



COLLIN COUNTY

Office of the Purchasing Agent
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MEMO

To: Collin County Commissioners Court

From: Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

Date: September 4, 2024

Subject: Award 2024-365, OEM Toner, Ink Cartridges, and Supplies for Printers

Collin County Purchasing respectfully requests Commissioners Court consideration and any action regarding approval to award contract 2024-365, OEM Toner, Ink Cartridges, and Supplies for Printers as outlined in the attached documentation.

MC/lm