



MEMO

Date: December 16, 2024

To: Commissioners Court

From: Clarence Daugherty, P.E., Director of Engineering

Subject: Amendment No. 4, Professional Services Engineering, Southeast Mobility Study

A major part of the work done for the Southeast Mobility Study was the refinement of the portion of the County Thoroughfare Plan that is in the study area of the Mobility Study. Concurrent with this work, the County Engineering staff compiled proposed refinements outside of the SE study area. The most efficient way to process the proposed Thoroughfare Plan refinements is to combine those in with those outside the study area. Since the contract with Burns & McDonnell was obviously only for work done inside the study area, a contract amendment is needed to add the refinements outside the study area to the work done in this contract.

Also additional effort is planned than previous updates of the Thoroughfare Plan. In the past the proposed updated Thoroughfare Plan and a Public Hearing have been advertised in a newspaper, allowing citizens to review the proposed plan and make comments at the Public Hearing held by the Commissioners Court. It is the opinion of the staff and some members of the Commissioners Court that the public should have more opportunity to review the proposed changes to the Plan. So it is proposed that two public meetings be held during which interested citizens can thoroughly review the proposed changes and any impacts they may have on their property. Feedback gathered from citizens attending these meeting will be reviewed with the possibility of further refining the Plan. Then the final proposed Thoroughfare Plan will be presented to the Commissioner Court at a Public Hearing during which time citizens can provide final comments.

The scope and proposed fee for Amendment No. 4 is attached. The cost of the amendment is \$198,915.60, bringing the total contract to \$3,798,418.71.

Action Recommended: It is recommended that the Commissioners Court approve Amendment No. 4 to the contract for Professional Services Engineering, Southeast Mobility Study in the amount of \$198,915.60. Funds are available in the project account.