



**Southwestern  
Medical  
Foundation**

**Michael T. McMahan**  
PRESIDENT AND CEO  
**Jere W. Thompson, Jr.**  
CHAIRMAN OF THE BOARD

February 26, 2024

Ms. Taylor Burton  
Healthcare Coordinator  
Collin County Health Care Services  
825 North McDonald Street, Suite 130  
McKinney, TX 75069

RE: Henry L. and Laura H. Shoap Memorial Fund

Dear Ms. Burton:

We are pleased to advise you that Southwestern Medical Foundation has initiated an ACH transfer in the amount of \$98,000.00 payable to the Collin County Health Care Foundation. These funds represent the 2024 annual distribution from Southwestern Medical Foundation's *Henry L. and Laura H. Shoap Memorial Fund* to benefit the Health Department's programs that provide care for the indigent and other citizens of Collin County.

We request that all invoices, cancelled checks, receipts, etc. which relate to this grant be retained for five (5) years, and that this material be made available for inspection by representatives of Southwestern Medical Foundation during this period, if necessary.

Sincerely,



Michael McMahan