



COLLIN COUNTY

Auditor's Office
2300 Bloomdale Rd.
Suite 3100
McKinney, Texas 75071
www.collincountytx.gov

To: County Judge and Commissioners Court

From: Linda Riggs, County Auditor

Date: October 1, 2024

Re: District Clerk Change Drawers

District Clerk's office is requesting to add four (4) new cash drawers for the newly created Passport Department positions. They would like the cash drawers to be \$75 each for a total of \$300. These positions began on November 4th. The funds will be kept in the safe and used for the purpose of making change. I am recommending that the District Clerk Office receive the change drawers for their office.

LR/pc