

Agency Name: Collin County

Grant/App: 4731102

Start Date:
10/1/2024

Project Title: Texas Veteran Rehabilitation Substance Abuse Treatment Program

Status: Pending AO Acceptance of Award [FUND HOLD] [BLI HOLD]

End Date:
9/30/2025

Fund Source: RT-Residential Substance Abuse Treatment for State Prisoners (RSAT)

Current Grant Manager: Madeline De Amaral

Current Program Manager: Alyssa Smith

Liquidation
Date:

Original Award: \$0.00

Current Budget: \$213,752.31

Current Award: \$0.00

CFDA: 16.593

OOG Solicitation: FY23 Residential Substance Abuse Treatment (RSAT) Program [Announcement](#)

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General Information and Instructions

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Select and Enter Budget Line Item Details

	Budget Category		OOG Funds	Cash Match	In Kind Match	GPI	Total Project	
	Personnel		\$68,437.50	\$114,062.50	\$0.00	\$0.00	\$182,500.00	
OOG-Defined Line Item			OOG Funds	Cash Match	In Kind Match	GPI	Total Project	
	Education, Financial, and/or Program Specialist		\$68,437.50	\$114,062.50	\$0.00	\$0.00	\$182,500.00	
Grantee-Defined Line Item			OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
Detention Officer #1: The Detention Officer (TBD) will provide safety and security of the jail facilities within the Veteran Pod. The Detention Officer will provide the following but not limited to: care, custody and control of (Veteran) inmates and administer work furlough and working (Veteran) inmate programs. Ensures the clean, safe environment of the Veteran Pod. Transports inmates to various locations, processes new (Veteran) inmates, and assists the team when needed. supervises (Veteran) inmate visitation, distributes food, conducts security checks, and handles paperwork. The Detention Officer will also review and verifies the (Veteran) inmate trust fund account. The Detention Officer will perform related duties as required.. The Detention Officer that will be hired will work only with these Veterans/In the Veterans Pod within the facility. Salary: \$60,380 (\$48,973.75 OOG Funds; \$11,406.25 Cash Match) . Fringe: \$30,870 (\$19,463.75 OOG Funds; \$11,406.25 Cash Match).. . OOG Funds: \$68,437.50. Cash Match: \$22,812.50 which will come from local funds. Total Project: 91,250.. Detention Officer #1: TBD			\$68,437.50	\$22,812.50	\$0.00	\$0.00	\$91,250.00	100
Detention Officer. #2: The Detention Officer (TBD) will provide safety and security of jail facilities new duties will be working within the Detention Center/Veteran POD. Salary: \$60,380 (Local Funds); Fringe: \$30,870 (\$19,463.75 Local Funds; \$22,812.50 Cash Match); (\$22,812.50 / \$91,250 = 0.25) Detention Officer #2: TBD.			\$0.00	\$22,812.50	\$0.00	\$0.00	\$22,812.50	25
Detention Officer #3: The Detention Officer (TBD) will provide safety and security of jail facilities new duties will be working within the Detention Center/Veteran POD. Salary: \$60,380 (Local Funds); Fringe: \$30,870 (\$19,463.75 Local Funds; \$22,812.50 Cash Match); (\$22,812.50 / \$91,250 = 0.25) for Detention Officer #3: TBD			\$0.00	\$22,812.50	\$0.00	\$0.00	\$22,812.50	25
Detention Officer #4: The Detention Officer (TBD) will provide safety and security of jail facilities new duties will be working within the Detention Center/Veteran POD. Salary: \$60,380 (Local Funds); Fringe: \$30,870 (\$19,463.75 Local Funds; \$22,812.50 Cash Match); (\$22,812.50 / \$91,250 = 0.25) for Detention Officer #4: TBD			\$0.00	\$22,812.50	\$0.00	\$0.00	\$22,812.50	25
Detention Officer #5: The Detention Officer (TBD) will provide safety and security of jail facilities new duties will be working within the Detention Center/Vet POD. Salary: \$60,380 (Local Funds); Fringe: \$30,870 (\$19,463.75 Local Funds; \$22,812.50 Cash Match); (\$22,812.50 / \$91,250 = 0.25) for Detention Officer #5: TBD			\$0.00	\$22,812.50	\$0.00	\$0.00	\$22,812.50	25
	Contractual and Professional Services		\$132,811.64	\$0.00	\$0.00	\$0.00	\$132,811.64	
OOG-Defined Line Item			OOG Funds	Cash Match	In Kind Match	GPI	Total Project	
	Drug Analysis or Employee Drug Testing Services		\$4,920.00	\$0.00	\$0.00	\$0.00	\$4,920.00	
Grantee-Defined Line Item			OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
Drug Testing for the Veterans at start of program and through out program will cost: Testing for drug and alcohol/urinalysis test. 41 x \$30 per test = \$1,230.00 x 4 (additional testing through out program will cost) = \$4,920.00.. Vendor: CSCD			\$4,920.00	\$0.00	\$0.00	\$0.00	\$4,920.00	0
	Mental Health Assessment Services		\$127,891.64	\$0.00	\$0.00	\$0.00	\$127,891.64	

Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
Clinician: Contractual services for a licensed clinician. Clinician will be responsible for conducting pre and post assessments for each Veteran(BDI-II, Hamilton Anxiety Scale, PCL-5, CAPS, PHQ-9 to name a few test provided to Veterans): \$115,000 annual salary. \$115,000/12= \$9,583.00 per month. No fringe will be taken out of monthly pay. The Clinician/Contractual Services: Baqi Martin	\$58,000.00	\$0.00	\$0.00	\$0.00	\$58,000.00	0
Intake Coordinator: Contractual Services/Intake Coordinator will be responsible for application screenings, file maintenance, coordination between staff members, coordinating meetings, and assisting case management with discharges for Veterans. Annual Salary: \$41,607.75/12 = \$3,467.31 per month. The Intake Coordinator/Contractual Service: Irma Salera	\$20,616.39	\$0.00	\$0.00	\$0.00	\$20,616.39	0
Counseling/Treatment services are individualized to meet the needs of each veteran. Seeking Safety, Moral Reconation Therapy, cognitive behavioral therapy, Thinking for a Change, Art/Music Therapy, Anger Management, Peer Mentoring, Agricultural and Vocational Rehabilitation, Alcohol/Drug Treatment, PTSD/Trauma counseling, Resilient Warrior, Yoga/Mindful Meditation, Emotional Regulation, Acceptance and Commitment Therapy, Wellness Recovery Action Plan and others. Counseling and guidance is priority. Therapist are licensed by State. 25 veterans x \$1,171.01 = \$29,275.25 Contractual Services: True to Life	\$29,275.25	\$0.00	\$0.00	\$0.00	\$29,275.25	0
Mental Health Clinician: Contractual Services/Clinician will assist in conducting initial intake assessments, treatment planning and assist with conducting pre and post assessments and individual therapy for Veterans. \$60,000/annual salary. \$60,000/12 = \$5,000.00 per month. The Mental Health Clinician/Contractual Services: TBD	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0

	Travel and Training	\$6,652.00	\$0.00	\$0.00	\$0.00	\$6,652.00
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OOG-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
 In-State Registration Fees, Training, and/or Travel	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	
Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
Texas Association of Specialty Courts (TASC) Conference: The conference event will provide education for working with individuals with mental illness. Target population: Leadership, Judicial, Law Enforcement, Support Staff, Medical Staff, and Mental Health Staff. Topics might include the following but not limited to: Mental Health First Aid Certification, CALM-Counseling or Access to Lethal Means, Managing Mentally Ill in Criminal Justice System, and Adolescent Brain (just to name a few). Two individuals (Clinician and Intake Coordinator): Dates and Location: TBD, Registration: \$260.00 x 2 = \$520.00, Lodging: \$150.00 x 2 nights (includes parking) = \$300.00 x 2 staff=\$600.00, Airfare: \$550.00 per staff x 2 = \$1,100.00, Mileage Reimbursement: \$100.00 x 2 staff = \$200.00, Meals: \$140.00 per day x 2 staff = \$280.00, Total: \$2,700.00. Staff will turn in all forms required in order to be reimbursed.	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0
 Out-of-State Registration Fees, Training, and/or Travel	\$3,952.00	\$0.00	\$0.00	\$0.00	\$3,952.00	
Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
National Association of Drug Court Professionals (NADCP) Conference (Now ALLRise 2025) will be in Summer (exact date: TBD). The NADCP will benefit grant employees by giving them ideas and information in order to expand treatment for Vets/participants with Mental Health and Substance use who are involved in the justice system. Two individuals (Clinician and Intake Coordinator). Dates and Location TBD. Registration: \$225 x 2 = \$450.00, , Lodging: \$131.50 per night x 4 nights = \$526.00 x 2 staff = \$1,052, transportation: (parking, transfers, mileage reimbursement): \$225.00 x 2 = \$450, Airfare: \$725.00 per staff x 2 = \$1,450 and Meal Reimbursement: \$68.75 x 4 days \$275 x 2 staff = \$550.00 Total: \$3,952.00	\$3,952.00	\$0.00	\$0.00	\$0.00	\$3,952.00	0

	Supplies and Direct Operating Expenses	\$5,851.17	\$0.00	\$0.00	\$0.00	\$5,851.17
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OOG-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
 Specialized Computer Software (\$5,000 or less per unit)	\$1,156.17	\$0.00	\$0.00	\$0.00	\$1,156.17	
Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
MIFI Device/Service for 2 laptops: \$40 per month. \$40 x 1 = \$40 \$40 x 12 = \$480.00.. Corecal Aling Licsapk MVL Platform Usrcal \$183.37 x 1 = \$183.37 (this allows the computer to be on our network to connect to print servers, Active Directory servers and any other type of server they need), OfficeProplus Aling Licsapk MVL Platform: \$375.74 x 1 = \$375.74 (this allows the computer to have Microsoft Office applications), Winentperdvc Aling Upgradeapk MVL Platform: \$117.06 x 1 = \$117.06 (Licenses the operating system of the computer): Grand Total: \$1,156.17	\$1,156.17	\$0.00	\$0.00	\$0.00	\$1,156.17	0
 Laptop System and Accessories (\$5,000 or less per unit)	\$2,795.00	\$0.00	\$0.00	\$0.00	\$2,795.00	
Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
The laptop will be used by the Mental Health Clinician. It will be utilized to assist while working in the field or in the office. Collin County Laptop Station: 1 laptop at \$2,795.00 The laptop and Peripherals at: ITEM DESCRIPTION: DELL LATITUDE 7430. MFG #: 210-BDSS. QUANTITY: 1. PRICE: \$2,011.11. . ITEM DESCRIPTION: DELL KB216 WIRED MULTI-MEDIA KEYBOARD ENGLISH BLACK. MFG #: 580-ADJC. QUANTITY: 1. PRICE: \$16.13. . ITEM DESCRIPTION: DELL MS116 WIRED MOUSE, BLACK. MFG #: 275-BBBW. QUANTITY: 1. PRICE: \$13.98. . ITEM DESCRIPTION: DELL ACTIVE PEN PN7522W. MFG #: PN7522W. QUANTITY: 1. PRICE: \$69.89. . ITEM DESCRIPTION: DELL 24" MONITORS. MFG #: E2422HS. QUANTITY: 1. PRICE: \$152.22. ITEM DESCRIPTION: 6' DISPLAYPORT TO DISPLAYPORT CABLES. MFG #: N/A. QUANTITY: 1. PRICE: \$9.41. . ITEM DESCRIPTION: DELL ECOLOOP PRO BACKPACK. to carry the laptop MFG #: 460-BDKH. QUANTITY: 1. PRICE: \$37.63. . ITEM DESCRIPTION: DELL DOCK - WD19S WITH 130W ADAPTER. MFG #: 210-AZBG. QUANTITY: 1. PRICE: \$230.39. . ITEM DESCRIPTION: 6X SLIM PORTABLE USB 3.0 BD/DVD/CD BURNER. MFG #: BDR-XD05S. QUANTITY: 1. PRICE: \$101.73 (allows workers to play/burn data on CD/DVD/Blu-Ray). TOTAL COST: \$2,795	\$2,795.00	\$0.00	\$0.00	\$0.00	\$2,795.00	0
 Office Supplies (e.g., paper, postage, calculator)	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	

Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
General Office Supplies that will be utilized: paper, folders, pens/pencils, notebooks, calculator, staplers, business cards, printing and reproduction/printing reports, postage and shipping for mailing out materials, and brochures for program purpose at \$1,000.00 during the 1-year period of performance from 10/1/24-9/30/25.	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
 Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	
Grantee-Defined Line Item	OOG Funds	Cash Match	In Kind Match	GPI	Total Project	Qty / % of Salary
Program Handbooks for Veterans. Contains procedures and policy of program. : 45 x \$20 = \$900.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0

Budget Summary Totals

OOG Funds:	Cash Match:	In Kind Match:	GPI:	Total Project:
\$213,752.31	\$114,062.50	\$0.00	\$0.00	\$327,814.81

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Note from Grantee to OOG

[Save Note from Grantee to OOG](#) 

Enter on: 7/16/2024 10:38:34 AM By: Alyssa Smith

PSO has determined that the maximum amount available for consideration of this application is \$213,752.31. PSO has administratively lowered the overall budget and placed a Fund Hold for the applicant to update/revise the final budget post-award.

Enter on: 5/23/2024 12:51:33 PM By: Victoria Oviedo

Detention Officers #2-#5: The budget line-item description and OOG Funds do not match. The BLI description states OOG Funds being used for salary but under OOG Funds is \$0, please review and revise. For example, if no OOG Funds will be covering the salary the BLI description should read like this: Detention Officer. #2: The Detention Officer (TBD) will provide safety and security of jail facilities new duties will be working within the Detention Center/Veteran POD. Salary: \$60,380 (Local Funds); Fringe: \$30,870 (\$19,463.75 Local Funds; \$22,812.50 Cash Match); (\$22,812.50 / \$91,250 = 0.25)

General Office Supplies: What does the 2 signify in 2 x \$500 = \$1,000? The general office supplies should be supplies that will be used only on this project and during the 1-year period of performance from 10/1/24-9/30/25.

Enter on: 5/14/2024 4:31:54 PM By: Victoria Oviedo

Personnel (All): Provide the names of the Detention Officers or Vacant. Add a number to each Detention Officer BLI to decipher which one is which.

Detention Officer #1: Remove the last sentence from the BLI description, "Cash Match will come from 5 existing Officers. Base Pay: \$60,380.00. Fringe Benefits: \$30,870.00. Total: \$91,250.00 x 5 = \$456,250.00 x .25% = \$136,875.00 Detention Officers". Revise the OOG Funds to include the amount you are allocating to Cash Match. For example, if you allocate the 25% Cash Match of \$22,812.50 to Fringe it should look like this: [Base Pay: \$60,380.00; Fringe Benefits: \$30,870.00 (\$22,812.50 Cash Match & \$8,057.50 OOG Funds); Total OOG Funds: \$68,437.50; Total Cash Match: \$22,812.50; Total Project: \$91,250.00]

Detention Officer #2 - #5: Remove the first sentence from each BLI description, "Cash Match will come from an existing Detention Officer". Verify in the BLI description pre-existing staff will be performing new duties in relation to this project they were not previously performing and being compensated for to ensure there is no supplanting. Include a description of the new duties in relation to this project. Show in the BLI description where you are allocating the \$22,812.50 Cash Match to, either Salary or Fringe.

Contractual and Professional Services: Include name of third-party you all are contracting with if known at this time or TBD. Intake Coordinator – Remove vague language, "other assigned duties" and state specific duties to be performed under this project.

Travel and Training: Include how the conferences benefit the project.

Supplies and Direct Operating Expenses: General Office Supplies – Remove vague language, "project materials" and instead list specific materials needed for completion of this project.

Enter on: 4/9/2024 11:15:11 AM By: Victoria Oviedo

Personnel (Cash Match BLI) - This cannot be written like this. There should be one budget line-item (BLI) per employee and the setup of the line-item must be like the Detention Officer BLI.

* Grantees must provide matching funds equal to 25% of the total project cost. The match requirement can be met through cash or in-kind contributions. For reference refer to 2023 Guide to Grants, you can find at: <https://egrants.gov.texas.gov/resources/guidance>

Contractual and Professional Services - Full detailed description of services to be provided is required on each BLI. Include cost breakdown with contract details to include type of service and/or vendor name, rate or cost of services, description of services included in contract, and number of months of service agreement included or time period for contract. (Example: Mental Health Consultant TCOLE Instructor \$100 @ 40 hours. One 40-hour course.) Also, Contract Compliance section must be filled out on the 'Documents' tab to describe how you will monitor the activities of your subcontractor.

