



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

October 4, 2024

D. H. Pace Company, Inc.
825 Sandy Lake Rd., Ste. 100
Coppell, TX 7019

Re: Contract Name: **2022-160 Garage, Overhead, & Sliding Door
Maintenance & Repairs**
Contract Start Date: **11/07/2022**
Agreement Renewal Period: **11/07/2024 – 11/06/2025 (Renewal 2 of 3)**

Dear Mr. Venegas:

The aforementioned contract between Collin County and your company will expire on **11/06/2024**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **October 11, 2024**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at shayes@co.collin.tx.us.

Sincerely,

Susan Hayes
Buyer II

Please check one:

Yes ☒ I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.

No ☐ I cannot renew the contract.

If no, please state reason:

Signature:

Print Name

Title:

Date:

Manny Alderstar

SR. VP

10-15-2024

HISTORICAL INFORMATION

Awarded by Court Order No. 2022-1190-11-07

Renewal No. 1

Renewal No. 2

Renewal No.

Court Order No. 2023-1046-10-16

Court Order No.

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