

August 9, 2024

Mr. Hunter Alley
Senior Buyer
Collin County Purchasing Department
2300 Bloomdale, Suite 3160
McKinney, TX 75071

RE: Health Services Agreement – Formerly Proposed Renewal and New Intake Expansion

Greetings Mr. Alley:

I hope this letter finds you well. Wellpath is pleased to be your provider of patient healthcare services, and we are excited to move into another year of delivery quality healthcare for the patients of Collin County.

Contract Renewal

We understand that the County has verbally agreed to our proposed renewal terms for the contract year, effective October 1, 2024. Our contract renewal included the following adjustments to the compensation and staffing matrix total:

- 5.26% Consumer Price Index (“CPI”) adjustment for the Adult and Juvenile facilities.
- Additional 8.45 FTE (338 hours) of staffing revising FTE total to 82.05.

Based on this verbal agreement, the following adjustments to the contract detailed below shall be based on the total proposed contract amount from our renewal of **\$14,025,198.95** annually, effective October 1, 2024, or \$13,315,684.94 for the Adult facility, and \$709,514.01 annually for the Juvenile facility.

New Intake Expansion

Based on previous discussions between Collin County and Wellpath, we understand that the site is expanding the current intake to accommodate the growing patient population. Based on these discussions, we propose adding the following staffing adjustments to the staffing matrix and compensation from our renewal, effective October 1, 2024:

- Add 4.20 FTE (168 hours) of Nurse Practitioner/ PA
- Add 0.90 FTE (36 hours) of Sick Call/ Detox/ MAT RN
- Add 12.60 FTE (504 hours) of Licensed Vocational Nurse (LVN)
- Add 1.00 FTE (40 hours) of Medical Records Clerk (MRC)
- Add 4.20 FTE (168 hours) of Registered Nurse (RN)
- **Remove** 4.20 FTE (168 hours) of Licensed Vocational Nurse

The proposed staffing additions would strengthen our ability to retain and support a stable, competent staff providing consistent care for the new intake expansion. The following table presents the associated monthly and annual cost to implement the proposed staffing adjustments stated above:



Collin County, TX New Intake Expansion – Proposed Staffing Adjustments					
Item	FTEs	Hours	SWB Costs	Insurance, Margin, Etc.	Annual Cost
Nurse Practitioner/ PA (Detention Facility)	4.20	168	\$715,107.10	\$79,456.34	\$794,563.44
Sick Call/ Detox/ MAT RN (Detention Facility)	0.90	36	\$115,843.07	\$12,871.45	\$128,714.52
Licensed Vocational Nurse (Detention Facility)	12.60	504	\$1,095,262.49	\$121,695.83	\$1,216,958.33
Medical Records Clerk (Detention Facility)	1.00	40	\$65,829.52	\$7,314.39	\$73,143.91
Registered Nurse (Minimum Security)	4.20	168	\$546,435.40	\$60,715.04	\$607,150.44
Licensed Vocational Nurse (Minimum Security)	(4.20)	(168)	(\$365,088.10)	(\$40,565.34)	(\$405,653.44)
Totals	18.7	748	\$2,173,389.48	\$241,487.72	\$2,414,877.20

ADP Increase - Adult

We understand that the patient population and the necessary staffing to accommodate this influx continues to rise, therefore, Wellpath proposes increasing the Average Daily Population (ADP) for Adult inmates from 992 to 1,330, an increase of 339 ADP. The total contracted ADP following this adjustment would be 1,330 for Adult and 85 for Juvenile, totaling an ADP of **1,415**.

Detailed Overview – Adult Expansion

The following table presents the associated monthly and annual cost adjustments to the Adult contract based on the proposed staffing and contract adjustments:

Collin County, TX - Cost Adjustment (Adult)	Monthly	Annually
Current Compensation - Renewal (Adult)	\$1,109,640.41	\$13,315,684.94
Staffing Costs – FTE Additions (18.70 FTEs)	\$201,239.77	\$2,414,877.20
Other Costs – Onsite Medical, Pharmacy, Facility & Operating Expenses, Admin and Overhead Expenses	\$89,290.25	\$1,071,483.00
Total Proposed Compensation Effective October 1, 2024	\$1,400,170.43	\$16,802,045.14

Total Contract Price

The compensation total for Juvenile services shall remain unchanged from the renewal at **\$709,514.01** annually. The total proposed contract amount for **Adult and Juvenile combined**, effective October 1, 2024, would be **\$17,511,559.15** annually, or **\$1,459,296.60** monthly, should the County accept.

If the County accepts, please email a signed copy of this letter to Joseph Figg, Retention Specialist, at **JFigg@wellpath.us**. Upon receiving the signed proposal, our Legal Department will draft a formal contract amendment and route it to the appropriate County individuals for signature. All other terms of the current Agreement, including any changes detailed above, shall remain in full force and effect.

We appreciate the relationship we have established over the years and look forward to continued success. Please do not hesitate to contact Greg Roberts, Regional Director of Operations, at (469) 989-8371 with any questions or concerns.

Sincerely,



Kesha Poland
Regional Vice President

Cc: *Greg Roberts, Director of Operations*
John Roth, Director, Partner Services
Christi Cunningham, Contract Administrator

The undersigned is authorized by Collin County to accept the above terms:

Authorized Collin County Representative

Date Signed

Print Name

Title

PLEASE NOTE: Final delivery of the contract amendment will be via email. If hard copies with original signatures are required, please indicate the number of copies needed: ____.

Attachment 1: Current and Proposed Staffing Matrices

Wellpath Staffing - Shared Services (All Facilities)									
Title	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Hrs/WK	Proposed FTE
Days									
RN/H.S.A.	8	8	8	8	8			40	1.000
DON	8	8	8	8	8			40	1.000
PA/NP	16	10		10	16	10	10	72	1.800
Compliance/Training/Infection Control/ADON	8	8	8	8	8			40	1.000
Dentist (excluding juvenile)	8	8	8	4	8			36	0.900
Dental Assistant (excluding juvenile)	8	8	8	4	8			36	0.900



Physician (excluding juvenile)	8	8	5	8	8			37	0.925
Psychiatrist (excluding juvenile)	10	20	20	20	10			80	2.000
Physician/PA/NP (on call)	24 hours per day, 7 days per week							N/A	N/A
Psychiatrist (on call)	24 hours per day, 7 days per week							N/A	N/A
MHP (on call)	24 hours per day, 7 days per week							N/A	N/A
TOTAL HOURS/FTE-Day								381	9.525

Wellpath Staffing - Collin County Detention Facility									
Title	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Hrs/WK	FTE
Days									
Registered Nurse (Charge)	48	48	48	48	48	48	48	336	8.400
Licensed Vocational Nurse	108	108	108	108	108	108	108	756	18.900
Provider Nurse RN	8	8	8	8	8			40	1.000
Sick Call/Detox/MAT RN	28	28	28	28	28	28	28	196	4.900
Administrative Assistant	8	8	8	8	8			40	1.000
Medical Records Clerk/Discharge Planner	8	8	16	16	16	8	8	80	2.000
Pharmacy Technician/ CMA	10	10	10	20	10	10	10	80	2.000
Mental Health Professional	40	32	32	36	40	40	40	260	6.500
Mental Health Tech	16	16	24	16	16	16	16	120	3.000
Psychiatric NP	10	10	10	20	10	10	10	80	2.000
PA/NP (ER Trained located in intake)	12	12	12	12	12	12	12	84	2.100
Mental Health Coordinator	8	8	8	8	8			40	1.000
TOTAL HOURS/FTE-Day								2112	52.800
Nights									
Registered Nurse (Charge)	48	48	48	48	48	48	48	336	8.400
Licensed Vocational Nurse	108	108	108	108	108	108	108	756	18.900
PA/NP (ER Trained located in intake)	12	12	12	12	12	12	12	84	2.100
TOTAL HOURS/FTE-Nights								1176	29.400
TOTAL Hours/FTE per week								3288	82.200



Wellpath Staffing - Collin County Minimum Security Facility									
Title	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Hrs/WK	FTE
Days									
Registered Nurse	12	12	12	12	12	12	12	84	2.100
TOTAL HOURS/FTE-Day								84	2.100
Nights									
Registered Nurse	12	12	12	12	12	12	12	84	2.100
TOTAL HOURS/FTE-Nights								84	2.100
TOTAL								168	4.200

Wellpath Staffing - John R. Roach Juvenile Detention Center									
Title	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Hrs/WK	FTE
Days									
Licensed Vocational Nurse	12	12	12	12	12	12	12	84	2.100
Physician	Schedule varies based on need							3	0.075
Psychiatrist	Schedule varies based on need							10	0.250
Dentist	Schedule varies based on need							4	0.100
Dental Assistant	Schedule varies based on need							4	0.100
MHP	Schedule varies based on need							4	0.100
TOTAL HOURS/FTE-Day								109	2.725
Nights									
Licensed Vocational Nurse	12	12	12	12	12	12	12	84	2.100
TOTAL HOURS/FTE-Nights								84	2.100
TOTAL								193	4.825

Wellpath Staffing - Combined Total (All Staff)									
Total Hours/ FTE per week						4030		100.750	

