



COLLIN COUNTY

Office of the Purchasing Agent
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TO: Commissioners Court
Collin County

FROM: Michelle Charnoski, NIGP-CPP, CPPB
Purchasing Agent

DATE: September 23, 2024

RE: Renewal 1: 2024-223, Supplemental Janitorial Supplies

The Purchasing Department is requesting Commissioners Court consideration and any action regarding approval to renew Contract No. 2024-223, Supplemental Janitorial Supplies, with Complete Supply, Inc. for the period October 1, 2024, through December 29, 2024, upon the same terms, conditions, and pricing as set forth in the original contract award through BuyBoard Contract No. 649-21, to include any previously executed amendments/change orders.

This Supplemental Janitorial Supplies contract will be used by multiple County departments for their various Janitorial Supply needs.

Please contact the Purchasing Department with any questions.

MC/slh