



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

October 23, 2024

SHI Government Solutions
290 Davidson Ave
Somerset, NJ 08873

RE: Award of 2024-332 , Microsoft Enterprise Agreement FY25-FY27 through DIR-CPO-5237

Dear Jeidys Noboa:

Collin County has awarded the above referenced solicitation to your company per Court Order No. **2024-XXX-XX-XX**. It is understood all terms, conditions and prices will be held firm as per your response to the solicitation. This is an annual fixed price contract for the purchase of a three-year Microsoft Enterprise Agreement for the County. The contract term begins December 01, 2024 and continues through and including November 30, 2027.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact, Greg Elliott, at gelliott@co.collin.tx.us . Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Glenn Snodderly at gsnodderly@co.collin.tx.us or fax to 972-548-4694.

NAME _____

DATE _____

SIGNATURE _____

TITLE _____

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4451 or gsnodderly@co.collin.tx.us .

Sincerely,

Glenn Snodderly
Senior Buyer

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