



# COLLIN COUNTY

Health Care Services  
825 N. McDonald Street  
Suite 130  
McKinney, Texas 75069  
[www.collincountytx.gov](http://www.collincountytx.gov)  
972 548-5532/fax 972 548-5550

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**TO:** Collin County Health Care Board of Trustees

**FROM:** Candy Blair, Administrator, Health Care Services

**DATE:** April 15, 2024

**RE:** Renewal Acceptance for Texas Department of State Health Services (DSHS) FY 2025 Cities Readiness Initiative (CRI) grant Contract Number: HHS001311300001

Attached for approval is the FY 2025 Cities Readiness Initiative (CRI) grant acceptance renewal for the one-year grant period 7/1/2024-6/30/2025 in the amount of \$162,740.00 of level funding. The County match required for this funding is \$16,274.00 and will be met by using existing Collin County staff members' salary and fringe in addition to Medical Reserve Corps (MRC) volunteer hours.

This is a routine grant renewal with staff funded by a combination of grant and Collin County funds. Grant funding is primarily used for staff salary and fringe benefits to maximize the utilization of these funds. Collin County funds the remainder of salary and fringe benefits as well as items such as cell phone service plans, internet hotspot service plans, training, travel, office supplies, uniforms, software, equipment replacements as needed, and other items necessary to perform job duties. It is estimated that Training & Travel and Maintenance & Operations items combined cost approximately \$500 for fully grant-funded staff per year on this grant. Of which have been budgeted in Health Care Services' current department budget. Computer, cell phone, and other electronic item replacements for the positions on this grant have historically been performed by Collin County IT on schedule with the rest of the department and will continue to do so.

CRI grant funds are additional Public Health Emergency Preparedness (PHEP) funds awarded to jurisdictions that fall within a Metropolitan Statistical Area (MSA), and focus primarily on medical countermeasures dispensing, medical material management and distribution, and supporting capabilities. Since Collin County is part of the Dallas/Fort Worth MSA, we are eligible for the additional CRI grant funds. The grant funds ensure the ability of Collin County to receive and dispense medical countermeasures to the public in the event of a large-scale public health emergency by utilizing the CDC's Strategic National Stockpile (SNS) assets. CCHCS plans to use the allocated CRI state funds towards the salaries of two Public Health Emergency Preparedness (PHEP)

planners. Other program costs such as mileage, travel for training, and supplies are included in the budget for review.

I respectfully request approval for this contract renewal acceptance.

CB/ed