

**TK Elevator**

Re: Collin County – Contract Addendum-  
Maintenance Agreement US195810 – Sourcewell  
Agreement #080420

**Addendum**

**To**

**Service Contractor Agreement**

This addendum shall be made a part of this agreement, and in the event of conflict with other terms, conditions, purchase orders or contract documents, this addendum shall govern.

This addendum will amend the current service agreement between Collin County and TK Elevator. This addendum will serve as written notice that the Collin County contract will be extended twelve (12) months effective 10.01.24.

The contract will be amended to include service levels as follows:

Each unit will have preventative maintenance performed on a quarterly basis. The schedule will be agreed upon by TKE and Collin County Courthouse Facilities Maintenance. Frequency can be reviewed/verified through TKE's Customer Service Portal.

**Response Times:**

TKE will respond to entrapments ASAP, normally within 2 hours  
Priority calls (critical units: Elevators 9, 10, and 11)– ASAP, but depending on the time of day the call comes in, we will respond within 24 hours. Collin County can request overtime service if needed same day.  
Non-Priority calls – TKE will respond within 48 hours

Facility & Contract  
Number:

Monthly Billing Amount:

\$7,766.58

Collin County  
Contract number:  
US195810  
Sourcewell Contract  
Number: #080420

**Accepted:**

Collin County  
(Purchaser)

TK Elevator  
(Contractor)

DocuSigned by:  
Signature: Michelle Charnoski  
Print Name: Michelle Charnoski, NIGP-CPP, CPPB  
Print Title: Purchasing Agent  
Date: 9/18/2024

DocuSigned by:  
Signature: Kory Marino  
Print Name: Kory Marino  
Print Title: District Sales Manager