



## COLLIN COUNTY

Health Care Services  
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**TO:** Collin County Health Care Board of Trustees

**FROM:** Candy Blair, Administrator, Health Care Services

**DATE:** March 11, 2024

**RE:** Renewal Application for Texas Department of State Health Services (DSHS) FY2025 Immunizations Program Grant Funding

Attached is the FY2025 Interlocal Application for DSHS Immunizations Program funds for the one-year grant period 9/1/2024-8/31/2025 for \$354,062. This award amount is equivalent to the prior FY2024 award amount. The purpose of the Immunizations Program is to support local health departments in their efforts to provide immunization services to their communities as well as enhance epidemiology response to vaccine preventable diseases such as Perinatal Hepatitis B.

This is a routine grant renewal with staff funded by a combination of grant and Collin County funds. Grant funding is primarily used for staff salary and fringe benefits to maximize the utilization of these funds. Collin County funds the remainder of salary and fringe benefits as well as items such as cell phone service plans, internet hotspot service plans, training, travel, office supplies, uniforms, software, equipment replacements as needed, and other items necessary to perform job duties. It is estimated that Training & Travel and Maintenance & Operations items combined cost approximately \$2000 on average per employee per year on this grant, which *have been budgeted* in Health Care Services' current department budget. Computer, cell phone, and other electronic item replacements for the positions on this grant have historically been performed by Collin County IT on schedule with the rest of the department and will continue to do so.

Collin County Health Care Services requests approval of this grant renewal application and the use of existing Health Care department funds to support the personnel on this grant. Health Care funds will be used for travel, trainings, and supplies to continue to meet program objectives.

I respectfully request approval for this contract renewal application.

CB/cj