



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytexas.gov

August 16, 2024

Louis Kent Spurgin  
dba Spurgin & Associates Architects  
103 W. Louisiana St.  
McKinney, TX 75069

Re: Contract Name: RFQ 2022-256, Professional Services, Architect  
for Small County Projects  
Contract Start Date: December 05, 2022  
Agreement Renewal Period: December 05, 2024 through December 04,  
2025 (Renewal 2 of 4)

Dear Mr. Spurgin:

The aforementioned contract between Collin County and your company will expire on **December 04, 2024**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **Friday, August 23, 2024**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at [rding@co.collin.tx.us](mailto:rding@co.collin.tx.us).

Sincerely,

Ruyue Ding  
Senior Buyer

Please check one:

- Yes  I agree to renew the contract with Collin County at the prices/fees established in the original solicitation to include any previously executed amendments.
- No  I cannot renew the contract.

If no, please state reason: \_\_\_\_\_

Signature:  
Print Name  
Title:  
Date:

*Kent Spurgin*  
 \_\_\_\_\_  
 KENT SPURGIN  
 \_\_\_\_\_  
 OWNER / PRINCIPAL  
 \_\_\_\_\_  
 09.06.24  
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