



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

---

**TO:** Commissioners Court  
Collin County

**FROM:** Michelle Charnoski, NIGP-CPP, CPPB  
Purchasing Agent

**DATE:** September 23, 2024

**RE:** Renewal 1: 2024-223, Supplemental Janitorial Supplies

The Purchasing Department is requesting Commissioners Court consideration and any action regarding approval to renew Contract No. 2024-223, Supplemental Janitorial Supplies, with Pollock Investments Incorporated for the period October 1, 2024, through December 29, 2024, upon the same terms, conditions, and pricing as set forth in the original contract award through BuyBoard Contract No. 649-21, to include any previously executed amendments/change orders.

This Supplemental Janitorial Supplies contract will be used by multiple County departments for their various Janitorial Supply needs.

Please contact the Purchasing Department with any questions.

MC/slh