

State of Texas	§	Court Order
Collin County	§	2024-1182-11-04
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the October 7, 2024 minutes.

On Monday, October 7, 2024, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
Commissioner Susan Fletcher, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Darrell Hale, Precinct 3
Commissioner Duncan Webb, Precinct 4

Commissioner Fletcher led the Invocation.
Commissioner Williams led the Pledge of Allegiance.
Judge Hill led the Pledge of Allegiance to the Texas Flag.

Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. The meeting recessed at 2:13 p.m. and reconvened at 2:14 p.m. The meeting was adjourned at 2:50 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 2:13 p.m. and adjourned the meeting at 2:13 p.m.

President Hill called to order the meeting of the Collin County Toll Road Authority at 2:14 p.m. and adjourned the meeting at 2:14 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-56827 Personnel Appointments, Human Resources.
2. AI-56828 Personnel Changes, Human Resources.

FYI NOTIFICATION:

1. AI-56763 Intra-County account transfers transmitted September 12, 2024, Auditor.

2. AI-56795 Intra-County account transfers transmitted September 19, 2024.

3. AI-56809 Voluntary Terminations, Human Resources.

4. AI-56810 Turnover, Human Resources.

5. **Notification of budget adjustment(s)/amendment(s):**

a. AI-56775 \$168,992 to establish the budget for the FY2025 Veteran Treatment Court Grant, Auditor.

b. AI-56773 \$491,842 to establish the budget for the FY2025 Adult Mental Health Court Grant, Auditor.

c. AI-56808 \$185,951.47 to establish the budget for the FY2025 Juvenile Mental Health Court Grant, Auditor.

COMMISSIONERS COURT BUSINESS:

Public comments related to an item on the Agenda.

1. **Consent Agenda Items:** Judge Hill pulled items 1k1, 1e1, and 1e2 for comment. Commissioner Webb pulled items 1k7, 1k8, 1k9, and 1k12. Commissioner Hale pulled item 1d1 for comment. Hearing no further comments, a motion was made to approve the remainder of the consent agenda. (Time 1:32 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Cheryl Williams

Vote: 5-0 Passed

a. AI-56767 Disbursements for the period ending October 1, 2024, Auditor.

COURT ORDER NO. 2024-1039-10-07

b. AI-56768 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2024-1040-10-07

c. AI-56794 Tax refunds totaling \$42,454.76, Tax Assessor-Collector.

COURT ORDER NO. 2024-1041-10-07

d. Award(s):

1. **AI-56756** EOL Cisco Router Replacements (Coop Quote No. 2024-436) to CDW Government LLC through DIR Cooperative Contract No. DIR-CPO-5093, Information Technology.

Commissioner Hale asked for clarification from Purchasing on this agenda item as the description for the items being purchased appeared to be incorrect.

Michelle Charnoski, Purchasing Agent, asked the Court for time to obtain the requested information. She later provided clarification stating the title for this agenda item should have specified it was for the purchase of a transceiver module and components of Cisco switches and routers to match the supporting documentation. After checking with Yoon Kim, County Administrator, Ms. Charnoski said the agenda title could be corrected to allow the Court to vote on this item. (Time 2:29 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Susan Fletcher

Vote: 5-0 Passed

COURT ORDER NO. 2024-1042-10-07

2. **AI-56757** FY2025 Maintenance for VMWare Software (Coop Contract No. 2024-456) to Converge Technology Solutions, through DIR Cooperative Contract No. DIR-TSO-4288, Information Technology.

COURT ORDER NO. 2024-1043-10-07

3. **AI-56761** Cyber-Security Maintenance (Coop Quote No. 2024-411), Information Technology.

COURT ORDER NO. 2024-1044-10-07

4. **AI-56764** Postmortem Toxicology (RFQ No. 2024-188), and further authorize the Purchasing Agent to finalize and execute the professional services agreement for same, Medical Examiner.

COURT ORDER NO. 2024-1045-10-07

e. **Agreement(s):**

1. AI-56738 Personal Services Agreement with Petrina Woody (Contract No. 2024-461) for Clinical Director for the VALOR Program, grant exemption from the competitive bid process per Texas Local Government Code 262.024(a)(4), and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

Commissioner Webb noted funding for this agenda item was listed incorrectly under the VALOR (Veterans Accessing Lifelong Opportunities for Rehabilitation) Program (2580). He said it should have been listed under the Specialty Fund (1050). He also stated Exhibit A which was submitted for this item was incorrect. He provided the correct exhibit to the court and made a motion to approve this item with the aforementioned corrections. (Time 1:35 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5-o Passed

COURT ORDER NO. 2024-1046-10-07

2. AI-56739 Personal Services Agreement with Allison Levy (Contract No. 2024-460) for Mental Health Clinician for the VALOR Program, grant exemption from the competitive bid process per Texas Local Government Code 262.024(a)(4), and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

Discussion, motion, and vote for this item are listed under AI-56738.

COURT ORDER NO. 2024-1047-10-07

3. AI-56792 Intergovernmental Lease Agreement with the State of Texas Health and Human Services Commission for and on behalf of the Texas Department of Family and Protective Services for office space located at 2100 Bloomdale Road, McKinney, Texas, for a period of 60 months commencing November 1, 2024 through and including October 31, 2029, Construction & Projects.

COURT ORDER NO. 2024-1048-10-07

4. AI-56722 Interlocal Cooperation Agreement for Jail Services (Contract No. 2024-462) with the City of Wylie, Sheriff.

COURT ORDER NO. 2024-1049-10-07

5. AI-56777 Assessment Collection Services Agreement between the Collin County Tax Assessor-Collector and the City of Lavon for the Elevon Public Improvement District, Improvement Area No. 2-A, Tax Assessor-Collector.

COURT ORDER NO. 2024-1050-10-07

6. AI-56778 Assessment Collection Services Agreement between the Collin County Tax Assessor-Collector and the City of Lavon for the Elevon Public Improvement District, Improvement Area No. 2-B, Tax Assessor-Collector.

COURT ORDER NO. 2024-1051-10-07

7. AI-56779 Assessment Collection Services Agreement between the Collin County Tax Assessor-Collector and the City of Plano for the Haggard Farm Public Improvement District, Improvement Area No. 1, Tax Assessor-Collector.

COURT ORDER NO. 2024-1052-10-07

8. AI-56780 Assessment Collection Services Agreement between the Collin County Tax Assessor-Collector and the City of Plano for the Haggard Farm Public Improvement District, Major Improvement Area, Tax Assessor-Collector.

COURT ORDER NO. 2024-1053-10-07

f. Amendment(s):

1. AI-56740 Amendment to Tyler Odyssey Criminal Justice Information System (Contract No. 01318-09) with Tyler Technologies, Inc. to upgrade the current system to the latest version of the application, and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2024-1054-10-07

2. AI-56735 No. 1 to Jail Services, Out of County Housing (Contract No. 2024-194) with Red River County to extend the contract for one (1) year through and including September 30, 2025, and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2024-1055-10-07

3. AI-56747 No. 2 to Inmate Health Care Medical Services (Contract No. 2022-061) with WellPath LLC to make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

COURT ORDER NO. 2024-1056-10-07

4. **AI-56793** No. 4 to Interlocal Jail Services Agreement (Contract No. 2020-371) with the Town of St. Paul to extend the contract for one (1) year through and including September 30, 2025, make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2024-1057-10-07

g. Change Order(s):

1. **AI-56798** No. 1 to Equipment, Rental: Road Construction and Right of Way Maintenance Equipment (IFB No. 2023-363) with Herc Rentals, Inc. to extend the contract for one (1) year through and including November 5, 2025, include a price redetermination, and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2024-1058-10-07

2. **AI-56750** No. 1 to Prisoner Transport (Contract No. 2021-238) with US Corrections, LLC to extend the contract for one (1) year through and including September 30, 2025, remove line items from the contract, and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2024-1059-10-07

3. **AI-56760** No. 1 to Safety Wear (Contract No. 2023-219) with GT Distributors, Inc. to extend the contract for one (1) year through and including October 8, 2025, make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2024-1060-10-07

4. **AI-56816** No. 1 to Safety Wear (Contract No. 2023-219) with Galls, LLC to extend the contract for one (1) year through and including October 8, 2025, include a price redetermination, and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2024-1061-10-07

h. Contract Renewal(s):

1. **AI-56704** Tyler Enterprise ERP (Munis) Software SaaS Maintenance Agreement (Contract No. 2015-192) with Tyler Technologies, Inc. to extend the contract for one (1) year through and including September 30, 2025, Information Technology.

COURT ORDER NO. 2024-1062-10-07

2. AI-56797 Equipment, Rental: Road Construction and Right of Way Maintenance Equipment (IFB No. 2023-363) with Holt Texas, LTD to extend the contract for one (1) year through and including November 5, 2025, Public Works.

COURT ORDER NO. 2024-1063-10-07

3. AI-56799 Equipment, Rental: Road Construction and Right of Way Maintenance Equipment (IFB No. 2023-363) with Kirby Smith Machinery to extend the contract for one (1) year through and including November 5, 2025, Public Works.

COURT ORDER NO. 2024-1064-10-07

4. AI-56800 Equipment, Rental: Road Construction and Right of Way Maintenance Equipment (IFB No. 2023-363) with RB Everett & Co. to extend the contract for one (1) year through and including November 5, 2025, Public Works.

COURT ORDER NO. 2024-1065-10-07

5. AI-56801 Equipment, Rental: Road Construction and Right of Way Maintenance Equipment (IFB No. 2023-363) with RDO Equipment Co. to extend the contract for one (1) year through and including November 5, 2025, Public Works.

COURT ORDER NO. 2024-1066-10-07

6. AI-56802 Equipment, Rental: Road Construction and Right of Way Maintenance Equipment (IFB No. 2023-363) with Star Tractor Ltd. to extend the contract for one (1) year through and including November 5, 2025, Public Works.

COURT ORDER NO. 2024-1067-10-07

7. AI-56762 Safety Wear (Contract No. 2023-219) with RG Beck AZ, Inc. d/b/a TYR Tactical, LLC to extend the contract for one (1) year through and including October 8, 2025, Sheriff.

COURT ORDER NO. 2024-1068-10-07

8. AI-56776 Firearms, Conducted Energy Weapons & Accessories (Contract No. 2023-301) with Axon Enterprise, Inc. to extend the contract for one (1) year through and including November 5, 2025, Sheriff.

COURT ORDER NO. 2024-1069-10-07

i. Budget adjustment(s)/amendment(s):

1. AI-56805 \$766 for the purchase of law books, 416th District Court.

COURT ORDER NO. 2024-1070-10-07

2. AI-56751 \$5,429 to reallocate funds for the Spay/Neuter Program, Development Services.

COURT ORDER NO. 2024-1071-10-07

3. AI-56814 \$25,000 for Possession and Use Agreements with TxDOT for US 380 project, Engineering.

COURT ORDER NO. 2024-1072-10-07

j. Filing of the Minute(s), County Clerk:

1. AI-56782 August 19, 2024.

COURT ORDER NO. 2024-1073-10-07

2. AI-56784 August 26, 2024.

COURT ORDER NO. 2024-1074-10-07

3. AI-56786 September 9, 2024.

COURT ORDER NO. 2024-1075-10-07

k. Miscellaneous:

1. AI-56833 Settlement in the matter of Majgek Partners, LLC v. McKinney Independent School District, Docket No. 401-0577-2021, Administrative Services.

COURT ORDER NO. 2024-1076-10-07

2. AI-56789 Grant application for the FY2025 FURever Shelter Grant, Development Services.

COURT ORDER NO. 2024-1077-10-07

3. AI-56803 Re-plat of Lot 35XR of Tillage Farms West, Phase 1A, Engineering.

COURT ORDER NO. 2024-1078-10-07

4. AI-56806 Funding recommendations for the Collin County Parks and Open Space Funding Assistance Program, 2023 Bond - 1st Series, and budget amendment in the amount of \$3,748,453.44 for same, Engineering.

Judge Hill noted recent changes in partnerships with cities who have previously received support and funding from the County. Several cities have indicated they no longer want to provide fire and emergency services in unincorporated areas while others do not want to pay fees associated with the use of the expanded animal shelter. Judge Hill questioned the reasonableness of using bond funds under the County's tax rate in order to award funds to these cities.

Commissioner Hale said the primary objective for these funds was to acquire land and maintain green space. In the past, projects submitted to the Parks board included non-essential items so there was a need to reevaluate future funding and to set parameters for the use of funds awarded to cities in Collin County.

The Court agreed to hold this item for further discussion at a later date (Time 1:38 p.m.)

HELD

5. **AI-56807** Final plat and street sign plan for Anna Ranch Estates, Engineering.

COURT ORDER NO. 2024-1079-10-07

6. **AI-56790** Utilization of the Russell A. Steindam Courts Building for the Collin County Bar Association's Mock Trial Competition on Friday, February 21, 2025 from 8:00 a.m. to 4:00 p.m. and Saturday, February 22, 2025 from 8:00 a.m. to 12:00 p.m., Facilities.

COURT ORDER NO. 2024-1080-10-07

7. **AI-56769** Acceptance of the FY2025 Juvenile CTD Program Grant award in the amount of \$123,247 with a County match of \$34,721.75, Juvenile Probation.

Commissioner Webb questioned whether it would be appropriate to accept the FY2025 Juvenile CTD Program Grant since the grant amount was not sufficient to cover the entire cost of personnel. He asked where the additional funds for the County's cash match would come from as they were not previously included in the FY2025 budget.

Hiram Hadnot, Director of Juvenile Probation, stated he was aware of the grant's shortfall and planned to use State aid to cover the difference with no additional impact to County funds. He said the State had been consistent in providing aid over a number of years so he was confident State funds would be available to make up for the grant's shortfall. (Time 1:42 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Darrell Hale

Vote: 5-0 Passed

COURT ORDER NO. 2024-1081-10-07

8. **AI-56770** Acceptance of the FY2025 Juvenile Mental Health Court Grant award in the amount of \$185,951.47, Juvenile Probation.

Discussion, motion, and vote for this item are listed under AI-56769.

COURT ORDER NO. 2024-1082-10-07

9. AI-56749 Acceptance of the FY2025 General Victims Assistance Grant award in the amount of \$72,447.20 with a County match of \$18,111.80, Sheriff.

Commissioner Webb questioned whether it would be appropriate to accept the FY2025 General Victims Assistance grant as the grant amount was not sufficient to cover the estimated salary and benefits for this position. He further asked if the Sheriff's FY2025 budget had sufficient funds to cover the grant's shortfall.

Monika Arris, Budget Director, confirmed funding for this position was not included in the FY2025 budget. The grant was expected to cover 100% of personnel costs but the award fell short of that amount.

Jim Skinner, Sheriff, noted the importance of the position funded by this grant and asked if the County had discretionary funds available to cover the shortfall. He stated his FY2025 budget did not include additional funds to cover the cost of the cash match.

The Court discussed the possibility of accepting the grant as stated and potentially terminating the position once the grant funds expired or holding the agenda item until a later date when additional funding are found to cover the shortfall.

Linda Riggs, County Auditor, said County funds for the cash match had to be in place in order to secure the grant. She also added the effective date for the grant was October 1, 2024 so an employee was already in place performing the assigned duties. She said a delay of one week to allow the Sheriff time to find funds within his budget to cover the shortfall was acceptable.

Sheriff Skinner agreed to work on this and the Court agreed to hold the agenda item for one week.
(Time 1:50 p.m.)

HELD

10. AI-56781 Add four (4) wireless MIFI devices to the Sheriff's Office Special Operations Unit, Sheriff.

COURT ORDER NO. 2024-1083-10-07

11. AI-56829 Personnel Appointments, Human Resources.

COURT ORDER NO. 2024-1084-10-07

12. AI-56830 Personnel Changes, Human Resources.

Commissioner Webb noted the salary for Deputy Sheriff Cortes exceeded the pay range maximum for this position due to supplemental funding previously received from the DOJ (Department of Justice). In addition, this position also included a 5% increase due to experience. He questioned the impact of having gone outside the pay range now that the supplemental funding for the position was no longer available. Cynthia Jacobson, Director of Human Resources, said the compensation for this position was being reduced since the DOJ supplement was no longer being paid to the County.

Commissioner Hale paused discussions to congratulate Erika Rhea, Jason Franklin, Kathy Richardson, and Kelly Maxwell on their recent promotions.

Commissioner Fletcher commented on issues raised by using supplemental funding from outside agencies and the impact on both employees and residents when those funds are withdrawn or are no longer available. Commissioner Hale said this situation and position would be appropriate to consider for reclassification as the duties performed are specialized and are above the duties in the current class/pay grade.

Sheriff Skinner shared the challenges his department faced and how Deputy Cortes' expertise was invaluable to reducing the amount of fentanyl coming into Collin County. He said the recent changes in how supplemental funding from the DOJ are used made it difficult to retain employees like Deputy Cortes if an alternate source of funding was not readily available. (Time 2:11 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Darrell Hale

Vote: 5-0 Passed

COURT ORDER NO. 2024-1085-10-07

2. General Discussion Items:

Presentation, discussion and any action regarding:

- a. AI-56743 Initiate condemnation to acquire ROW for the parcels along FM 546/Myrick Ln. Phase 1 from CR 393 to US 380, Engineering.

Tracy Homfeld, Engineering, stated Engineering has completed the negotiation process and would like to move forward into the condemnation phase to acquire the right-of-way for the stated parcel.

Commissioner Webb made a motion for Collin County to authorize the use of power of eminent domain to acquire parcels along FM 546/Myrick Ln. Phase 1 from CR 393 to US 380 for the construction as a four and future six-lane roadway. (Time 2:12 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 4-1 Passed

Nay: Judge Chris Hill

COURT ORDER NO. 2024-1086-10-07

b. **AI-56772** Condemnation of parcels to facilitate the construction of Park Blvd from Westgate Way to FM 2514 (Parker Rd), Engineering.

Commissioner Webb made a motion for Collin County to authorize the use of power of eminent domain to acquire parcels to facilitate the construction of Park Blvd from Westgate Way to FM 2514 (Parker Rd) for the use of widening Park Blvd from two to four lanes, and in the future six lanes. (Time 2:13 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 4-1 Passed

Nay: Judge Chris Hill

COURT ORDER NO. 2024-1087-10-07

3. Executive Session Items:

The Court did not recess into Executive Session.

Public Comments not related to an item on the Agenda.

Tom Williams, WPA (Wylie Preparatory Academy), expressed concern over recent collisions at the intersection of Hwy 78 and Skyview Way near WPA and the need for warning traffic lights and signs. In September 2023, the City of Wylie obtained a third-party survey of the intersection which resulted in a recommendation for adding warning signs with flashing beacons as well as two No U-turn signs. The signs were added and removed the next day by the City Manager, Brett Parker, as he felt they were not warranted. He asked the Court for guidance on how to proceed with this matter. (Time 2:17 p.m.)

Judge Hill thanked Mr. Williams for sharing his concerns and asked Clarence Daugherty, Director of Engineering, to assist Mr. Williams following the meeting.

Lee Moore, Fairview, spoke on the main objectives of logic and accuracy tests which are performed on election equipment prior to an election. She said the County's tests do the bare minimum and she outlined several reasons why these test results were not acceptable. She urged the Court to take steps to improve the testing process. (Time 2:21 p.m.)

Debbie Lindstrom, McKinney, shared concerns regarding the lack of oversight on unused ballots. Citizens Defending Freedom performed an audit using information obtained through public information requests and found over 76,000 unused and unaccounted for ballots for the period from November 2020 to November 2023. She said citizens expect all ballots to be accounted for during early voting and on Election Day. (Time 2:24 p.m.)

Debbie Calvin, McKinney, shared the outcome of a recent limited scope review of early voting unused accountability forms from municipal elections held between May 2023 and 2024. She noted errors and multiple methods used to account for unused ballots. The County's Election office was given suggestions on improving use of the accountability form and she urged the County to improve reconciliation processes to provide an auditable count of unused ballots. (Time 2:27 p.m.)

Chuck Reynolds, McKinney, expressed his concerns over secure and accurate elections in light of current cybersecurity risks. He said BMDs (Ballot Marking Devices) posed a security risk because votes could not be verified after being submitted. He asked the Court to take accountability for providing secure and accurate elections instead of relying on federal certifications of accuracy. (Time 2:32 p.m.)

Avis Novak, McKinney, shared her concerns on election integrity and noted several reasons given by the Court for not moving forward on purchasing BOD (Ballot-On-Demand) printers during the August 19, 2024 Public Hearing. She asked the Court to provide clarification on the intended use of additional wireless election equipment purchased by the Election Department as well as an update on election options for improving election integrity. (Time 2:35 p.m.)

Judge Hill asked Yoon Kim, County Administrator, when the information requested by Ms. Novak would be available. Mr. Kim said it would be provided to the Court on November 11, 2025.

Rick Worrel, McKinney, stated the County's Logic and Accuracy tests were meaningless since a line-by-line code review of the software was not being performed. He said specifics related to software coding and technical components in election devices were deemed to be proprietary by vendors so transparent elections were not possible when using these election electronics. (Time 2:38 p.m.)

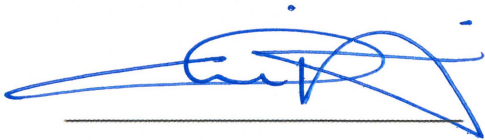
Barbara Dawn Lyke, Wylie, asked the Court to support medical science research for all cancers. She listed several reasons to continue to raise cancer awareness and highlighted a number of organizations involved in cancer research. (Time 2:42 p.m.)

Judge Hill addressed the Court with his concerns over Mr. Worrel's contemptuous demeanor during past and current public comments. He asked the Court to consider restricting Mr. Worrel from participating in future public comments. Commissioner Fletcher said she preferred to wait to make a decision on the matter until after consulting with legal counsel.

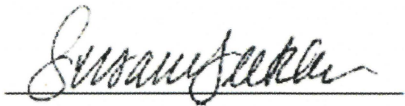
After further discussion, the Court agreed to remind all public speakers of the rules of decorum when speaking before the Court. (Time 2:46 p.m.)

Josh Murray, McKinney, expressed concern over the County's finances and its inability to provide adequate funding for the animal shelter and Sheriff's Office for years. He said the County should plan ahead to fund critical positions instead of relying on federal grants which by their nature are not guaranteed. He offered his solutions for providing a more transparent budget and tax rate to voters. (Time 2:49 p.m.)

With no further business of the Court, Judge Hill adjourned the meeting at 2:50 p.m.



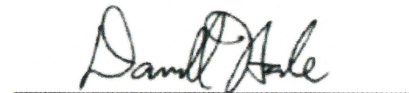
Chris Hill, County Judge



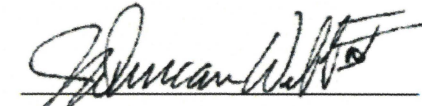
Susan Fletcher, Commissioner, Pct 1

Not Present

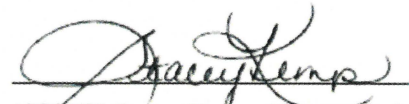
Cheryl Williams, Commissioner, Pct 2



Darrell Hale, Commissioner, Pct 3



Duncan Webb, Commissioner, Pct 4



ATTEST: Stacey Kemp, County Clerk