



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
Mc Kinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

July 1, 2024

Galls, LLC  
1340 Russell Cave Rd  
Lexington, KY 40505

RE: Award of 2024-341, Law Enforcement Uniforms, through cooperative contract BuyBoard 670-22

Dear Mr. Fadden:

Collin County has awarded the above referenced quote to your company per Court Order No. ( ). It is understood all terms, conditions and pricing will be held firm per the terms and conditions of cooperative contract BuyBoard 670-22. The contract term begins upon date of award and continues through 5/31/2025. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at [accountspayable@collincountytx.gov](mailto:accountspayable@collincountytx.gov) and to the department contact, Shannon Poe at [spoe@co.collin.tx.us](mailto:spoe@co.collin.tx.us). Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Sophia Vilca Madrid at [svilca@co.collin.tx.us](mailto:svilca@co.collin.tx.us) or fax to 972-548-4694.

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4107 or [svilca@co.collin.tx.us](mailto:svilca@co.collin.tx.us).

Sincerely,

Sophia Vilca Madrid  
Buyer II

Copy to:  
File