

GRC Review Form

Grant Title COVID-19 Healthcare Disparities Grant FY 2021-2026

Department Auditor's Office

Dept Contact Janna Caponera **Extension** 4638

**GRC Form Updated 2/17/2022

The County Auditor's Office, in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is

- ☐ **Recommended** This grant application and/or award is recommended for approval to Commissioners Court.
- ☐ **Not Recommended** This grant application and/or award is not recommended for approval to Commissioners Court.
- ☐ **No Response Received** No responses given by the GRC.
- ☐ **NA Response Received** Not applicable responses for the grant given by the GRC.

Totals 0 Recommended 0 Not Recommended 0 No Response Received 0 Not Applicable

Completed by:

Janna Caponera
GRC Chair/Designee

30 October 2024
Date

County Auditor Comments

Grant amendment to increase the budget by \$110,000 for the COVID-19 Healthcare Disparities Grant with no county match required by the State. Grant amendment will fund positions, one of which is a new position. Grant period is Upon execution through 5/31/2026.

New Personnel/Addition to Head count: X Existing Position: ☒

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Budget and Finance (BFO) Comments

Amendment No. 4 to Contract No. HHS001057600012 Health Disparities Grant Program Award to increase funds in the amount of \$110,000. No county match required. Additional grant funds to extend one (1) existing PHEP Planner-Grant Position (00300555 - no increase to headcount) at four months estimated at 100% and one (1) new PHEP Planner-Grant Position (addition to headcount by 1) at six months estimated at 100%. Grant personnel and programming are to end once grant funds are expended. No County funds are budgeted for any programming costs not covered by this grant. (2108)-HC Grants Fund.

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Purchasing Comments

[Click here to enter text.](#)

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☐ NA – No Purchasing Involved

Information Technology (IT) Comments

[Click here to enter text.](#)

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☒ NA – No IT Involved

Human Resources (HR) Comments New Personnel/Addition to Headcount

Per Health Care Services, the DSHS has increased the contract award amount by \$110,000.00. This additional funding will be used to fund (1) PHEP Planner position (Position ID: 00300555) for 4 months, 01/05/26 – 5/31/2024 (5/8/2026 used as last date position will be filled to allow for cost of buyout) and (1) New PHEP Planner

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☐ NA – No HR Involved

position for 6 months from 12/1/2025 - 5/31/2024. Estimated cost of these two positions for these periods of time is \$95,295.55. Amount of grant increase appears to be sufficient to cover the cost, however this grant will need to be monitor for when funding is exhausted since this is only an estimate of the future costs.