.99
LEATHER 16 CLEAR SOLE SHOE WIDE	56.99
LEATHER 17 CLEAR SOLE SHOE	48.99
LEATHER 17 CLEAR SOLE SHOE WIDE	56.99
LEATHER 4 CLEAR SOLE SHOE	48.99
LEATHER 5 CLEAR SOLE SHOE	48.99
LEATHER 6 CLEAR SOLE SHOE	48.99
LEATHER 7 CLEAR SOLE SHOE	48.99
LEATHER 7.5 CLEAR SOLE SHOE	48.99
LEATHER 8 CLEAR SOLE SHOE	48.99
LEATHER 8 CLEAR SOLE SHOE WIDE	56.99
LEATHER 8.5 CLEAR SOLE SHOE	48.99
LEATHER 8.5 CLEAR SOLE SHOE WIDE	56.99
LEATHER 9 CLEAR SOLE SHOE	48.99
LEATHER 9 CLEAR SOLE SHOE WIDE	56.99
LEATHER 9.5 CLEAR SOLE SHOE	48.99
LEATHER 9.5 CLEAR SOLE SHOE WIDE	56.99

Sodas

20OZ SODA - PEACH	1.99
20OZ SODA - PINEAPPLE	1.99
20Z SODA - COLA	1.99
20Z SODA - ORANGE	1.99
20Z SODA - ROOTBEER	1.99
DR. PEPPER 20Z	3.99
JARRITOS MANDARIN SODA	2.49
JARRITOS PINEAPPLE SODA	2.49
KIWI STRAWBERRY JUICE	2.49
LEMONADE 20 OZ	1.99
MOUNTAIN DEW	2.29
PEPSI	2.29
PEPSI 20 OZ	3.39
SODA ARTIC RAIN	1.99
TRIBE SWEET TEA	2.99

TRIBE TEA PEACH	2.49
TRIBE TEA RASPBERRY	2.99

Nicotine Pouches

BLUEBERRY NICOTINE 20CT 9MG	11.09
BLUEBERRY REGULAR POUCH 20 CT	11.09
COOL MINT NICOTINE 20CT 9MG	11.09
ICE NICOTINE 20CT 9MG	11.09
WINTERGREEN 20 POUCH 8 MG	11.09
WINTERGREEN 25 POUCH 9MG	11.09

Exhibit C - iCare Menu

Icare Menu Item	Price	Icare Menu Item	Price
Miss You	\$ 35.99	Meal Deal	\$ 44.99
Ramen - Spicy Vegetable 3 oz (4)		Big Haus Cajun Sausage 5 oz (1)	
Big Haus Cajun Sausage 5 oz (1)		Ramen - Cajun Chicken 3 oz (5)	
Ramen - Cajun Chicken 3 oz (4)		Jalapeno Cheese Packet 1 oz (1)	
Chicken of the Sea Tuna 3 oz (1)		Cheetos Crunchy Cheddar Jalapeno Cheese Snacks 2 oz (2)	
Ramen - Chili Flavor 3 oz (4)		Ramen - Chicken Flavor 3 oz (5)	
Crystal Light Fruit Punch Single Serve 0.01 oz (2)		Ramen - Chili Flavor 3 oz (5)	
Doritos Nacho Cheese 1.75 oz (2)		Doritos Cool Ranch 1.75 oz (2)	
Double Barrel Salami Sticks 1.12 oz (1)		Fruit Punch Drink Mix 6 oz (1)	
Double Barrel Spicy Meat & Jalapeno Cheese 1.12 oz (1)		Instant Chili 4 oz (2)	
Fritos Chili & Cheese 2 oz (2)		Chili Rice & Beans 4.4 oz (2)	
Grandma's Chocolate Chip Cookies 2.5 oz (1)		Panola Cajun Hot Sauce 6 oz (1)	
Vanilla Cappuccino 0.96 oz (1)		Ramen - Picante Beef 3 oz (5)	
Jalapeno Cheese Packet 1 oz (2)		Tito's Kosher Dill Pickle 5 oz (1)	
Maxwell House Singles 0.13 oz (2)		Snack Crackers 10.3 oz (1)	
Mayonnaise Packet 0.32 oz (2)			
Buddy Bar 3 oz (1)		All That & A Bag Of Chips	\$ 63.99
Snack Crackers 10.3 oz (1)		Big Haus Cajun Sausage 5 oz (1)	
		Ramen - Cajun Chicken 3 oz (6)	
Rockin Ramen	\$ 35.99	Chicken of the Sea Tuna 3 oz (1)	
Ramen - Beef Flavor 3 oz (2)		Ramen - Chicken Flavor 3 oz (6)	
Ramen - Cajun Chicken 3 oz (2)		Ramen - Chili Flavor 3 oz (6)	
Cheetos Flamin Hot Limon 2 oz (2)		Chocolate Donuts 3.3 oz (1)	
Cheetos Crunchy Cheddar Jalapeno Cheese Snacks 2 oz (2)		Doritos Cool Ranch 1.75 oz (2)	
Ramen - Shrimp 3 oz (2)		Doritos Nacho Cheese 1.75 oz (2)	
Fritos Chili & Cheese 2 oz (2)		Double Barrel Hot Shots 1.12 oz (1)	
Ramen - Chili Flavor 3 oz (2)		Double Barrel Spicy Meat & Jalapeno Cheese 1.12 oz (1)	
Ramen - Spicy Vegetable 3 oz (2)		Fritos Chili & Cheese 2 oz (2)	
Doritos Cool Ranch 1.75 oz (2)		Cheez-its White Cheddar 1.5 oz (2)	
Doritos Nacho Cheese 1.75 oz (2)		Honey Bun Iced Grand 6 oz (1)	
Lays Potato Chips 1.5 oz (2)		Grandma's Peanut Butter Cookie 2.5 oz (2)	
Lemonade Drink Mix 6 oz (2)		Hawaiian Punch Sugar Free Fruit Juicy Red Drink Mix Single Serve 8 Pack 0.75 oz (1)	
Ramen - Picante Beef 3 oz (2)		Kar's Sweet 'n Spicy Mix 1.75 oz (2)	
Ramen - Chicken Flavor 3 oz (2)		Mayonnaise Packet 0.32 oz (4)	
Ruffles Cheddar & Sour Cream 1.5 oz (2)		Ramen - Picante Beef 3 oz (6)	
Lay's BBQ Kettle Cooked Potato Chips 1.375 oz (2)		Kellogg's Pop Tart Strawberry 3.67 oz (1)	
Nissin Oriental Ramen Noodles 3 oz (2)		Ranch Dressing Packet 1.5 oz (2)	
Fritos Twist Honey 2.24 oz (2)		White Cheddar Popcorn 1 oz (3)	
Lay's Kettle Cooked Jalapeno Chips 1.375 oz (2)		Snickers 1.86 oz (2)	
		Snyder's Jalapeno Pretzel Pieces 2.25 oz (2)	
		TGI Friday's Cheddar & Bacon Potato Skins 1.75 oz (3)	

Icare Menu Item	Price
Deluxe Health & Beauty	\$ 42.99
Comb 5" 1.15 oz (1)	
Chap Ice Lip Balm 0.15 oz (1)	
Colgate Clear Gel Toothpaste 4.2 oz (1)	
Colgate Extra Clean Soft Toothbrush 0.96 oz (1)	
Mouthwash 4 oz (1)	
Medicated Skin Cream 4 oz (1)	
Sure Stick Antiperspirant & Deodorant 1.7 oz (1)	
VO5 Ocean Refresh Body Wash 15 oz (1)	
Jergens Hand Lotion 3 oz (2)	
VO5 Normal Shampoo 12.5 oz (1)	
VO5 Extra Body Conditioner 12.5 oz (1)	

Back Home \$ 83.99

Big Haus Cajun Sausage 5 oz (1)	
Cheetos Crunchy Cheddar Jalapeno Cheese Snacks 2 oz (2)	
Chi Chi's Tortillas 8 count 0.01 oz (1)	
Chicken of the Sea Tuna 3 oz (1)	
Ramen - Chicken Flavor 3 oz (5)	
Ramen - Chili Flavor 3 oz (5)	
Chocolate Donuts 3.3 oz (1)	
Doritos Nacho Cheese 1.75 oz (2)	
Double Barrel Hot Shots 1.12 oz (1)	
Fritos Chili & Cheese 2 oz (2)	
Honey Bun Iced Grand 6 oz (1)	
Grandma's Chocolate Chip Cookies 2.5 oz (1)	
Grandma's Peanut Butter Cookie 2.5 oz (1)	
Aunt Dot's Hot Chili With Beans Pouch 7.5 oz (1)	
Hot Pepper Cheese Stick 5 oz (1)	
Kar's Sweet 'n Spicy Mix 1.75 oz (1)	
Mrs. Freshley's Banana Pudding Cupcake 4 oz (1)	
Cupcake Red Velvet 4 oz (1)	
Maxwell House Instant Coffee 4 oz (1)	
Mayonnaise Packet 0.32 oz (4)	
Buddy Bar 3 oz (2)	
Ramen - Picante Beef 3 oz (5)	
Kellogg's Pop Tart Strawberry 3.67 oz (1)	
Pork Rinds 1 oz (2)	
Kellogg's Rice Krispy Treat 2.13 oz (1)	
Snack Crackers 10.3 oz (1)	
Snickers 1.86 oz (1)	
Snyder's Jalapeno Pretzel Pieces 2.25 oz (2)	
Chicken Breast 3 oz (1)	
Hot Cocoa 1.0 oz (2)	
Vanilla Cappuccino 0.96 oz (2)	
Crystal Light Fruit Punch Single Serve 0.01 oz (5)	

Icare Menu Item	Price
Flavor Savor	\$ 69.99
Baby Ruth Candy Bar 2.1 oz (1)	
Big Haus Cajun Sausage 5 oz (1)	
Butterfinger 1.9 oz (1)	
Ramen - Cajun Chicken 3 oz (5)	
Cheetos Crunchy Cheddar Jalapeno Cheese Snacks 2 oz (2)	
Chi Chi's Tortillas 8 count 0.01 oz (1)	
Chicken of the Sea Tuna 3 oz (2)	
Ramen - Chicken Flavor 3 oz (5)	
Ramen - Chili Flavor 3 oz (5)	
Chocolate Donuts 3.3 oz (1)	
Crystal Light Fruit Punch Single Serve 0.01 oz (5)	
Doritos Cool Ranch 1.75 oz (2)	
Doritos Nacho Cheese 1.75 oz (2)	
Double Barrel Hot Shots 1.12 oz (1)	
Double Barrel Salami Sticks 1.12 oz (1)	
Double Barrel Spicy Meat & Jalapeno Cheese 1.12 oz (1)	
Fritos Chili & Cheese 2 oz (2)	
Cheeze-its White Cheddar 1.5 oz (2)	
Honey Bun Iced Grand 6 oz (1)	
Grandma's Chocolate Brownie Cookie 2.5 oz (1)	
Grandma's Chocolate Chip Cookies 2.5 oz (1)	
Grape Jelly Packet 1 oz (1)	
Jalapeno Cheese Packet 1 oz (2)	
M&M Peanut 1.74 oz (1)	
Mayonnaise Packet 0.32 oz (2)	
Mrs. Fields White Chocolate Macadamia Cookie 2.1 oz (1)	
Peanut Butter Packet 1 oz (1)	
Ramen - Picante Beef 3 oz (5)	
Kellogg's Rice Krispy Treat 2.13 oz (1)	
Snickers 1.86 oz (1)	
Snyder's Jalapeno Pretzel Pieces 2.25 oz (2)	
Pie Apple 4.5 oz (1)	

Icare Menu Item	Price
Sugar & Spice	\$49.99
Sour Patch Kids 5.0 oz (1)	
Reeses Dipped Pretzels (1)	
Mrs. Fields White Chocolate Macadamia Cookie 2.1 oz (4)	
Stacys Pita Chips Cinnamon Sugar 1.5 oz (2)	
Vanilla Cappuccino 0.96 oz (1)	
Mocha Cappuccino 0.96 oz (1)	
Maxwell House Singles 0.13 oz (10)	
Blue Raspberry Drink Mix 6 oz (1)	
Jalapeno Cheese Packet 1 oz (1)	
Ranch Dressing Packet 1.5 oz (1)	
Ramen - Chili Flavor 3 oz (4)	
Ramen - Chicken Flavor 3 oz (4)	
Ramen - Cajun Chicken 3 oz (4)	
Ramen - Picante Beef 3 oz (4)	
Funyuns Onion Snack 1.25 oz (2)	
Ruffles Cheddar & Sour Cream 1.5 oz (2)	
Doritos Cool Ranch 1.75 oz (2)	
Lays BBQ Potato Chip 1.5 oz (2)	
Cheetos Crunchy Cheddar Jalapeno Cheese Snacks 2 oz (2)	
Doritos Nacho Cheese 1.75 oz (2)	
Pepperoni Beef Sticks 1.12 oz (2)	

Icare Menu Item	Price
Miss U A Latte	\$39.99
Bustelo Café (1)	
Taster's Choice Hazelnut Coffee Single Serves 20 count 2.6 oz (16)	
Bostons Best Colombian Coffee (1)	
Maxwell House Singles 0.13 oz (10)	
Creamer Packets 0.16 oz (2)	
Sugar Substitute 0.01 oz (2)	
Vanilla Cappuccino 0.96 oz (3)	
Mocha Cappuccino 0.96 oz (3)	
Hot Cocoa 1.0 oz (2)	
Chocolate Donuts 3.3 oz (2)	
Kellogg's Brown Sugar & Cinnamon Pop-Tarts Toaster Pastries 2 pack 3.5 oz (2)	
Honey Bun Iced Grand 6 oz (1)	