



COLLIN COUNTY

Collin County Health Care Services
825 N. McDonald St. Suite 130
McKinney, Texas 75069
www.collincountytx.gov

TO: Health Care Foundation Board of Trustees

FROM: Candy Blair, Health Care Administrator

DATE: 8/8/2024

RE: WIC Staff Retention Stipend Funding for FY 2024
Contract Number # HHS000801700001

Attached for approval is the request for a one-time WIC Staff Retention Stipend for FY 2024 from Texas Health and Human Services Commission (HHSC). The retention stipend is meant to retain the staff that provide Women, Infant, and Children (WIC) services to our community. The WIC Staff Retention Stipends are 100% funded by HHSC.

The funding amount for Collin County is a total of \$72,000 to cover the retention stipend of \$4,000 per staff member. Texas HHSC has confirmed that we are able to utilize our program surplus funds to cover all costs of fringe benefits associated with this stipend in order to maximize the total amount awarded directly to our staff members. Collin County Human Resources, Budget, and Auditors Departments were consulted before placing this request on the court agenda. All of their questions and concerns have been thoroughly addressed, and they see no issue with moving forward.

If approved, the payout would need to occur before 9/30/2024; HR has confirmed they can meet this deadline. I respectfully request approval of the attached Retention Stipend for WIC Staff for contract # HHS000801700001 with the Health and Human Services Commission.

A signature via DocuSign is not required.